



## Research Triangle High School

### Annual Board Retreat

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#### Date and Time

Friday October 13, 2023 at 9:00 AM EDT

#### Location

600 Park Offices Dr, Durham, NC 27709

As you enter the building lobby area, go left down the long hallway and the conference room will be at the end of the hall on the left

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- What's worked, what hasn't
  - Key challenges
  - Goals – 1 year and longer
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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>9:00 AM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Ailette Tobien	2 m
<b>B.</b> Call the Meeting to Order		Carolyn Coia	1 m
<b>II. Public Comment (If Needed)</b>			<b>9:03 AM</b>

	Purpose	Presenter	Time
<b>A.</b> Comment (as needed)	FYI		10 m
<b>III. Executive Session</b>			<b>9:13 AM</b>
<b>A.</b> Personnel Discussions	Discuss	Carolyn Coia	10 m
<b>IV. Personnel Contract Approvals</b>			<b>9:23 AM</b>
<b>A.</b> Approval of Latest Personnel Contracts	Vote	Brandon Mitchell	5 m
<b>V. Transition Update</b>			<b>9:28 AM</b>
<b>A.</b> School leadership support/evaluation and searches	Discuss	Akiba Griffin	5 m
<b>B.</b> School Improvement Plan	Discuss	Carolyn Coia	45 m
<ul style="list-style-type: none"> <li>• SIT creation,</li> <li>• Design, and</li> <li>• The role/alignment of the Board</li> </ul>			
<b>C.</b> State budget and 2023 legislation update	Discuss	Brandon Mitchell	10 m
<b>D.</b> Parent & Caregiver Task Force Recommendations Response	Discuss	Carolyn Coia	10 m
<b>VI. Break</b>			<b>10:38 AM</b>
<b>A.</b> Break			10 m
<b>VII. Committee Updates</b>			<b>10:48 AM</b>
<b>A.</b> Governance Update	FYI	Gary Rodgers	15 m
<ol style="list-style-type: none"> <li>1. Board member roles/responsibilities /recruiting.</li> <li>2. Revisions to the RTHS Board Bylaws.</li> </ol>			
<b>B.</b> Academic Excellence Update 2024 Focus and Goals	FYI	Steven Hunter	15 m
<b>C.</b> Finance Update	FYI	Mitch Babb	15 m

	Purpose	Presenter	Time
2024 Focus and Goals			
<b>D.</b> Development Update	FYI	Dina Requena	15 m
2024 Focus and Goals			
<b>E.</b> CSO Support and Evaluation		Gary Rodgers	5 m
2024 Focus and Process			
<b>VIII. Break</b>			<b>11:53 AM</b>
<b>A.</b> Break			10 m
<b>IX. Work Session</b>			<b>12:03 PM</b>
<b>A.</b> Develop Unified Set of Actions	Discuss	Carolyn Coia	45 m
<ul style="list-style-type: none"> <li>1. Develop Board goals and action steps.</li> <li>2. Include timelines and responsible members/committees.</li> <li>3. Identify any needs/gaps to <ul style="list-style-type: none"> <li>1. Encourage members to take on new responsibilities.</li> <li>2. Assist in guiding recruiting.</li> </ul> </li> </ul>			
<b>B.</b> Review Action Item List	Discuss	Carolyn Coia	10 m
List of actions, assignees and due dates			
<b>X. Closing Items</b>			<b>12:58 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Carolyn Coia	2 m