Research Triangle High School

RTHS Board of Directors Meeting

Date and Time

Wednesday October 15, 2025 at 5:30 PM EDT

Location

https://rthighschool.zoom.us/j/93566460638
Meeting ID: 935 6646 0638

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	A. Record Attendance		Ailette Tobien	2 m
	B. Call the Meeting to Order		Elizabeth Cunningham	2 m
	Board Chair Elizabeth Cunningham will convene the meeting of the Board of Directors.			
II.	**Approve Board Meeting Minutes**			**5:34 PM**
	A. Board Meeting Minutes	Approve Minutes	Ailette Tobien	2 m

		Purpose	Presenter	Time

The Board will review and approve the minutes from the September 17, 2025 Board of Directors meeting.

Approve minutes for RTHS Board of Directors Meeting on September 17, 2025

B.	Board Meeting Minutes	Approve Minutes	Ailette Tobien	2 m

The Board will review and approve the minutes from the September 23, 2025 Board of Directors Annual Retreat.

Approve minutes for RTHS Annual Board Retreat on September 23, 2025

III. Public Comments — 5:38 PM

A.	Open to all community members (students, family members, faculty and staff, community members, and others)	FYI	Elizabeth Cunningham	5 m

The RTHS Board of Directors welcomes and values input from members of the public during its meetings. In compliance with Open Meetings Law, the public is invited to attend all open meetings of the RTHS Board.

To complete its planned agenda effectively and efficiently, the Board designates a specific time for public comment at each regular monthly meeting. Individuals seeking to address the board must:

1. *Sign up at least two (2) hours before the start of the meeting by contacting the Board Chair in writing.*
2. *Each written request to comment must include the speaker's name, their contact information, and the subject of the comment.*
3. *Each speaker will have no more than three (3) minutes to address the Board.*

The following guidelines are observed during the public comment session:

1. *Comments must be directed to the Board of Directors.*
2. *Profanity and personal attacks are not permitted.*
3. *Board members do not engage in dialogue or respond to speakers.*
4. *Per state law, any discussion of personnel matters or attorney-client privileged issues must occur in a closed session.*

Thank you for your cooperation and your continued commitment to RTHS.

		Purpose	Presenter	Time
IV.	**Chief School Officer Report**			**5:43 PM**
A.	Executive Overview	Discuss	Akiba Griffin	10 m

RTHS Chief School Officer (CSO) Akiba Griffin will share information about key school events and activities.

V.	**Annual Board Retreat**			**5:53 PM**
A.	2025 Annual Board Retreat	Discuss	Elizabeth Cunningham	5 m

Board Chair Elizabeth Cunningham will share an update from the Board of Directors' Annual Retreat.

VI.	**Academic Excellence Committee Report**			**5:58 PM**
A.	Academic Excellence Business	Discuss	Jeni Corn	10 m

Committee Chair Jeni Corn and CSO Griffin will present the following items for Board review:

- **School Engagement Team**: Update
- **Committee goals and metrics for 2025-26**
- **Data review**: Course Grades and Failure Rates

VII.	**Finance Committee Report**			**6:08 PM**
A.	RTHS Monthly Financials and Other Business	Vote	Carolyn Coia	20 m

Committee Chair Carolyn Coia and Chief Operations Officer (COO) Alex Drake will present the following items for the Board's review and approval:

- **Monthly Financials**: September 2025 budget reports
- **Presentation**: RTHS Audit
- **Committee goals and metrics for 2025-26**

VIII.	**Executive Session**	**6:28 PM**

		Purpose	Presenter	Time
A.	Executive Session	Vote	Carolyn Coia	5 m

The Board of Directors will be in Executive Session to discuss a personnel matter.

IX. Governance Committee Report — 6:33 PM

A.	Governance Committee Business	Discuss	Michael Dwomoh	10 m

Committee Chair Michael Dwomoh will present the following items for Board review and approval:

- **Update**: *2025-26 Operations and Board Policy Manual*
- **Board Recruitment**: Board members and Board leadership
- **Committee goals and metrics for 2025-26**

X. Development Committee Report — 6:43 PM

A.	Development Committee Business	Discuss	Dina Requena	10 m

Committee Chair Dina Requena and CSO Griffin will present the following items for Board review:

- **Giving Tuesday**: Preparation and plans
- **Future Development Events**: Plans and needs
- **Committee goals and metrics for 2025-26**

XI. Other Business Matters — 6:53 PM

A.	As needed	Discuss	Elizabeth Cunningham	5 m

- **Additional Items for Discussion?**

XII. Closing Items — 6:58 PM

A.	Adjourn Meeting	Vote	Ailette Tobien	1 m