

APPROVED



**CIRCLE CITY PREP ACE PREP**

## Circle City Schools

### Minutes

#### October Board Meeting

---

##### **Date and Time**

Wednesday October 29, 2025 at 7:30 AM

---

##### **Location**

ACE Prep  
5326 Hillside Ave

---

##### **Directors Present**

D. McKissic, D. Rosenbarger, D. Sawyers (remote), J. Frank, J. VanDeWalle (remote), K. Knox, K. Lennon, L. Tarble, M. Glenn, N. Riggins

##### **Directors Absent**

None

##### **Directors who arrived after the meeting opened**

D. McKissic, N. Riggins

##### **Ex Officio Members Present**

M. Murphy

##### **Non Voting Members Present**

M. Murphy

##### **Guests Present**

C. Eckerle, W. Byrd

---

##### **I. Opening Items**

**A.**

## Record Attendance and Guests

### B. Call the Meeting to Order

L. Tarble called a meeting of the board of directors of Circle City Schools to order on Wednesday Oct 29, 2025 at 7:39 AM.

### C. Welcome Guest(s), Public Comment

## II. Consent Agenda

### A. Approve Previous Board Minutes

J. Frank made a motion to approve the minutes from September Board Meeting on 09-17-25.

K. Lennon seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

K. Lennon	Aye
L. Tarble	Aye
J. Frank	Aye
M. Glenn	Aye
D. Rosenbarger	Aye
N. Riggins	Absent
D. Sawyers	Aye
K. Knox	Aye
J. VanDeWalle	Aye
D. McKissic	Absent

### B. Approve Agenda

J. Frank made a motion to Approve agenda.

K. Lennon seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

K. Lennon	Aye
M. Glenn	Aye
N. Riggins	Absent
D. McKissic	Absent
J. Frank	Aye
L. Tarble	Aye
J. VanDeWalle	Aye
K. Knox	Aye
D. Rosenbarger	Aye
D. Sawyers	Aye

### **III. Head of School Update**

#### **A. Network Updates**

Count day numbers- CCP is slightly below and ACE is well below. Families lost at ACE due to new start time and perceptions that came with the merger. However, getting traction now with families that can see the benefits of excursion, clubs, sports, etc. Anticipate much better retention into next year.

First semi-annual family survey given- number of respondents doubled at CCP so feeling the fidelity of the data is better. Communication was the lowest score- we are continuing to refine how we are using ParentSquare

Staffing updates: Current openings-Associate Teacher role at CCP, Part-time kitchen role at CCP

Upcoming leaves: SpEd Manager at CCP (ACE SpEd Manager is managing compliance for both schools), Nurse at CCP (Sub nurse coming in from Harmon)

Athletics: ACE has their own basketball boys team this season, we have secured the gym at Broad Ripple Park for 2 days a week

Clubs this quarter start at ACE

D. McKissic arrived.

N. Riggins arrived.

#### **B. Q1 Goal Progress Update**

Academic data- strongest data at the start of the year than ever before, scholars were more invested in BOY assessments so data is more accurate

ILEARN Checkpoint #1 math data was not strong so that is a focus area moving forward

Attendance- CCP attendance is the strongest it has ever been. ACE attendance is a concern

### **IV. Finance Committee**

#### **A. July/August Financials and September**

September- in a good spot from a cash perspective

Basic Grant amounts will "true-up" in the coming months based on count day numbers

Title grants are always behind in expenses due to approval timeline

#### **B. July/August Transactions**

J. Frank made a motion to Approve transactions.  
K. Lennon seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

D. Rosenbarger Aye

J. Frank Aye

N. Riggins Aye

K. Lennon Aye

M. Glenn Aye

D. McKissic Aye

J. VanDeWalle Aye

L. Tarble Aye

D. Sawyers Aye

K. Knox Aye

**C. September Transactions**

J. Frank made a motion to Approve transactions.  
K. Lennon seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

L. Tarble Aye

J. Frank Aye

D. McKissic Aye

K. Lennon Aye

J. VanDeWalle Aye

N. Riggins Aye

M. Glenn Aye

D. Rosenbarger Aye

K. Knox Aye

D. Sawyers Aye

**D. SY26 Amended Budget**

M. Glenn made a motion to Approve amended budget.  
K. Lennon seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

K. Lennon Aye

L. Tarble Aye

J. Frank Aye

J. VanDeWalle Aye

M. Glenn Aye

D. Rosenbarger Aye

D. Sawyers Aye

**Roll Call**

D. McKissic	Aye
K. Knox	Aye
N. Riggins	Aye

**E. Ramp Financial Approval**

K. Lennon made a motion to Approve using Ramp Financial.

D. Rosenbarger seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Glenn	Aye
K. Lennon	Aye
L. Tarble	Aye
K. Knox	Aye
D. Sawyers	Aye
J. Frank	Aye
N. Riggins	Aye
D. Rosenbarger	Aye
D. McKissic	Aye
J. VanDeWalle	Aye

**F. Open Bank Account Update**

M. Glenn made a motion to Approve closing the ACE NBOI account when all transactions have cleared.

J. Frank seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. VanDeWalle	Aye
N. Riggins	Aye
J. Frank	Aye
D. Rosenbarger	Aye
L. Tarble	Aye
D. Sawyers	Aye
K. Lennon	Aye
D. McKissic	Aye
K. Knox	Aye
M. Glenn	Aye

**V. Governance Committee**

**A. Update / Check Point**

Board survey coming out, will include proposed holiday party dates

## **VI. Fund Development Committee**

### **A. Update**

Successful Q1 campaign- over \$5,000 for scholar supplies and excursions

Q2 campaign- not a fundraiser but a human capital ask- 40 total families (30 at CCP, 10 at ACE) sponsored for Holiday Drive

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:53 AM.

Respectfully Submitted,

L. Tarble