APPROVED

Circle City Schools

Minutes

December Board Meeting

Date and Time
Wednesday December 17, 2025 at 7:30 AM

Location
Circle City Prep
4002 N Franklin Rd
Indianapolis, IN 46226

Directors Present
D. McKissic, D. Rosenbarger (remote), D. Sawyers, J. Frank, J. VanDeWalle (remote), K. Lennon, L. Tarble, M. Glenn (remote), N. Riggins

Directors Absent
K. Knox

Ex Officio Members Present
M. Murphy

Guests Present
C. Eckerle

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

L. Tarble called a meeting of the board of directors of Circle City Schools to order on Wednesday Dec 17, 2025 at 7:34 AM.

C. Welcome Guest(s), Public Comment

II. Consent Agenda

A. Approve Previous Board Minutes

K. Lennon made a motion to approve the minutes from October Board Meeting on 10-29-25.
M. Glenn seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
L. Tarble	Aye
K. Knox	Absent
N. Riggins	Aye
D. Sawyers	Aye
D. Rosenbarger	Aye
J. Frank	Aye
D. McKissic	Aye
M. Glenn	Aye
J. VanDeWalle	Aye
K. Lennon	Aye

B. Approve Agenda

K. Lennon made a motion to approve agenda with an added item approving a retirement policy.
M. Glenn seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
M. Glenn	Aye
L. Tarble	Aye
K. Knox	Absent
N. Riggins	Aye
J. Frank	Aye
D. Rosenbarger	Aye
D. McKissic	Aye
D. Sawyers	Aye
K. Lennon	Aye
J. VanDeWalle	Aye

III. Head of School Update

A. Network Updates

Long term sub at ACE as an associate teacher and fills in when a teacher is absent

Currently hiring a lead teacher and hiring a special education teacher for a self-contained room. Enrolled additional scholars with IEPs that require a self-contained room and SpEd Count day supports this added cost.

Anonymous staff survey- highest score is "I am satisfied with the support I get from my manager"

Enrollment is still within 2 of fall count day (540 < 542)

37 families were supported for the holiday drive. Gleaners has increase participation to 20-25 families

CCDF cut in half has impacted Ivy Camps enrollment and ability for families to participate

Mentorship program launching in Q3

Offering tutoring afterschool at both campuses, mostly funded by The Mind Trust. Tutoring is for IREAD and ILEARN

B. Indianapolis Local Education Alliance

ILEA is a committee that was put together to have conversations around transportation, facilities, and governance of Indianapolis public schools.

Official recommendation will come out tonight and then be passed on to the Indiana Legislature

IV. Finance Committee

A. October and November Financials

Financials now reflect the amended budget and the updated count day numbers

Currently 45 days cash on hand

B. October Transactions

D. Sawyers made a motion to Approve the October transactions.
J. Frank seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. VanDeWalle	Aye
D. Rosenbarger	Aye
K. Lennon	Aye
M. Glenn	Aye

Roll Call

K. Knox	Absent
D. McKissic	Aye
D. Sawyers	Aye
N. Riggins	Aye
J. Frank	Aye
L. Tarble	Aye

C. November Transactions

D. Sawyers made a motion to Approve the November transactions.
J. Frank seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Rosenbarger	Aye
D. Sawyers	Aye
J. Frank	Aye
M. Glenn	Aye
D. McKissic	Aye
N. Riggins	Aye
K. Knox	Absent
L. Tarble	Aye
K. Lennon	Aye
J. VanDeWalle	Aye

D. DBO Update

V. Governance Committee

A. SY27 Board Recruitment

This is Leslie's final year on the board, so there is a need for a person with a background in finance.

B. Restatement of 403b Retirement Plan

J. Frank made a motion to Approve to continue with our current 403b plan.
L. Tarble seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Tarble	Aye
K. Knox	Absent
N. Riggins	Aye
K. Lennon	Aye

Roll Call

D. Rosenbarger	Aye
J. VanDeWalle	Aye
M. Glenn	Aye
D. Sawyers	Aye
J. Frank	Aye
D. McKissic	Aye

VI. Fund Development Committee

A. Annual Fundraiser Planning

Adult Prom- 5/2/26

Transform the gym into a full prom space

Goal is to create a space where people want to come and have fun. Create something new that people are excited about and look forward to.

Budget is $40,000, but looking for $100,000 raised through sponsorships, ticket sales

Looking for 300 tickets total

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:56 AM.

Respectfully Submitted,
L. Tarble