Research Triangle High School

RTHS Board of Directors Meeting

Date and Time

Wednesday August 20, 2025 at 5:30 PM EDT

Location

Research Triangle High School
3106 East NC Highway 54
Durham, North Carolina 27709

or

https://rthighschool.zoom.us/j/93566460638
Meeting ID: 935 6646 0638

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
A.	Record Attendance		Ailette Tobien	2 m
B.	Call the Meeting to Order		Elizabeth Cunningham	5 m

Board Chair Elizabeth Cunningham will convene the meeting of the Board of Directors and share the following items:

		Purpose	Presenter	Time

- Welcome and Welcome Back
- Select Roles and Responsibilities of RTHS Board Members

II. Approve Board Meeting Minutes — 5:37 PM

A.	Board Meeting Minutes	Approve Minutes	Ailette Tobien	2 m

The Board will review and approve the minutes from the June 18, 2025 Board of Directors meeting.

Approve minutes for Board of Directors Meeting on June 18, 2025

B.	Approve Board Meeting Minutes	Approve Minutes	Ailette Tobien	2 m

The Board will review and approve the minutes from the July 13, 2025 Board of Directors meeting.

Approve minutes for RTHS Board of Directors Meeting on July 13, 2025

III. Public Comments — 5:41 PM

A.	Open to all community members (students, family members, faculty and staff, community members, and others)	FYI	Elizabeth Cunningham	5 m

The RTHS Board of Directors welcomes and values input from members of the public during its meetings. In compliance with Open Meetings Law, the public is invited to attend all open meetings of the RTHS Board.

To complete its planned agenda effectively and efficiently, the Board designates a specific time for public comment at each regular monthly meeting. Individuals seeking to address the board must:

1. *Sign up at least two (2) hours before the start of the meeting by contacting the Board Chair in writing.*
2. *Each written request to comment must include the speaker's name, their contact information, and the subject of the comment.*
3. *Each speaker will have no more than three (3) minutes to address the Board.*

The following guidelines are observed during the public comment session:

	Purpose	Presenter	Time

1. *Comments must be directed to the Board of Directors.*
2. *Profanity and personal attacks are not permitted.*
3. *Board members do not engage in dialogue or respond to speakers.*
4. *Per state law, any discussion of personnel matters or attorney-client privileged issues must occur in a closed session.*

Thank you for your cooperation and your continued commitment to RTHS.

IV. Chief School Officer Report — 5:46 PM

A. Executive Overview — Discuss — Akiba Griffin — 10 m

RTHS Chief School Officer (CSO) Akiba Griffin will highlight key events and activities.

V. Finance Committee Report — 5:56 PM

A. RTHS Monthly Financials and Other Business — Discuss — Carolyn Coia — 10 m

Committee Chair Carolyn Coia and Chief Operations Officer (COO) Alex Drake will present the following items for the Board's review:

- Committee introductions and 2025-26 meeting schedule *(2nd Wednesday of the month at 9:00 AM)*
- **Monthly financials**: June and July 2025 budget reports
- Update on the recent audit visit
- **Student enrollment report**
- **Facility updates:** Update on preparation for school, and previously approved internal and external updates and repairs.

VI. Executive Session — 6:06 PM

A. Executive Session — Discuss — Elizabeth Cunningham — 10 m

The Board will meet in Executive Session to discuss personnel matters.

VII. Governance Committee Report — 6:16 PM

		Purpose	Presenter	Time
A.	Governance Committee Business	Vote	Michael Dwomoh	15 m

Committee Chair Michael Dwomoh will present the following items for Board review and approval:

- Committee introductions and 2025-26 meeting schedule *(2nd Thursday of the month at 5:30 PM)*
- **Review and approve the proposed slate of Board Officers for 2025-26**
- **Present the slate of Committee Vice Chairs for 2025-26**
- **Review and approve RTHS Standard Operating Procedures:**
  - Finance
  - School Safety
  - Exceptional Children

VIII. Academic Excellence Committee Report — 6:31 PM

		Purpose	Presenter	Time
A.	Academic Excellence Business	Discuss	Steven Hunter	10 m

Board Vice Chair Steven Hunter and CSO Griffin will present the following items for Board review:

- Committee introductions and 2025-26 meeting schedule *(2nd Wednesday of the month at 12:00 PM)*
- **Data review**: Student enrollment trends
- Future committee agenda items:
  - Review of NC Educator Effectiveness Rubric
  - Partnerships to provide opportunities for student mentoring, internships, etc.
  - September data review: NC End-of-Course State Assessment Results

IX. Development Committee Report — 6:41 PM

		Purpose	Presenter	Time
A.	Development Committee Business	Discuss	Dina Requena	5 m

Committee Chair Dina Requena will present the following items for Board review:

- Committee introductions and 2025-26 meeting schedule *(2nd Friday of the month at 12:00 PM)*

		Purpose	Presenter	Time

- Committee mission and purpose
- Committee focus and initial actions

X. Other Business Matters — 6:46 PM

A.	As needed	Discuss	Elizabeth Cunningham	5 m

- **Annual Board of Directors retreat**
  - September 23rd, 10:00 AM - 2:30 PM
  - The Frontier, Training Room, 600 Park Office Drive, Durham, NC 27709
  - Planning during September committee meetings
- **Additional items for discussion**

XI. Closing Items — 6:51 PM

A.	Adjourn Meeting	Vote	Ailette Tobien	1 m