

APPROVED



CircleCityPREP

Circle City Prep

## Minutes

CCP Board Meeting

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### Date and Time

Tuesday June 21, 2022 at 4:30 PM

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Meeting will be held onsite (4002 N Franklin Rd) or virtually using the following link:

<https://us02web.zoom.us/j/88566162264?pwd=ZEtaOUY2cW5HdkNUdDdjU05RTUd3dz09>

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### Directors Present

A. Moseman, A. Sowder (remote), C. Miller, D. Fischer (remote), D. Rosenbarger, L. Tarble, M. Parris, R. Grimm

### Directors Absent

J. Majors, S. Chang

### Directors who arrived after the meeting opened

D. Fischer

### Directors who left before the meeting adjourned

A. Sowder, M. Parris

### Ex Officio Members Present

M. Murphy

### Non Voting Members Present

M. Murphy

### Guests Present

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C. Eckerle, D. Neves, Nigel Riggins

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

C. Miller called a meeting of the board of directors of Circle City Prep to order on Tuesday Jun 21, 2022 at 4:34 PM.

### C. Welcome Guest(s), Public Comment

## II. Consent Agenda

### A. Approve Previous Board Minutes

L. Tarble made a motion to approve the minutes from CCP Board Meeting on 05-16-22.

R. Grimm seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

L. Tarble	Aye
R. Grimm	Aye
C. Miller	Aye
M. Parris	Aye
J. Majors	Absent
D. Fischer	Absent
D. Rosenbarger	Aye
A. Moseman	Aye
S. Chang	Absent
A. Sowder	Aye

### B. Approve June Agenda

L. Tarble made a motion to Approve June Agenda.

R. Grimm seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Sowder	Aye
A. Moseman	Aye
C. Miller	Aye
L. Tarble	Aye
M. Parris	Aye
R. Grimm	Aye
J. Majors	Absent

**Roll Call**

D. Fischer Absent  
S. Chang Absent  
D. Rosenbarger Aye

**III. Governance Committee**

**A. New Board Officer: Nigel Riggins**

Recommended by Bobby.

Governance committee has reviewed Nigel's resume and background.

Works in insurance and is an attorney

R. Grimm made a motion to Approve Nigel as a new board member.

L. Tarble seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Sowder Aye  
R. Grimm Aye  
D. Rosenbarger Aye  
C. Miller Aye  
D. Fischer Aye  
M. Parris Aye  
A. Moseman Aye  
L. Tarble Aye  
J. Majors Absent  
S. Chang Absent

**B. New Board Officer: Darrow Neves**

Governance committee has reviewed Darrow's resume and background.

Background is all in higher ed.

L. Tarble made a motion to Approve Darrow as board member.

R. Grimm seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

R. Grimm Aye  
S. Chang Absent  
A. Sowder Aye  
J. Majors Absent  
D. Rosenbarger Aye  
L. Tarble Aye  
M. Parris Aye  
D. Fischer Absent  
A. Moseman Aye  
C. Miller Aye

**C.**

## Updated Bylaws

Compliance with open-door law- board chair can set time limits for public comments

Board term limits- 3, 3, 2 or 4, 3, 2 or 3, 3, 3

D. Fischer arrived.

A. Moseman made a motion to Change bylaws to terms being 3 years, 3 years, 2 years.

C. Miller seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

D. Rosenbarger	Aye
D. Fischer	Aye
C. Miller	Aye
J. Majors	Absent
A. Moseman	Aye
R. Grimm	Aye
M. Parris	Aye
S. Chang	Absent
L. Tarble	Aye
A. Sowder	Aye

## D. SY23 Staff Handbook

## E. SY23 Family Handbook

Noted changes

K-4 has a 3:30 dismissal

5-6 has a 4:00 dismissal

L. Tarble made a motion to Approve Family Handbook.

D. Rosenbarger seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

D. Rosenbarger	Aye
D. Fischer	Aye
S. Chang	Absent
A. Moseman	Aye
A. Sowder	Aye
J. Majors	Absent
C. Miller	Aye
R. Grimm	Aye
M. Parris	Absent
L. Tarble	Aye

M. Parris left.

## F.

## Updated New Board Orientation

### IV. Finance Committee

#### A. June Financials

These are MAY financials:

In a good place for compliance

June closes out the fiscal year

#### B. Approve May Transactions

C. Miller made a motion to Approve May transactions.

A. Sowder seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

A. Sowder	Aye
D. Fischer	Aye
M. Parris	Aye
R. Grimm	Aye
D. Rosenbarger	Aye
S. Chang	Absent
A. Moseman	Aye
L. Tarble	Aye
J. Majors	Absent
C. Miller	Aye

### V. Fund Development

#### A. FundEd Proposal 3.0

Extension of the contract through December

Funds would come from grant money that was for a part time person to hire to run the capital campaign but were not successful in finding the right person.

C. Miller made a motion to Approve phase 3 of FundEd contract.

L. Tarble seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

S. Chang	Absent
L. Tarble	Aye
D. Fischer	Aye
A. Sowder	Aye
C. Miller	Aye
A. Moseman	Aye
R. Grimm	Aye

**Roll Call**

J. Majors	Absent
D. Rosenbarger	Aye
M. Parris	Absent

**B. Donor Update and Campaign Next Steps**

**VI. Board Chair Update**

**A. Update**

Head of School evaluation went out.

**VII. Head of School Update**

**A. Update**

Still need 5 teachers (2nd, 4th, and Spanish)  
Adjusting enrollment numbers  
A. Sowder left.

**B. SY23 Enrollment Amendment**

C. Miller made a motion to Approve adjustment of enrollment numbers.  
L. Tarble seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. Parris	Absent
S. Chang	Absent
J. Majors	Absent
D. Fischer	Aye
C. Miller	Aye
R. Grimm	Aye
A. Sowder	Absent
L. Tarble	Aye
D. Rosenbarger	Aye
A. Moseman	Aye

**VIII. New Business**

**A. SY23 Officer Slate**

Leslie stepping up to vice chair  
D. Rosenbarger made a motion to Approve the slate.  
A. Moseman seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

D. Rosenbarger	Aye
L. Tarble	Aye
M. Parris	Aye
A. Sowder	Aye
S. Chang	Absent
C. Miller	Aye
J. Majors	Absent
A. Moseman	Aye
R. Grimm	Aye
D. Fischer	Aye

**B. Committee Chairs**

Same leadership chairs

**IX. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:16 PM.

Respectfully Submitted,  
C. Miller