

APPROVED



**CIRCLE CITY** *PREP*  
AMBITIOUS LEARNERS | RESPONSIBLE LEADERS

## Circle City Schools

# Minutes

## October Board Meeting

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### Date and Time

Wednesday October 25, 2023 at 4:30 PM

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### Directors Present

C. Miller, D. Fischer, D. Neves (remote), D. Rosenbarger (remote), D. Sawyers (remote), K. Lennon (remote), L. Tarble, N. Riggins

### Directors Absent

A. Sowder, R. Grimm

### Directors who arrived after the meeting opened

N. Riggins

### Ex Officio Members Present

M. Murphy

### Non Voting Members Present

M. Murphy

### Guests Present

C. Eckerle

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## I. Opening Items

A.

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

C. Miller called a meeting of the board of directors of Circle City Schools to order on Wednesday Oct 25, 2023 at 4:36 PM.

### **C. Welcome Guest(s), Public Comment**

## **II. Consent Agenda**

### **A. Approve Previous Board Minutes**

K. Lennon made a motion to approve the minutes from August Board Meeting on 08-28-23.

L. Tarble seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

L. Tarble	No
N. Riggins	Absent
R. Grimm	Absent
D. Fischer	No
D. Sawyers	No
D. Rosenbarger	No
A. Sowder	Absent
K. Lennon	No
C. Miller	No
D. Neves	No

### **B. Approve October Agenda**

K. Lennon made a motion to Approve agenda.

L. Tarble seconded the motion.

The board **VOTED** to approve the motion.

N. Riggins arrived.

## **III. Head of School Update**

### **A. Q1 Progress**

STEP Data- 40 minutes of reading has been moved to a writing block. Makes teachers very intentional with their reading lessons.

Instructional team is doing more walkthroughs

Admin are also all taking a STEP group each to work with the most need scholars

Referral decrease starting to happen in Q2, averaging closer to 10 per day rather than 25

Enrollment is continuing, a lot of high need scholars incoming recently

AYS is a partner with us, but are actively enrolling up to 30, right now we have 19

## **B. Oct Staffing Update**

Staff vacancies- some will not be filled, others we are currently hiring for

2 parental leaves are coming up- we will be getting long term subs for the 6 paid weeks they are out

Career conversations are happening this quarter, so we will have a better idea of who will be returning SY25

## **C. Board Support at Events**

Fall Fest 11/2- after school

Ribbon cutting 11/9- Board arrive at 8:30am

## **IV. Board Chair Update**

### **A. Committees**

Chad will be meeting with Committee chairs to go over goals and put them into BOT

### **B. Strategic Plan Creation**

What does a strategic plan for CCP look like? What is the vision for this school?

The governance committee will be meeting about this

## **V. Finance Committee**

### **A. August & September Financials**

C. Miller made a motion to approve financials for August and September.

N. Riggins seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

C. Miller	Aye
D. Rosenbarger	Aye
L. Tarble	Aye
D. Sawyers	Aye
N. Riggins	Aye

**Roll Call**

K. Lennon	Aye
D. Neves	Aye
D. Fischer	Aye
R. Grimm	Absent
A. Sowder	Absent

**B. July - September Transaction Report**

**C. Director of Finance Update**

**VI. Development Committee**

**A. Capitol Campaign Update**

Funding in from the Bader foundation

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:33 PM.

Respectfully Submitted,  
C. Miller