Research Triangle High School

RTHS Board of Directors Meeting

Date and Time

Wednesday September 17, 2025 at 5:30 PM EDT

Location

https://rthighschool.zoom.us/j/93566460638

Meeting ID: 935 6646 0638

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	A. Record Attendance		Ailette Tobien	2 m
	B. Call the Meeting to Order		Elizabeth Cunningham	2 m
	Board Chair Elizabeth Cunningham will convene the meeting of the Board of Directors.			
II.	**Approve Board Meeting Minutes**			**5:34 PM**
	A. Board Meeting Minutes	Approve Minutes	Ailette Tobien	2 m
	The Board will review and approve the minutes from the August 20, 2025 Board of Directors meeting.			

		Purpose	Presenter	Time
	Approve minutes for RTHS Board of Directors Meeting on August 20, 2025			
B.	Approve Board Meeting Minutes	Approve Minutes	Ailette Tobien	2 m

The Board will review and approve the minutes from the August 20, 2025 Executive Session of the Board of Directors.

Approve minutes for RTHS Board of Directors Executive Session on August 20, 2025

III. Public Comments — 5:38 PM

A.	Open to all community members (students, family members, faculty and staff, community members, and others)	FYI	Elizabeth Cunningham	5 m

The RTHS Board of Directors welcomes and values input from members of the public during its meetings. In compliance with Open Meetings Law, the public is invited to attend all open meetings of the RTHS Board.

To complete its planned agenda effectively and efficiently, the Board designates a specific time for public comment at each regular monthly meeting. Individuals seeking to address the board must:

1. *Sign up at least two (2) hours before the start of the meeting by contacting the Board Chair in writing.*
2. *Each written request to comment must include the speaker's name, their contact information, and the subject of the comment.*
3. *Each speaker will have no more than three (3) minutes to address the Board.*

The following guidelines are observed during the public comment session:

1. *Comments must be directed to the Board of Directors.*
2. *Profanity and personal attacks are not permitted.*
3. *Board members do not engage in dialogue or respond to speakers.*
4. *Per state law, any discussion of personnel matters or attorney-client privileged issues must occur in a closed session.*

Thank you for your cooperation and your continued commitment to RTHS.

IV. Chief School Officer Report — 5:43 PM

		Purpose	Presenter	Time
A.	Executive Overview	Discuss	Akiba Griffin	10 m

RTHS Chief School Officer (CSO) Akiba Griffin will share information about key school events and activities.

V. Governance Committee Report — 5:53 PM

		Purpose	Presenter	Time
A.	Governance Committee Business	Vote	Michael Dwomoh	10 m

Committee Chair Michael Dwomoh will present the following items for Board review and approval:

- **Proposed New Board Member**: Allison Saviello
- **Amendment to the RTHS Admissions and Enrollment Policy**

VI. Finance Committee Report — 6:03 PM

		Purpose	Presenter	Time
A.	RTHS Monthly Financials and Other Business	Discuss	Carolyn Coia	10 m

Committee Chair Carolyn Coia and Chief Operations Officer (COO) Alex Drake will present the following items for the Board's review:

- **Monthly Financials**: August 2025 budget reports
- Update on the School Audit
- **Student Enrollment Report**
- **Facility Updates**

VII. Academic Excellence Committee Report — 6:13 PM

		Purpose	Presenter	Time
A.	Academic Excellence Business	Discuss	Jeni Corn	10 m

Committee Chair Jeni Corn and CSO Griffin will present the following items for Board review:

- **School Engagement Team**: Update
- **Data review**: EOC State Test results, 2023-2025

		Purpose	Presenter	Time
VIII.	**Development Committee Report**			**6:23 PM**
A.	Development Committee Business	Discuss	Dina Requena	10 m

Committee Chair Dina Requena and CSO Griffin will present the following items for Board review:

- **School and Committee Focus**
- **Initial Action Steps**

		Purpose	Presenter	Time
IX.	**Other Business Matters**			**6:33 PM**
A.	As needed	Discuss	Elizabeth Cunningham	10 m

- **Annual Board of Directors Retreat**
  - September 23rd, 10:00 AM - 2:30 PM
  - The Frontier, Training Room, 600 Park Office Drive, Durham, NC 27709 *(directions to room)*
  - Agenda and materials posted on Board on Track
  - Email RE: lunch and pre-work
  - *Questions? Requests?*
- **Additional Items for Discussion?**

		Purpose	Presenter	Time
X.	**Closing Items**			**6:43 PM**
A.	Adjourn Meeting	Vote	Ailette Tobien	1 m