

APPROVED



**CIRCLE CITY** *PREP*  
AMBITIOUS LEARNERS | RESPONSIBLE LEADERS

## Circle City Prep

### Minutes

#### June Board Meeting

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##### **Date and Time**

Wednesday June 26, 2024 at 4:30 PM

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##### **Directors Present**

A. Sowder (remote), C. Miller, D. Neves, D. Sawyers, K. Lennon, L. Tarble, N. Riggins, R. Grimm

##### **Directors Absent**

D. Fischer, D. Rosenbarger

##### **Directors who arrived after the meeting opened**

D. Sawyers, N. Riggins

##### **Guests Present**

C. Eckerle

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

C. Miller called a meeting of the board of directors of Circle City Prep to order on Wednesday Jun 26, 2024 at 4:33 PM.

##### **C. Welcome Guest(s), Public Comment**

## II. Consent Agenda

### A. Approve Previous Board Minutes

D. Neves made a motion to approve the minutes from April Board Meeting on 04-24-24.

R. Grimm seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

D. Rosenbarger Absent

N. Riggins Absent

K. Lennon Aye

C. Miller Aye

D. Fischer Absent

A. Sowder Aye

R. Grimm Aye

D. Neves Aye

D. Sawyers Absent

L. Tarble Aye

### B. Approve June Agenda

D. Neves made a motion to Approve agenda.

R. Grimm seconded the motion.

The board **VOTED** to approve the motion.

## III. Head of School Update

### A. SY25 Enrollment Update

Largest areas of need are 4th, 5th, and 6th.

We are right now over our enrollment target

N. Riggins arrived.

### B. Parent Survey

27 family responses

Good mix of Spanish and Haitian Creole speaking families

### C. Staffing Update

New K-2 instructional coach

Associate teacher from 2 years ago and now is coming back as a lead teacher

### D. Facility Update

The work on the roof is coming.

### E.

## **SY24 Insight Survey Results**

### **F. Grant Updates**

Grant from Penrod for art in the school

Grant from the Glick Philanthropy

### **G. SY24 ILEARN Update**

Data is not yet public

## **IV. Finance Committee**

### **A. April / May Financials**

D. Sawyers arrived.

### **B. Approve April / May Transactions**

N. Riggins made a motion to Approve April and May Transactions.

L. Tarble seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

C. Miller	Aye
D. Fischer	Absent
R. Grimm	Aye
A. Sowder	Aye
D. Rosenbarger	Absent
L. Tarble	Aye
D. Neves	Aye
D. Sawyers	Aye
N. Riggins	Aye
K. Lennon	Aye

## **V. Governance Committee**

### **A. SY25 Staff Handbook**

FMLA over breaks- pauses over paid breaks

R. Grimm made a motion to Approve the staff handbook.

D. Neves seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

D. Fischer	Absent
D. Rosenbarger	Absent
N. Riggins	Aye

**Roll Call**

D. Sawyers	Aye
C. Miller	Aye
K. Lennon	Aye
R. Grimm	Aye
A. Sowder	Aye
D. Neves	Aye
L. Tarble	Aye

**B. SY25 Family Handbook**

L. Tarble made a motion to Approve the family handbook.

K. Lennon seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Lennon	Aye
A. Sowder	Aye
D. Rosenbarger	Absent
L. Tarble	Aye
C. Miller	Aye
D. Fischer	Absent
D. Sawyers	Aye
D. Neves	Aye
R. Grimm	Aye
N. Riggins	Aye

**C. Update Bylaws**

L. Tarble made a motion to Approve amended bylaws.

D. Neves seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

N. Riggins	Aye
C. Miller	Aye
K. Lennon	Aye
D. Fischer	Absent
D. Neves	Aye
A. Sowder	Aye
D. Rosenbarger	Absent
D. Sawyers	Aye
L. Tarble	Aye
R. Grimm	Aye

**D. SY25 Board Recruitment**

Board is approved to have 7-15 members, but no less than 7

## VI. Board Chair Update

### A. SY25 Board Executive Committee

R. Grimm made a motion to Approve Leslie as new Board Chair.

K. Lennon seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

C. Miller	Aye
A. Sowder	Aye
D. Rosenbarger	Absent
N. Riggins	Aye
D. Fischer	Absent
L. Tarble	Aye
D. Neves	Aye
K. Lennon	Aye
D. Sawyers	Aye
R. Grimm	Aye

### B. SY25 Board Meeting Schedule

### C. SY25 Committee Chairs and Committees

L. Tarble made a motion to Approve Chairs and that Alexis will serve a 4th term.

R. Grimm seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

K. Lennon	Aye
L. Tarble	Aye
N. Riggins	Aye
D. Rosenbarger	Absent
D. Fischer	Absent
D. Neves	Aye
A. Sowder	Aye
D. Sawyers	Aye
C. Miller	Aye
R. Grimm	Aye

## VII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:05 PM.

Respectfully Submitted,  
C. Miller