

APPROVED



**CIRCLE CITY** *PREP*  
AMBITIOUS LEARNERS | RESPONSIBLE LEADERS

## Circle City Prep

### Minutes

#### December Board Meeting

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##### **Date and Time**

Wednesday December 13, 2023 at 4:30 PM

##### **Location**

Circle City Prep

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##### **Directors Present**

A. Sowder, C. Miller, D. Fischer, D. Neves (remote), D. Rosenbarger, D. Sawyers, K. Lennon (remote), L. Tarble, R. Grimm

##### **Directors Absent**

N. Riggins

##### **Directors who arrived after the meeting opened**

D. Rosenbarger, D. Sawyers

##### **Ex Officio Members Present**

M. Murphy

##### **Non Voting Members Present**

M. Murphy

##### **Guests Present**

C. Eckerle

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

C. Miller called a meeting of the board of directors of Circle City Prep to order on Wednesday Dec 13, 2023 at 4:34 PM.

### C. Welcome Guest(s), Public Comment

## II. Consent Agenda

### A. Approve Previous Board Minutes

L. Tarble made a motion to approve the minutes from October Board Meeting on 10-25-23.

D. Fischer seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

D. Sawyers	Absent
D. Neves	Aye
D. Fischer	Aye
K. Lennon	Aye
N. Riggins	Absent
C. Miller	Aye
L. Tarble	Aye
A. Sowder	Aye
R. Grimm	Aye
D. Rosenbarger	Absent

### B. Approve December Agenda

L. Tarble made a motion to Approve minutes.

D. Fischer seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

C. Miller	Aye
A. Sowder	Aye
R. Grimm	Aye
D. Rosenbarger	Absent
L. Tarble	Aye
N. Riggins	Absent
K. Lennon	Aye
D. Fischer	Aye

**Roll Call**

D. Neves	Aye
D. Sawyers	Absent

**III. Head of School Update**

**A. Enrollment**

Unenrollment report- working on why families unenroll

Working on how to "catch scholars up" in older grades because the rigor can be a big challenge

D. Sawyers arrived.

**B. Staffing Update**

Started the year with 4 vacancies- but 1 we decided not to hire for.

Currently have 8 vacancies- actively hiring for 3 roles

**C. Facility Updates**

Capital project is done!

**IV. Board Chair Update**

**A. Committees**

Holiday get-together coming

**V. Development Committee**

**A. Committee Re-Launch**

Looking to have a fundraiser of some sort- have more members interested in joining

**VI. Finance Committee**

**A. October Financials**

D. Rosenbarger arrived.

L. Tarble made a motion to approve transactions.

D. Fischer seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Tarble	Aye
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**Roll Call**

D. Sawyers	Absent
C. Miller	Aye
K. Lennon	Aye
R. Grimm	Aye
D. Rosenbarger	Aye
A. Sowder	Aye
D. Neves	Aye
D. Fischer	Aye
N. Riggins	Absent

**B. Approve November Transactions**

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:27 PM.

Respectfully Submitted,  
C. Miller