

APPROVED



**CIRCLE CITY** *PREP*  
AMBITIOUS LEARNERS | RESPONSIBLE LEADERS

## Circle City Prep

### Minutes

#### Board Meeting

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##### **Date and Time**

Wednesday June 18, 2025 at 7:30 AM

##### **Location**

Circle City Prep  
4002 N Franklin Rd  
Indianapolis, IN 46226

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##### **Directors Present**

A. Sowder, D. Sawyers, K. Lennon, L. Tarble, N. Riggins, R. Grimm (remote)

##### **Directors Absent**

D. Neves, D. Rosenbarger

##### **Ex Officio Members Present**

M. Murphy

##### **Non Voting Members Present**

M. Murphy

##### **Guests Present**

Amanda Liles, C. Eckerle, Max Glenn

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#### **I. Opening Items**

**A.**

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

L. Tarble called a meeting of the board of directors of Circle City Prep to order on Wednesday Jun 18, 2025 at 7:38 AM.

### **C. Welcome Guest(s), Public Comment**

## **II. Consent Agenda**

### **A. Approve Previous Board Minutes**

D. Sawyers made a motion to approve the minutes from Board Meeting on 05-21-25.

N. Riggins seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

A. Sowder	Aye
D. Sawyers	Aye
R. Grimm	Aye
K. Lennon	Aye
N. Riggins	Aye
L. Tarble	Aye
D. Rosenbarger	Absent
D. Neves	Absent

### **B. Approve Agenda**

Adding an executive session to review Murphy contract

## **III. Head of School Update**

### **A. Network Updates**

Staffing:

Pausing 2 roles at ACE- dependent on enrollment

Candidates are in the pipeline for 5/6 ELA at ACE and MS Science at CCP

Willie Byrd will be joining in July as the COO

Enrollment:

Are at budget enrollment right now for CCP.

ACE enrollment is not gaining traction yet, but enrollment team is focusing their time on ACE. Changing from door-to-door to more event focused

Lilly Grant- received the phase II grant

Summer school is currently in session, IREAD final take is next week

IV. Finance Committee

A. May Financials

B. May Transactions

CC transactions are not included in this report  
A. Sowder made a motion to Approve transactions.  
K. Lennon seconded the motion.  
The board **VOTED** to approve the motion.

Roll Call

N. Riggins	Aye
D. Sawyers	Aye
D. Rosenbarger	Absent
L. Tarble	Aye
K. Lennon	Aye
R. Grimm	Aye
A. Sowder	Aye
D. Neves	Absent

V. Board Chair Update

A. SY26 New Board Members

Jeff Frank  
Max Glenn  
Katina Knox  
David McKissic  
Jamie VanDeWalle  
D. Sawyers made a motion to Approve new board members.  
K. Lennon seconded the motion.  
The board **VOTED** to approve the motion.

Roll Call

L. Tarble	Aye
A. Sowder	Aye
D. Rosenbarger	Absent
R. Grimm	Aye
K. Lennon	Aye
D. Sawyers	Aye
N. Riggins	Aye
D. Neves	Absent

B.

## **SY26 Board of Director Officers**

Chair- Leslie

Vice- Nigel

Treasurer- Drew (interim)

Secretary- Max

K. Lennon made a motion to Approve officer slate.

D. Sawyers seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

D. Rosenbarger Absent

A. Sowder Aye

L. Tarble Aye

D. Sawyers Aye

N. Riggins Aye

R. Grimm Aye

D. Neves Absent

K. Lennon Aye

## **C. SY26 Board Committees**

Governance: Nigel, Kevin, Jamie

Academics: Darius, Katina, Max

Finance: Drew, Leslie, Jeff

Development: David, Max, Jamie

## **D. SY26 Succession Plan**

Future- succession planning for Directors in the org

D. Sawyers made a motion to Approve succession plan.

N. Riggins seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

A. Sowder Aye

D. Rosenbarger Absent

R. Grimm Aye

D. Sawyers Aye

L. Tarble Aye

D. Neves Absent

N. Riggins Aye

K. Lennon Aye

## **E. SY26 Board of Director Meetings**

Going back to every other month with the new school year

K. Lennon made a motion to approve meeting cadence.

A. Sowder seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

R. Grimm	Aye
D. Neves	Absent
D. Sawyers	Aye
K. Lennon	Aye
A. Sowder	Aye
L. Tarble	Aye
N. Riggins	Aye
D. Rosenbarger	Absent

**F. Bylaws**

N. Riggins made a motion to Approve bylaws.

D. Sawyers seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Lennon	Aye
D. Sawyers	Aye
N. Riggins	Aye
D. Neves	Absent
A. Sowder	Aye
L. Tarble	Aye
R. Grimm	Aye
D. Rosenbarger	Absent

**VI. Executive Session**

**A. 2-Year Executive Director Contract Review**

N. Riggins made a motion to Approve remainder of contract for 24-25 and 25-26.

K. Lennon seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

N. Riggins	Aye
K. Lennon	Aye
D. Sawyers	Aye
A. Sowder	Absent
D. Rosenbarger	Absent
L. Tarble	Aye
R. Grimm	Aye
D. Neves	Absent

**VII. Closing Items**

**A.**

### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:53 AM.

Respectfully Submitted,  
L. Tarble