



Research Triangle High School

RTHS Board of Directors Meeting

Date and Time

Wednesday November 19, 2025 at 5:30 PM EST

Location

<https://rthighschool.zoom.us/j/93566460638>

Meeting ID: 935 6646 0638

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Ailette Tobien	2 m
B. Call the Meeting to Order		Elizabeth Cunningham	2 m
Board Chair Elizabeth Cunningham will convene the meeting of the Board of Directors.			
II. Approve Board Meeting Minutes			5:34 PM
A. Board Meeting Minutes	Approve Minutes	Ailette Tobien	2 m
The Board will review and approve the minutes from the October 15, 2025 Board of Directors meeting.			

	Purpose	Presenter	Time
	Approve minutes for RTHS Board of Directors Meeting on October 15, 2025		
B.	Board Meeting Minutes	Approve Minutes	Ailette Tobien
			2 m

The Board will review and approve the minutes from the October 15, 2025 Executive Session of the Board of Directors.

Approve minutes for RTHS Board of Directors Executive Session on October 15, 2025

III. Public Comments 5:38 PM

A.	Open to all community members (students, family members, faculty and staff, community members, and others)	FYI	Elizabeth Cunningham	5 m
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The RTHS Board of Directors welcomes and values input from members of the public during its meetings. In compliance with Open Meetings Law, the public is invited to attend all open meetings of the RTHS Board.

To complete its planned agenda effectively and efficiently, the Board designates a specific time for public comment at each regular monthly meeting. Individuals seeking to address the board must:

- 1. Sign up at least two (2) hours before the start of the meeting by contacting the Board Chair in writing.*
- 2. Each written request to comment must include the speaker's name, their contact information, and the subject of the comment.*
- 3. Each speaker will have no more than three (3) minutes to address the Board.*

The following guidelines are observed during the public comment session:

- 1. Comments must be directed to the Board of Directors.*
- 2. Profanity and personal attacks are not permitted.*
- 3. Board members do not engage in dialogue or respond to speakers.*
- 4. Per state law, any discussion of personnel matters or attorney-client privileged issues must occur in a closed session.*

Thank you for your cooperation and your continued commitment to RTHS.

IV. Chief School Officer Report 5:43 PM

	Purpose	Presenter	Time
A. Executive Overview RTHS Chief School Officer (CSO) Akiba Griffin will share information about key school events and activities.	Discuss	Akiba Griffin	10 m
V. Finance Committee Report			5:53 PM
A. RTHS Monthly Financials and Other Business Committee Chair Carolyn Coia and Chief Operations Officer (COO) Alex Drake will present the following items for the Board's review and approval: • Monthly Financials: October 2025 budget reports and review of unallocated funds • Exterior Building Updates • Final Audit Documents (<i>attached</i>)	Discuss	Carolyn Coia	10 m
VI. Governance Committee Report			6:03 PM
A. Governance Committee Business Committee Chair Michael Dwomoh will present the following items for Board review and approval: • 2025-26 Board Policy and Procedures Manual • Officers' Slate (<i>as of January 2026</i>): Chair: Steven Hunter Vice Chair: Michael Dwomoh Interim Governance Chair: Elizabeth Cunningham • Removal of a Board Member • Board Recruitment: Board members and Board leadership	Vote	Michael Dwomoh	15 m
VII. Academic Excellence Committee Report			6:18 PM
A. Academic Excellence Business	Discuss	Jeni Corn	15 m

Purpose	Presenter	Time
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Committee Chair Jeni Corn and CSO Griffin will present the following items for Board review:

- **School Engagement Team:** Update
- **Data Review:** Attendance Data

VIII. Development Committee Report	6:33 PM
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A.	Development Committee Business	Discuss	Dina Requena	10 m
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Committee Chair Dina Requena and CSO Griffin will present the following items for Board review:

- **Giving Tuesday:** Communication, Plans, and Needs
- **Future Development Events**

IX. Other Business Matters	6:43 PM
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A.	As needed	Discuss	Elizabeth Cunningham	10 m
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- **Upcoming/ongoing activities**

Giving Tuesday: *December 2, 2025*

RTHS Holiday Party

Board and Leadership Recruitment

No December Meetings (*at this time*)

Next Board Meeting: *January 21, 2026*

- **Additional Items for Discussion?**

X. Closing Items	6:53 PM
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A.	Adjourn Meeting	Vote	Ailette Tobien	1 m
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