



**CIRCLE CITY** *PREP*  
AMBITIOUS LEARNERS | RESPONSIBLE LEADERS

## Circle City Prep

### Minutes

#### December Board Meeting

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##### **Date and Time**

Wednesday December 18, 2024 at 4:30 PM

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##### **Directors Present**

A. Sowder (remote), D. Neves, D. Rosenbarger, D. Sawyers, K. Lennon (remote), L. Tarble, N. Riggins, R. Grimm

##### **Directors Absent**

*None*

##### **Directors who arrived after the meeting opened**

D. Sawyers

##### **Guests Present**

C. Eckerle

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

L. Tarble called a meeting of the board of directors of Circle City Prep to order on Wednesday Dec 18, 2024 at 4:37 PM.

##### **C.**

## Welcome Guest(s), Public Comment

### II. Consent Agenda

#### A. Approve Previous Board Minutes

D. Neves made a motion to approve the minutes from October Board Meeting on 10-30-24.

N. Riggins seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

K. Lennon	Aye
A. Sowder	Aye
D. Sawyers	Absent
L. Tarble	Aye
N. Riggins	Aye
R. Grimm	Aye
D. Rosenbarger	Aye
D. Neves	Aye

#### B. Approve December Agenda

D. Neves made a motion to Approve agenda.

N. Riggins seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

D. Rosenbarger	Aye
A. Sowder	Aye
N. Riggins	Aye
R. Grimm	Aye
D. Neves	Aye
K. Lennon	Aye
D. Sawyers	Absent
L. Tarble	Aye

### III. Head of School Update

#### A. Update

Seeing an increase in attendance, up to 94% for Elementary and 91% for Middle School

Last year 20%-25% tardies, down to 15% in Q1 this year.

D. Sawyers arrived.

#### IV. Board Chair

##### A. Topics

Board member recruitment is ongoing. Looking for finance most importantly

Darrow and Bobby terms ending at the end of this school year

#### V. Finance Committee

##### A. October and November Financials

##### B. October and November Transactions

L. Tarble made a motion to Approve transactions.

R. Grimm seconded the motion.

The board **VOTED** to approve the motion.

###### Roll Call

A. Sowder	Aye
R. Grimm	Aye
N. Riggins	Aye
L. Tarble	Aye
K. Lennon	Aye
D. Sawyers	Aye
D. Rosenbarger	Aye
D. Neves	Aye

##### C. 990

D. Rosenbarger made a motion to Approve the 990 for filing.

D. Neves seconded the motion.

The board **VOTED** to approve the motion.

###### Roll Call

D. Neves	Aye
K. Lennon	Aye
L. Tarble	Aye
D. Sawyers	Aye
N. Riggins	Aye
R. Grimm	Aye
A. Sowder	Aye
D. Rosenbarger	Aye

#### VI. Fund Development

##### A. Fundraising Update & Thank You Note

## **B. Lilly Grant Update**

Phase 2 upcoming, due in February

## **VII. Executive Session**

### **A. Background Check Updates**

D. Neves made a motion to Approve staff members to be hired/stay hired.

R. Grimm seconded the motion.

Discussion happened in executive session

The board **VOTED** to approve the motion.

#### **Roll Call**

L. Tarble	Aye
R. Grimm	Aye
D. Neves	Aye
N. Riggins	Aye
K. Lennon	Absent
D. Sawyers	Absent
D. Rosenbarger	Aye
A. Sowder	Aye

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:08 PM.

Respectfully Submitted,  
L. Tarble