



Research Triangle High School

Board of Directors Meeting

Date and Time

Wednesday June 18, 2025 at 5:30 PM EDT

Location

Join Zoom Meeting

<https://rthighschool.zoom.us/j/93566460638>

Meeting ID: 935 6646 0638

One tap mobile

+16694449171,,93566460638# US

+16699006833,,93566460638# US (San Jose)

Dial by your location

• +1 669 444 9171 US

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Ailette Tobien	2 m
B. Call the Meeting to Order		Elizabeth Cunningham	2 m
II. Approve Board Minutes			5:34 PM

	Purpose	Presenter	Time
A. Board Meeting Minutes	Approve Minutes	Ailette Tobien	2 m

The Board will review and approve the minutes from the May 21, 2025 Board of Directors meeting.

Approve minutes for Board of Directors Meeting on May 21, 2025

B. Executive Session Meeting Minutes	Approve Minutes	Ailette Tobien	2 m
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The Board will review and approve the minutes from the May 21, 2025 Board of Directors Executive Session.

Approve minutes for RTHS Board of Directors Meeting Executive Session on May 21, 2025

III. Public Comments

5:38 PM

A. Open to all community members (students, family members, faculty and staff, community members, and others)	FYI	Elizabeth Cunningham	25 m
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The RTHS Board of Directors welcomes and values input from members of the public during its meetings. In compliance with Open Meetings Law, the public is invited to attend all open meetings of the RTHS Board.

To complete its planned agenda effectively and efficiently, the Board designates a specific time for public comment at each regular monthly meeting. Individuals seeking to address the board must:

- 1. Sign up at least two (2) hours before the start of the meeting by contacting the Board Chair in writing.*
- 2. Each written request to comment must include the speaker's name, their contact information, and the subject of the comment.*
- 3. Each speaker will have no more than three (3) minutes to address the Board.*

The following guidelines are observed during the public comment session:

- 1. Comments must be directed to the Board of Directors.*
- 2. Profanity and personal attacks are not permitted.*
- 3. Board members do not engage in dialogue or respond to speakers.*

Purpose Presenter Time

4. *Per state law, any discussion of personnel matters or attorney-client privileged issues must occur in a closed session.*

Thank you for your cooperation and your continued commitment to RTHS.

IV. Chief School Officer Report **6:03 PM**

A. Executive Overview Discuss Akiba Griffin 10 m

RTHS Chief School Officer (CSO) Akiba Griffin will highlight key events and activities.

V. Finance Committee Report **6:13 PM**

A. RTHS Monthly Financials and Other Business Vote Elizabeth Cunningham 20 m

Chief Operations Officer (COO) Alex Drake will present the following items for the Board's review and/or approval:

- Review and approval of the amended 2024-25 budget
- Review and approval of proposals for the use of 2024-25 unallocated funds
- Review and approval of actions related to the RTHS Repair and Replacement Fund
- Review and approval of personnel contracts

VI. Executive Session **6:33 PM**

A. Executive Session Discuss Elizabeth Cunningham 10 m

The Board will meet in Executive Session to discuss personnel matters.

VII. Governance Committee Report **6:43 PM**

A. Governance Committee Business Discuss Carolyn Coia 10 m

Committee Chair Carolyn Coia will present the following items for Board discussion:

- Board member recruiting

	Purpose	Presenter	Time
• Preparation of the 2025-26 Employee and Student and Family Handbooks			

VIII. Other Business Matters

6:53 PM

A. As needed	Discuss	Elizabeth Cunningham	3 m
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IX. Closing Items

6:56 PM

A. Adjourn Meeting	Vote	Ailette Tobien	1 m
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