



Research Triangle High School

RTHS Development Committee Meeting

Date and Time

Friday November 14, 2025 at 12:00 PM EST

Location

<https://duke.zoom.us/j/4971531928>

Passcode: 135790

The RTHS Development Committee meets on the second Friday of each month except in July and December. Meetings are held virtually.

Agenda

	Purpose	Presenter	Time
I. Opening Items			12:00 PM
A. Record Attendance		Dina Requena	2 m
B. Call the Meeting to Order		Dina Requena	2 m
II. Discussion Items			12:04 PM
A. October Action Items follow-up	Discuss		35 m
• Giving Tuesday campaign ◦ Video and donor letter ◦ Schedule for communications and target audiences			

	Purpose	Presenter	Time
◦ Specific fundraising goal • Gift card fundraiser information update • Discuss development staff requirements ◦ Part time/full time? ◦ Cost/benefit of hiring new staff • Work with RTHS IT on enabling Boomerang tool for employer matching			
B. Long term development needs	Discuss		15 m
• Assessing efficacy of fundraising campaigns • School development milestones • Grant opportunities/standard fundraising toolkit • Non-fundraising development needs ◦ Student internships ◦ In-kind assistance ◦ Community engagement			
III. Closing Items			12:54 PM
A. Adjourn Meeting	Vote	Dina Requena	3 m