

APPROVED



CircleCityPREP

Circle City Prep

## Minutes

July Board Meeting

---

### Date and Time

Monday July 18, 2022 at 4:30 PM

### Location

Circle City Prep  
4002 N Franklin Rd  
Indianapolis, IN 46226

---

### Directors Present

A. Moseman, C. Miller, D. Neves, D. Rosenbarger (remote), L. Tarble, N. Riggins, R. Grimm, S. Chang

### Directors Absent

A. Sowder, D. Fischer

### Directors who arrived after the meeting opened

L. Tarble

### Ex Officio Members Present

M. Murphy

### Non Voting Members Present

M. Murphy

### Guests Present

A. Dalstrom, C. Eckerle

---

## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

C. Miller called a meeting of the board of directors of Circle City Prep to order on Monday Jul 18, 2022 at 4:34 PM.

### C. Welcome Guest(s), Public Comment

## II. Consent Agenda

### A. Approve Previous Board Minutes

S. Chang made a motion to approve the minutes from June CCP Board Meeting on 06-21-22.

R. Grimm seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

D. Rosenbarger	Aye
L. Tarble	Absent
C. Miller	Aye
A. Sowder	Absent
S. Chang	Aye
R. Grimm	Aye
A. Moseman	Aye
D. Fischer	Absent
D. Neves	Aye
N. Riggins	Aye

### B. Approve July Agenda

S. Chang made a motion to Approve July agenda.

R. Grimm seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Sowder	Absent
R. Grimm	Aye
A. Moseman	Aye
C. Miller	Aye
D. Rosenbarger	Aye
L. Tarble	Absent
D. Fischer	Absent
N. Riggins	Aye

**Roll Call**

S. Chang	Aye
D. Neves	Aye

**III. Parent Survey**

**A. SY22 Panarama Survey**

Will be taken twice annually. It was taken once in SY22 to establish a baseline.  
Is a nationally normed survey so questions are unbiased and not made by CCP.  
Allows us to add our own questions is there is specific information we want to get data on.  
We will have anonymous and name-tied surveys to collect data (fall with names, spring anonymous)

**IV. Governance Committee**

**A. SY23 Staff Handbook**

Not accruing  
Non-year round- 40 hours sick, 40 hours vacation  
Year-round- 40 hours sick, 80 hours vacation  
Can roll 2 days of vacation to next year

L. Tarble arrived.  
D. Neves made a motion to Approve staff handbook.  
A. Moseman seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

D. Neves	Aye
D. Rosenbarger	Aye
L. Tarble	Aye
A. Moseman	Aye
R. Grimm	Aye
S. Chang	Aye
A. Sowder	Absent
D. Fischer	Absent
C. Miller	Aye
N. Riggins	Aye

**B. COVID Leave Policy**

Out for COVID- must use up sick leave, unpaid after that

## **V. Academic Achievement Committee**

### **A. Committee Update**

ILEARN data- showing growth in both ELA and Math. Out-pacing neighborhood schools and keeping pace with IPS.

IREAD- pass rates are lower than last year.

Insight survey- growth from 43% to 87%! Puts us in the top quartile for most buckets

## **VI. Fund Development**

### **A. Donor Update and Campaign Next Steps**

FundEd listening tour to finalize campaign wording and information to go out.

## **VII. Head of School Update**

### **A. Update**

Hired a Spanish Teacher- starting as an associate teacher to build her skills in the classroom.

Hired a MLL Coordinator and teacher- background in ELL already

Still 2 openings- 2nd grade lead, 4th grade associate teacher, and city connects coordinator

Enrollment- Full in K-2

Capping MS with 60 (one class of 5th and 6th)

### **B. Scope of SY24 Capitol Campaign**

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:43 PM.

Respectfully Submitted,

C. Miller