



## Research Triangle High School

### Governance Committee Meeting

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#### Date and Time

Monday June 16, 2025 at 5:00 PM EDT

#### Location

<https://rtp-org.zoom.us/j/85230571593?pwd=KS3gaSaAcidi4b2yuRt4TDPf40sEzrH.1>

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The RTHS Board of Directors meets monthly on the Third Wednesday of each month, except for December and July. Meetings are held onsite at 5:30pm until 7pm, upstairs in the Conference Room (Room 200).

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
<b>A.</b> Record Attendance		Ailette Tobien	3 m
<b>B.</b> Call the Meeting to Order		Carolyn Coia	1 m
<b>C.</b> Approve Minutes	Approve Minutes	Carolyn Coia	2 m
Approve minutes for Governance Committee Meeting on April 14, 2025			
<b>D.</b> Approve Minutes	Approve Minutes	Carolyn Coia	3 m
Approve minutes for Governance Committee Meeting on May 9, 2025			

	Purpose	Presenter	Time
<b>II. Governance</b>			<b>5:09 PM</b>
<b>A.</b> Review New Board Candidate Progress + Openings	Discuss	Carolyn Coia	10 m
<ul style="list-style-type: none"> <li>• Discuss Board Member Interest Form</li> </ul>			
<b>B.</b> Policy + Other Reviews	Discuss	Carolyn Coia	65 m
Board Policy and Operations Handbook Review for recommendation for Board meeting and upcoming SOPs and deadlines			
This Meeting: Staff Handbook, Student/Family Handbook, Finance SOP, School Safety/Security SOP, EC SOP			
<b>III. Other Business</b>			<b>6:24 PM</b>
<b>A.</b> Admin Items (as needed)	Discuss	Carolyn Coia	1 m
<ul style="list-style-type: none"> <li>• Clean up BoT Officers and New Members</li> <li>• Onboarding for New Members</li> <li>• Plan for Upcoming Meetings</li> <li>• Any additional policy needs at this time? MVV?</li> </ul>			
<b>IV. Closing Items</b>			<b>6:25 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Ailette Tobien	5 m