

APPROVED



**CIRCLE CITY PREP**  
AMBITIOUS LEARNERS | RESPONSIBLE LEADERS

## Circle City Schools

# Minutes

## June Board Meeting

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### Date and Time

Wednesday June 26, 2024 at 4:30 PM

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### Directors Present

A. Sowder (remote), C. Miller, D. Neves, D. Sawyers, K. Lennon, L. Tarble, N. Riggins, R. Grimm

### Directors Absent

D. Fischer, D. Rosenbarger

### Directors who arrived after the meeting opened

D. Sawyers, N. Riggins

### Guests Present

C. Eckerle

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

C. Miller called a meeting of the board of directors of Circle City Schools to order on Wednesday Jun 26, 2024 at 4:33 PM.

### C. Welcome Guest(s), Public Comment

## II. Consent Agenda

### A. Approve Previous Board Minutes

D. Neves made a motion to approve the minutes from April Board Meeting on 04-24-24.

R. Grimm seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

R. Grimm	Aye
K. Lennon	Aye
L. Tarble	Aye
N. Riggins	Absent
D. Sawyers	Absent
A. Sowder	Aye
D. Neves	Aye
D. Rosenbarger	Absent
D. Fischer	Absent
C. Miller	Aye

### B. Approve June Agenda

D. Neves made a motion to Approve agenda.

R. Grimm seconded the motion.

The board **VOTED** to approve the motion.

## III. Head of School Update

### A. SY25 Enrollment Update

Largest areas of need are 4th, 5th, and 6th.

We are right now over our enrollment target

N. Riggins arrived.

### B. Parent Survey

27 family responses

Good mix of Spanish and Haitian Creole speaking families

### C. Staffing Update

New K-2 instructional coach

Associate teacher from 2 years ago and now is coming back as a lead teacher

### D. Facility Update

The work on the roof is coming.

### E.

## **SY24 Insight Survey Results**

### **F. Grant Updates**

Grant from Penrod for art in the school

Grant from the Glick Philanthropy

### **G. SY24 ILEARN Update**

Data is not yet public

## **IV. Finance Committee**

### **A. April / May Financials**

D. Sawyers arrived.

### **B. Approve April / May Transactions**

N. Riggins made a motion to Approve April and May Transactions.

L. Tarble seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

R. Grimm	Aye
D. Sawyers	Aye
L. Tarble	Aye
C. Miller	Aye
D. Fischer	Absent
A. Sowder	Aye
D. Neves	Aye
D. Rosenbarger	Absent
K. Lennon	Aye
N. Riggins	Aye

## **V. Governance Committee**

### **A. SY25 Staff Handbook**

FMLA over breaks- pauses over paid breaks

R. Grimm made a motion to Approve the staff handbook.

D. Neves seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

D. Sawyers	Aye
C. Miller	Aye
K. Lennon	Aye

**Roll Call**

D. Rosenbarger Absent  
L. Tarble Aye  
D. Fischer Absent  
N. Riggins Aye  
D. Neves Aye  
R. Grimm Aye  
A. Sowder Aye

**B. SY25 Family Handbook**

L. Tarble made a motion to Approve the family handbook.

K. Lennon seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

N. Riggins Aye  
D. Fischer Absent  
D. Rosenbarger Absent  
R. Grimm Aye  
D. Sawyers Aye  
A. Sowder Aye  
C. Miller Aye  
D. Neves Aye  
L. Tarble Aye  
K. Lennon Aye

**C. Update Bylaws**

L. Tarble made a motion to Approve amended bylaws.

D. Neves seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Neves Aye  
D. Fischer Absent  
D. Rosenbarger Absent  
L. Tarble Aye  
N. Riggins Aye  
D. Sawyers Aye  
C. Miller Aye  
R. Grimm Aye  
K. Lennon Aye  
A. Sowder Aye

**D. SY25 Board Recruitment**

Board is approved to have 7-15 members, but no less than 7

## VI. Board Chair Update

### A. SY25 Board Executive Committee

R. Grimm made a motion to Approve Leslie as new Board Chair.

K. Lennon seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

L. Tarble	Aye
R. Grimm	Aye
C. Miller	Aye
D. Sawyers	Aye
A. Sowder	Aye
K. Lennon	Aye
N. Riggins	Aye
D. Fischer	Absent
D. Rosenbarger	Absent
D. Neves	Aye

### B. SY25 Board Meeting Schedule

### C. SY25 Committee Chairs and Committees

L. Tarble made a motion to Approve Chairs and that Alexis will serve a 4th term.

R. Grimm seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

D. Rosenbarger	Absent
K. Lennon	Aye
C. Miller	Aye
D. Fischer	Absent
N. Riggins	Aye
A. Sowder	Aye
L. Tarble	Aye
D. Neves	Aye
D. Sawyers	Aye
R. Grimm	Aye

## VII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:05 PM.

Respectfully Submitted,  
C. Miller