



## Research Triangle High School

### RTHS Annual Board Retreat

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#### Date and Time

Tuesday September 23, 2025 at 10:00 AM EDT

#### Location

The Frontier  
Training Room  
600 Park Office Drive  
Durham, NC 27709

*(As you enter the building lobby, go left down the long hallway. The conference room is at the end of the hall on the left.)*

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>10:00 AM</b>
<b>A.</b>	Welcome and Record Attendance	Ailette Tobien	5 m
<b>B.</b>	Call the Meeting to Order	Elizabeth Cunningham	5 m
	Board Chair Elizabeth Cunningham will convene the meeting of the Board of Directors.		
<b>II. Public Comments</b>			<b>10:10 AM</b>

	Purpose	Presenter	Time
<b>A.</b> Open to all community members (students, family members, faculty and staff, community members, and others)	FYI	Elizabeth Cunningham	5 m

*The RTHS Board of Directors welcomes and values input from members of the public during its meetings. In compliance with Open Meetings Law, the public is invited to attend all open meetings of the RTHS Board.*

*To complete its planned agenda effectively and efficiently, the Board designates a specific time for public comment at each regular monthly meeting. Individuals seeking to address the board must:*

- 1. Sign up at least two (2) hours before the start of the meeting by contacting the Board Chair in writing.*
- 2. Each written request to comment must include the speaker's name, their contact information, and the subject of the comment.*
- 3. Each speaker will have no more than three (3) minutes to address the Board.*

*The following guidelines are observed during the public comment session:*

- 1. Comments must be directed to the Board of Directors.*
- 2. Profanity and personal attacks are not permitted.*
- 3. Board members do not engage in dialogue or respond to speakers.*
- 4. Per state law, any discussion of personnel matters or attorney-client privileged issues must occur in a closed session.*

*Thank you for your cooperation and your continued commitment to RTHS.*

### **III. Discussion 10:15 AM**

<b>A.</b> Understanding RTHS	Discuss	Elizabeth Cunningham	45 m
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#### **Understanding Research Triangle High School**

1. Data Overview
2. Roles and Responsibilities of the Board of Directors

<b>B.</b> Effective Board Practices	Discuss	Melissa LeRoy	60 m
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	Purpose	Presenter	Time
<b>Melissa Metcalf LeRoy, <i>OnFire Nonprofit Consulting</i></b>			
	1. Characteristics of Effective Boards 2. Board Engagement and Retention 3. Development Expectations 4. Discussion/Questions		
<b>IV. Lunch</b>			<b>12:00 PM</b>
<b>A.</b> Lunch	FYI		30 m
<b>V. Planning</b>			<b>12:30 PM</b>
<b>A.</b> Board Planning	Discuss	Steven Hunter and Elizabeth Cunningham	45 m
<b>Board Planning:</b> Priorities and Action Steps for 2025-26			
<b>B.</b> Committee Planning	Discuss	Steven Hunter and Elizabeth Cunningham	45 m
<b>Committee Planning:</b> Priorities and Action Steps for 2025-26			
<b>C.</b> Sharing and Next Steps	Discuss	Steven Hunter	25 m
<b>VI. Closing Items</b>			<b>2:25 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Ailette Tobien	5 m