



Research Triangle High School

## RTHS Board of Directors Meeting

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### Date and Time

Wednesday January 21, 2026 at 5:30 PM EST

### Location

Research Triangle High School  
3106 East NC Highway 54  
Durham, North Carolina 27709

or

<https://rthighschool.zoom.us/j/93566460638>

Meeting ID: 935 6646 0638

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b>	Record Attendance	Ailette Tobien	2 m
<b>B.</b>	Call the Meeting to Order	Steven Hunter	2 m
	Board Chair Steven Hunter will convene the meeting of the Board of Directors.		
<b>II. Approve Board Meeting Minutes</b>			<b>5:34 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Board Meeting Minutes	Approve Minutes	Ailette Tobien	2 m

The Board will review and approve the minutes from the November 19, 2025 Board of Directors meeting.

Approve minutes for RTHS Board of Directors Meeting on November 19, 2025

### **III. Public Comments** **5:36 PM**

<b>A.</b> Open to all community members (students, family members, faculty and staff, community members, and others)	FYI	Steven Hunter	5 m
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*The RTHS Board of Directors welcomes and values input from members of the public during its meetings. In compliance with Open Meetings Law, the public is invited to attend all open meetings of the RTHS Board.*

*To complete its planned agenda effectively and efficiently, the Board designates a specific time for public comment at each regular monthly meeting. Individuals seeking to address the board must:*

- 1. Sign up at least two (2) hours before the start of the meeting by contacting the Board Chair in writing.*
- 2. Each written request to comment must include the speaker's name, their contact information, and the subject of the comment.*
- 3. Each speaker will have no more than three (3) minutes to address the Board.*

*The following guidelines are observed during the public comment session:*

- 1. Comments must be directed to the Board of Directors.*
- 2. Profanity and personal attacks are not permitted.*
- 3. Board members do not engage in dialogue or respond to speakers.*
- 4. Per state law, any discussion of personnel matters or attorney-client privileged issues must occur in a closed session.*

*Thank you for your cooperation and your continued commitment to RTHS.*

### **IV. Chief School Officer Report** **5:41 PM**

<b>A.</b> Executive Overview	Discuss	Akiba Griffin	10 m
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	Purpose	Presenter	Time
<p>RTHS Chief School Officer (CSO) Akiba Griffin will share information about key school events and activities.</p>			
<b>V. Finance Committee Report</b>			<b>5:51 PM</b>
<b>A.</b> RTHS Monthly Financials and Other Business	Discuss	Carolyn Coia	10 m
<p>Committee Chair Carolyn Coia and Chief Operations Officer (COO) Alex Drake will present the following items for the Board's review and approval:</p> <ul style="list-style-type: none"> <li>• Finance Update / Budget</li> <li>• Vote</li> </ul>			
<b>B.</b> Executive Session	Vote	Carolyn Coia	5 m
<p>The Board of Directors will be in Executive Session to discuss a personnel matter.</p>			
<b>VI. Governance Committee Report</b>			<b>6:06 PM</b>
<b>A.</b> Governance Committee Business	Vote	Elizabeth Cunningham	15 m
<p>Committee Chair Elizabeth Cunningham will present the following items for Board review and approval:</p> <ul style="list-style-type: none"> <li>• Review &amp; Vote on Proposed <b>Wireless Communication Device Policy 2025 - 2026</b> (<i>amendment to the Student and Family Handbook</i>)</li> <li>• Review &amp; Vote on Proposed <b>Articulation Agreement with Sterling Montessori</b></li> <li>• Board Member Recruitment Update: Board members and Board leadership</li> </ul>			
<b>VII. Academic Excellence Committee Report</b>			<b>6:21 PM</b>
<b>A.</b> Academic Excellence Business	Discuss	Jeni Corn	15 m
<p>Committee Chair Jeni Corn and CSO Griffin will present the following items for Board review:</p>			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• Review &amp; Vote on <b>2026-2027 School Calendar</b></li> <li>• <b>Data Review / Presentation: Discipline Data</b></li> <li>• <b>School Engagement Team:</b> Update</li> </ul>			
<b>VIII. Development Committee Report</b>			<b>6:36 PM</b>
<b>A. Development Committee Business</b>	Discuss	Dina Requena	15 m
Committee Chair Dina Requena and CSO Griffin will present the following items for Board review:			
<ul style="list-style-type: none"> <li>• Giving Tuesday: Updates &amp; Retrospectives</li> <li>• 2026 &amp; Long Term Plans</li> </ul>			
<b>IX. Other Business Matters</b>			<b>6:51 PM</b>
<b>A. As needed</b>	Discuss	Steven Hunter	10 m
<ul style="list-style-type: none"> <li>• <b>Upcoming/ongoing activities</b></li> </ul>			
<b>Next Board Meeting:</b> February 18, 2026			
<ul style="list-style-type: none"> <li>• <b>Additional Items for Discussion?</b></li> </ul>			
<b>X. Closing Items</b>			<b>7:01 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Ailette Tobien	1 m