APPROVED

Circle City Schools

Minutes

August Board Meeting

Date and Time
Wednesday August 19, 2026 at 7:45 AM

Location
Circle City Prep, 4002 N Franklin Rd., Indianapolis, IN 46226

Directors Present
D. McKissic, D. Sawyers, J. Frank, J. VanDeWalle, K. Lennon, M. Glenn, N. Riggins

Directors Absent
K. Knox

Directors who arrived after the meeting opened
D. McKissic

Ex Officio Members Present
M. Murphy

Guests Present
C. Eckerle

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

N. Riggins called a meeting of the board of directors of Circle City Schools to order on Wednesday Aug 19, 2026 at 7:46 AM.

C. Welcome Guest(s), Public Comment

Brian Anderson- AT Financial
Glen Smith- Garmong
Brian Brutout- Schmidt Architects

II. Consent Agenda

A. Approve Previous Board Minutes

M. Glenn made a motion to approve the minutes from June Board Meeting on 06-17-26.
J. Frank seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Lennon	Aye
J. Frank	Aye
K. Knox	Absent
D. Sawyers	Aye
J. VanDeWalle	Aye
N. Riggins	Aye
M. Glenn	Aye
D. McKissic	Absent

B. Approve Agenda

K. Lennon made a motion to Approve the agenda and add SY27 budget approval.
M. Glenn seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Sawyers	Aye
K. Knox	Absent
N. Riggins	Aye
J. Frank	Aye
M. Glenn	Aye
J. VanDeWalle	Aye
K. Lennon	Aye
D. McKissic	Absent

III. Head of School Update

A. CCP Summer 2027 Capitol Project - Budget Review

D. McKissic arrived at 7:51 AM.

4 Price Categories-

1. Secure vestibule & separation of K-2 hallway to gym
2. "Student union 2" into a pullout space and tech storage
3. Carpet area- split into meeting rooms and pullout spaces, including a drop-ceiling
4. Storage space along west wall in the C3

Would want to go out to bid in October and award in November/December
D. Sawyers made a motion to Approve sending this project out for bid.
M. Glenn seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
J. VanDeWalle	Aye
J. Frank	Aye
N. Riggins	Aye
K. Lennon	Aye
D. Sawyers	Aye
D. McKissic	Aye
K. Knox	Absent
M. Glenn	Aye

B. Network Updates

Overall Enrollment-

- CCP is currently above the budget number
- ACE is currently below budget
- We had 3 quality enrollment associates this summer but learned that interest forms do not necessarily lead to enrollments

Special Education Enrollment-

- Caseload of 88 in SY27, increase in scholars with ASD

Staffing-

- New Kinder Associate teacher starting next week
- Physical education teacher needed
- MS ELA teacher needed
- Negotiated to have a traffic officer for 1 hour a day for dismissal (just for Q1 right now)

NEW Circle City Schools website (circlecityschools.org)

IREAD Data in! CCP outperformed the state, IPS, and neighborhood averages

C.

Special Education Policies and Manual

M. Glenn made a motion to Approve the Special Education Policies Manual.
J. Frank seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Sawyers	Aye
N. Riggins	Aye
K. Lennon	Aye
D. McKissic	Aye
J. VanDeWalle	Aye
J. Frank	Aye
K. Knox	Absent
M. Glenn	Aye

D. Scholar Bathroom Policy Update

J. Frank made a motion to Approve the scholar bathroom policy.
J. VanDeWalle seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Lennon	Aye
D. Sawyers	Aye
K. Knox	Absent
J. VanDeWalle	Aye
D. McKissic	Aye
N. Riggins	Aye
J. Frank	Aye
M. Glenn	Aye

E. Employee Medical Flexibility Policy

K. Lennon made a motion to Approve the Medical Flexibility Policy (addition to the stated handbook policies).
M. Glenn seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. McKissic	Aye
D. Sawyers	Aye
J. VanDeWalle	Aye
N. Riggins	Aye
M. Glenn	Aye
J. Frank	Aye
K. Lennon	Aye
K. Knox	Absent

IV. Finance Committee

A. SY27 Financials

**SY26 Financials

- Highlights
  - Lilly III Grant
  - Cash is in a good position
- Lowlights
  - Operational deficit with the initial push of Lilly expenditures
  - Enrollment numbers below budget

Really need to keep a close eye on UNrestricted cash

B. June Transactions

M. Glenn made a motion to Approve the June transactions.
J. VanDeWalle seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
K. Knox	Absent
K. Lennon	Aye
M. Glenn	Aye
J. VanDeWalle	Aye
J. Frank	Aye
N. Riggins	Aye
D. Sawyers	Aye
D. McKissic	Aye

C. Investment Policy Statement

No risk to the principal balance since this is specifically Lilly $ at this time
Tier 1 always has at least $1M for liquidity

J. Frank made a motion to Approve the investment policy statement.
K. Lennon seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
K. Knox	Absent
M. Glenn	Aye
D. Sawyers	Aye
J. VanDeWalle	Aye
K. Lennon	Aye
J. Frank	Aye

Roll Call

N. Riggins	Aye
D. McKissic	Aye

D. SY27 Budget

J. Frank made a motion to Approve the SY27 budget.
K. Lennon seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Frank	Aye
N. Riggins	Aye
K. Lennon	Aye
M. Glenn	Aye
D. Sawyers	Aye
J. VanDeWalle	Aye
K. Knox	Absent
D. McKissic	Aye

V. Fund Development Committee

A. Grown Up Prom

Date: April 24th, 6:30-7:30 VIP, 7:30-10:30 ticketed
Fundraising goal of $80,000 with $40,000 to cover event expenses and $40,000 going toward the schools

November 20 @ ACE 8:30 am - 9:30 am Art Breakfast to solicit sponsors

- Seated event, staff and student speakers

B. Q1 Book Drive

C. November: Breakfast and Art

VI. Closing Items

A. Adjourn Meeting

Meeting date adjustment for November: From the 18th to TBD (Megan will send an email with a survey for a date that has the most participants)
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:29 AM.

Respectfully Submitted,
N. Riggins

Documents used during the meeting

- Special Education Policies & Procedures Manual.pdf
- I26-023 Circle City Prep Administration & Conference Schematic Design Price Exhibit.pdf
- 26.08.17 CCS Scholar Bathroom Policy Update.pdf
- 26.08.17 CCS Medical Flexibility Employee Policy.pdf
- CCS Financials 063026.pdf
- June 2026 Transactions.pdf
- Circle City Schools Board IPS (1).pdf
- Circle City Schools Board IPS Summary (1).pdf
- CCS_Proposed_Budget_FY27.pdf
- Sponsor Packet 27.pdf
- SY27 CCS Quarterly Giving Campaigns.pdf