



Research Triangle High School

RTHS Annual Board Retreat

Date and Time

Tuesday September 23, 2025 at 10:00 AM EDT

Location

The Frontier
Training Room
600 Park Office Drive
Durham, NC 27709

(As you enter the building lobby, go left down the long hallway. The conference room is at the end of the hall on the left.)

Agenda

	Purpose	Presenter	Time
I. Opening Items			10:00 AM
A. Call the Meeting to Order		Elizabeth Cunningham	1 m
Board Chair Elizabeth Cunningham will convene the meeting of the Board of Directors.			
B. Record Attendance and Welcome		Ailette Tobien and Elizabeth Cunningham	5 m

Board Chair Elizabeth Cunningham will welcome the Board to its 2025 Annual Retreat and Secretary Ailette Tobien will record the attendance.

1. Welcome
2. Review agenda
3. Discuss meeting goals

- Develop a shared understanding of our roles and responsibilities
- Assess our needs, strengths, and areas for growth
- Identify short- and long-term goals and priorities

4. Meeting logistics

II.	Public Comments	10:06 AM
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| A. | Open to all community members (students, family members, faculty and staff, community members, and others) | FYI | Elizabeth Cunningham | 4 m |
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The RTHS Board of Directors welcomes and values input from members of the public during its meetings. In compliance with Open Meetings Law, the public is invited to attend all open meetings of the RTHS Board.

To complete its planned agenda effectively and efficiently, the Board designates a specific time for public comment at each regular monthly meeting. Individuals seeking to address the board must:

1. *Sign up at least two (2) hours before the start of the meeting by contacting the Board Chair in writing.*
2. *Each written request to comment must include the speaker's name, their contact information, and the subject of the comment.*
3. *Each speaker will have no more than three (3) minutes to address the Board.*

The following guidelines are observed during the public comment session:

1. *Comments must be directed to the Board of Directors.*
2. *Profanity and personal attacks are not permitted.*
3. *Board members do not engage in dialogue or respond to speakers.*

	Purpose	Presenter	Time
4. <i>Per state law, any discussion of personnel matters or attorney-client privileged issues must occur in a closed session.</i>			

Thank you for your cooperation and your continued commitment to RTHS.

III.

Discussion: Understanding Research Triangle High School and the Role of the Board

10:10 AM

A.

Understanding RTHS Data

Discuss

Jeni Corn

40 m

Academic Excellence Committee Chair Jeni Corn will lead the Board in a discussion of some of the school's academic and Teacher Working Conditions data.

Data Overview

• Process, Questions for Discussion, and Notetaking:

[Annual Retreat Google Doc for Notes](#)

• Data Dashboards for Review:

[End-of-Course School Proficiency Data Dashboard](#)
[Teacher Working Conditions Data Dashboard](#)

B.

Understanding the Role of the RTHS Board of Directors

Discuss

Elizabeth Cunningham

20 m

Board Chair Elizabeth Cunningham will share information and resources describing the roles and responsibilities of the RTHS Board of Directors and all charter school boards.

• [Agenda Presentation](#)

C.

Break

FYI

5 m

D.

Understanding Effective Board Practices

Discuss

Melissa LeRoy

60 m

Melissa Metcalf LeRoy is a well-respected expert in non-profit management, board governance, development, and a host of other matters that ensure that boards function effectively. She will share information and lead us in a discussion on topics, including:

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • Characteristics of Effective Boards • Board Engagement and Retention • Development Expectations 			
IV. Lunch			12:15 PM
A. Lunch	FYI		30 m
V. Planning: Establish Short- and Long-Term Goals and Priorities			12:45 PM
A. Board Planning	Discuss	Steven Hunter and Elizabeth Cunningham	45 m
<p>Board Vice Chair Steven Hunter and Chair Elizabeth Cunningham will facilitate a discussion of our goals and priorities for the next 3 to 5 years and for 2025-26. We will draw on the information we discussed about Board roles and responsibilities, as well as our data analysis, when considering our goals and priorities.</p>			
<ul style="list-style-type: none"> • Questions for Consideration: <p>Annual Retreat Google Doc for Notes</p>			
B. Committee Planning	Discuss		30 m
<p>Committee Chairs will facilitate a discussion of their committee goals and priorities for 2025–26.</p>			
<ul style="list-style-type: none"> • Questions for Consideration and Notetaking: <p>Annual Retreat Google Doc for Notes</p>			
C. Wrap up and Next Steps	Discuss	Steven Hunter and Elizabeth Cunningham	25 m
<p>Board Vice Chair Steven Hunter and Chair Elizabeth Cunningham will wrap up the retreat by asking Board members to share:</p>			

	Purpose	Presenter	Time
	<ul style="list-style-type: none"> • Highlights from the day's discussion • Next steps • Questions/requests 		
VI. Closing Items			2:25 PM
A. Adjourn Meeting	Vote	Elizabeth Cunningham	5 m