

APPROVED



**CIRCLE CITY** *PREP*  
AMBITIOUS LEARNERS | RESPONSIBLE LEADERS

## Circle City Schools

# Minutes

## October Board Meeting

---

### Date and Time

Wednesday October 30, 2024 at 4:30 PM

---

### Directors Present

A. Sowder, D. Neves (remote), D. Rosenbarger (remote), D. Sawyers (remote), K. Lennon, L. Tarble, N. Riggins, R. Grimm (remote)

### Directors Absent

*None*

### Ex Officio Members Present

M. Murphy

### Non Voting Members Present

M. Murphy

### Guests Present

C. Eckerle

---

## I. Opening Items

### A. Record Attendance and Guests

### B.

### **Call the Meeting to Order**

L. Tarble called a meeting of the board of directors of Circle City Schools to order on Wednesday Oct 30, 2024 at 4:32 PM.

### **C. Welcome Guest(s), Public Comment**

Jaime VanDeWalle is a guest today- works for a social impact consulting firm. Previous IPS staff member, and a teacher before that.

## **II. Consent Agenda**

### **A. Approve Previous Board Minutes**

D. Neves made a motion to approve the minutes from August Board Meeting on 08-28-24.

K. Lennon seconded the motion.

The board **VOTED** to approve the motion.

### **B. Approve August Agenda**

D. Neves made a motion to Approve agenda.

K. Lennon seconded the motion.

The board **VOTED** to approve the motion.

## **III. Head of School Update**

### **A. Staffing Update**

Re-alignment: background checks must be complete prior to anyone starting. This was only a pressure-point when understaffed and needed people to start quickly.

Associate teacher transitioned off the team.

A long-term sub has started with us this week. We think she is great and she is staying through Q2.

Still hiring/interviewing for a Kitchen Manager

Just hired a K-4 behavior interventionist. She is supporting the student supports team.

The current behavior interventionist does 5-8.

Wrapping up parental leaves soon. We planned it well this year so that it did not disrupt instruction.

Teachers feel supported by their manager based on anonymous surveys

### **B. Facility/Legal Update**

Roof claim is about to be closed out

Miller Insurance was bought by another company. We are still staying with them under the new parent company

#### IV. Board Chair

##### A. Topics

Moving to no virtual option for board meetings by SY26 (2025-2026). But still understanding that life happens and that may be a rare option. How are meetings being planned (days and times) to make sure everyone can make it.

Virtual will continue for committee meetings

Board member recruitment- at the end of this school year we are in need of additional members as a few are rolling off

#### V. Finance Committee

##### A. July, August, and September Financials

##### B. July, August, and September Transactions

L. Tarble made a motion to Approve transactions.

N. Riggins seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

A. Sowder	Absent
K. Lennon	Aye
L. Tarble	Aye
D. Rosenbarger	Aye
D. Sawyers	Aye
R. Grimm	Aye
N. Riggins	Aye
D. Neves	Aye

##### C. Updated Fiscal Policy

D. Neves made a motion to Approve fiscal policies with 2 updates brought up during the discussion.

N. Riggins seconded the motion.

Add policy around if using CC through a phone app

45 days cash on hand

The board **VOTED** to approve the motion.

##### Roll Call

R. Grimm	Aye
L. Tarble	Aye
D. Neves	Aye

**Roll Call**

A. Sowder	Absent
N. Riggins	Aye
D. Rosenbarger	Aye
D. Sawyers	Aye
K. Lennon	Aye

**D. 2024 Audit Finalized**

**E. SY25 Count Day #1**

**VI. Fund Development**

**A. Annual Fundraiser Review**

**B. #givingtuesday**

**C. Lilly Grant Update**

FundEd assisting with grant planning and writing

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:37 PM.

Respectfully Submitted,  
L. Tarble