

APPROVED



CIRCLE CITY *PREP*
AMBITIOUS LEARNERS | RESPONSIBLE LEADERS

Circle City Prep

Minutes

Board Meeting

Date and Time

Wednesday May 21, 2025 at 7:30 AM

Location

Circle City Prep
4002 N Franklin Rd
Indianapolis, IN 46226

Directors Present

A. Sowder (remote), D. Rosenbarger, D. Sawyers, K. Lennon, L. Tarble, R. Grimm

Directors Absent

D. Neves, N. Riggins

Ex Officio Members Present

M. Murphy

Non Voting Members Present

M. Murphy

Guests Present

C. Eckerle

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

L. Tarble called a meeting of the board of directors of Circle City Prep to order on Wednesday May 21, 2025 at 7:35 AM.

C. Welcome Guest(s), Public Comment

II. Consent Agenda

A. Approve Previous Board Minutes

D. Sawyers made a motion to approve the minutes from Board Meeting on 04-16-25.

R. Grimm seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

L. Tarble	Aye
R. Grimm	Aye
N. Riggins	Absent
D. Sawyers	Aye
D. Rosenbarger	Aye
K. Lennon	Aye
A. Sowder	Aye
D. Neves	Absent

B. Approve Agenda

D. Sawyers made a motion to Approve May agenda.

R. Grimm seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

L. Tarble	Aye
D. Neves	Absent
K. Lennon	Aye
D. Rosenbarger	Aye
N. Riggins	Absent
R. Grimm	Aye
D. Sawyers	Aye
A. Sowder	Aye

III. Head of School Update

A. CCP Updates

- Working on a MS safety/discipline plan- tighter cell phone policy, CPI training for SST and Instructional Coaches, consequences for scholars who know about a fight and don't tell an adult.
- ILEARN scores- potentially changing math curriculum since it has been multiple years that it has not show alignment with IN standards. Lowest scores come from first year teachers.
- Summer school is for CCP scholars in rising grades 3-8

B. ACE Updates

- Moved lease to a 5-year option with an option to purchase at end of term
- Still in need of a couple lead teachers

C. SY26 Handbooks

Family handbook major updates- moving to 1 field trip fee and one permission slip at the beginning of the year, differentiating between excused and unexcused absences.

Staff handbook major updates- 10 PTO days instead of differentiating between sick and vacation, absence notification time is now 6 AM, merit bonus structure and eligibility, and staff cell phone policy while on duty.

K. Lennon made a motion to Approve the family handbook.

D. Sawyers seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Sawyers	Aye
D. Neves	Absent
K. Lennon	Aye
A. Sowder	Aye
L. Tarble	Aye
D. Rosenbarger	Aye
R. Grimm	Aye
N. Riggins	Absent

R. Grimm made a motion to Approve the staff handbook.

D. Rosenbarger seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Rosenbarger	Aye
D. Sawyers	Aye
R. Grimm	Aye
K. Lennon	Aye
A. Sowder	Aye
D. Neves	Absent
N. Riggins	Absent

Roll Call

L. Tarble Aye

IV. Finance Committee

A. April Financials

Some of the surplus showing is from a TMT grant that is being put toward the SY26 budget

B. April Transactions

A. Sowder made a motion to Approve transactions.

D. Sawyers seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

L. Tarble Aye

N. Riggins Absent

D. Rosenbarger Aye

D. Sawyers Aye

R. Grimm Aye

K. Lennon Aye

A. Sowder Aye

D. Neves Absent

C. SY26 Budget

We are not actually over-staffed at this time, budget goal is always 70% and our budget is under that number.

There are significant 1-time fees that will not carry past this initial merger year.

Increasing fees for field trips and clubs/athletics.

K. Lennon made a motion to Approve the budget as listed without stipulations. Will review after count days.

D. Sawyers seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Rosenbarger Aye

D. Neves Absent

A. Sowder Aye

L. Tarble Aye

R. Grimm Aye

D. Sawyers Aye

K. Lennon Aye

N. Riggins Absent

V. Board Chair Update

A. Update

Board Terms:

1st term = 3 years

2nd term = 3 years

3rd term (optional) = 2 years

Officers and committee chairs will be finalized in June

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:37 AM.

Respectfully Submitted,

L. Tarble