

APPROVED



**CIRCLE CITY PREP**  
AMBITIOUS LEARNERS | RESPONSIBLE LEADERS

## Circle City Schools

# Minutes

## Board Meeting

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### Date and Time

Wednesday May 21, 2025 at 7:30 AM

### Location

Circle City Prep  
4002 N Franklin Rd  
Indianapolis, IN 46226

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### Directors Present

A. Sowder (remote), D. Rosenbarger, D. Sawyers, K. Lennon, L. Tarble, R. Grimm

### Directors Absent

D. Neves, N. Riggins

### Ex Officio Members Present

M. Murphy

### Non Voting Members Present

M. Murphy

### Guests Present

C. Eckerle

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## I. Opening Items

A.

## Record Attendance and Guests

### B. Call the Meeting to Order

L. Tarble called a meeting of the board of directors of Circle City Schools to order on Wednesday May 21, 2025 at 7:35 AM.

### C. Welcome Guest(s), Public Comment

## II. Consent Agenda

### A. Approve Previous Board Minutes

D. Sawyers made a motion to approve the minutes from Board Meeting on 04-16-25.

R. Grimm seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

R. Grimm	Aye
D. Sawyers	Aye
D. Rosenbarger	Aye
D. Neves	Absent
L. Tarble	Aye
N. Riggins	Absent
K. Lennon	Aye
A. Sowder	Aye

### B. Approve Agenda

D. Sawyers made a motion to Approve May agenda.

R. Grimm seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

N. Riggins	Absent
L. Tarble	Aye
K. Lennon	Aye
A. Sowder	Aye
D. Rosenbarger	Aye
R. Grimm	Aye
D. Neves	Absent
D. Sawyers	Aye

## III. Head of School Update

### A. CCP Updates

- Working on a MS safety/discipline plan- tighter cell phone policy, CPI training for SST and Instructional Coaches, consequences for scholars who know about a fight and don't tell an adult.
- ILEARN scores- potentially changing math curriculum since it has been multiple years that it has not show alignment with IN standards. Lowest scores come from first year teachers.
- Summer school is for CCP scholars in rising grades 3-8

**B. ACE Updates**

- Moved lease to a 5-year option with an option to purchase at end of term
- Still in need of a couple lead teachers

**C. SY26 Handbooks**

Family handbook major updates- moving to 1 field trip fee and one permission slip at the beginning of the year, differentiating between excused and unexcused absences.

Staff handbook major updates- 10 PTO days instead of differentiating between sick and vacation, absence notification time is now 6 AM, merit bonus structure and eligibility, and staff cell phone policy while on duty.

K. Lennon made a motion to Approve the family handbook.

D. Sawyers seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

- |                |        |
|----------------|--------|
| A. Sowder      | Aye    |
| K. Lennon      | Aye    |
| D. Neves       | Absent |
| N. Riggins     | Absent |
| L. Tarble      | Aye    |
| D. Rosenbarger | Aye    |
| D. Sawyers     | Aye    |
| R. Grimm       | Aye    |

R. Grimm made a motion to Approve the staff handbook.

D. Rosenbarger seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

- |                |        |
|----------------|--------|
| D. Neves       | Absent |
| N. Riggins     | Absent |
| A. Sowder      | Aye    |
| D. Sawyers     | Aye    |
| D. Rosenbarger | Aye    |
| R. Grimm       | Aye    |
| L. Tarble      | Aye    |

**Roll Call**

K. Lennon      Aye

**IV. Finance Committee**

**A. April Financials**

Some of the surplus showing is from a TMT grant that is being put toward the SY26 budget

**B. April Transactions**

A. Sowder made a motion to Approve transactions.

D. Sawyers seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Tarble      Aye

D. Sawyers      Aye

D. Rosenbarger      Aye

A. Sowder      Aye

D. Neves      Absent

K. Lennon      Aye

N. Riggins      Absent

R. Grimm      Aye

**C. SY26 Budget**

We are not actually over-staffed at this time, budget goal is always 70% and our budget is under that number.

There are significant 1-time fees that will not carry past this initial merger year.

Increasing fees for field trips and clubs/athletics.

K. Lennon made a motion to Approve the budget as listed without stipulations. Will review after count days.

D. Sawyers seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

R. Grimm      Aye

K. Lennon      Aye

D. Rosenbarger      Aye

A. Sowder      Aye

D. Neves      Absent

N. Riggins      Absent

L. Tarble      Aye

D. Sawyers      Aye

**V. Board Chair Update**

**A. Update**

Board Terms:

1st term = 3 years

2nd term = 3 years

3rd term (optional) = 2 years

Officers and committee chairs will be finalized in June

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:37 AM.

Respectfully Submitted,

L. Tarble