APPROVED

Circle City Schools

Minutes

Board Meeting

Date and Time
Monday August 17, 2020 at 4:30 PM

Due to COVID-19 this meeting is held remotely. This is the public link: https://us02web.zoom.us/j/83956437452?pwd=VndQZkw4SEcydDJsbzZ0Y1V3QURodz09 and was published to Circle City Prep's Facebook and Website.

Directors Present
A. Moseman (remote), A. Sowder (remote), C. Miller (remote), D. Rosenbarger (remote), D. Tolliver (remote), J. Bartenbach (remote), L. Tarble (remote), M. Parris (remote), S. Chang (remote)

Directors Absent
W. Patrick

Ex Officio Members Present
M. Murphy (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Parris called a meeting of the board of directors of Circle City Schools to order on Monday Aug 17, 2020 at 4:40 PM.

C. Welcome and Share-Out

D. Welcome Guest(s), Public Comment

II. Consent Agenda

A. Approve June Meeting and Emergency Board Minutes

D. Tolliver made a motion to approve the minutes from Emergency Board Meeting on 07-16-20.
L. Tarble seconded the motion.
The board **VOTED** to approve the motion.
D. Tolliver made a motion to approve the minutes from Board of Directors Meeting on 06-15-20.
L. Tarble seconded the motion.
The board **VOTED** to approve the motion.

B. Approve August Agenda

D. Tolliver made a motion to approve August agenda.
L. Tarble seconded the motion.
The board **VOTED** to approve the motion.

III. Management Update

A. Report

- Hit enrollment target of 225 students
- Reviewed start of the school year staffing structure and discussed future staffing needs
- Provided first day of school overview including updates on COVID-19 safety protocols
- Discussion on current and future grade configurations

B. Updated 20-21 Annual Calendar

- Provided overview of updated annual calendar

L. Tarble made a motion to approve updated calendar.
D. Rosenbarger seconded the motion.
The board **VOTED** to approve the motion.

C. ICSB Educational Plan

- Provided an overview of the updated e-learning plan that is focused on providing the same educational experience for both on-site and virtual students

C. Miller made a motion to updated ICSB educational plan.
J. Bartenbach seconded the motion.
The board **VOTED** to approve the motion.

IV. Governance Committee

A. Governance Committee Minutes

- Reviewed current board recruitment efforts
- Discussed SY20.21 committee goals

B. 20-22 Head of School Job Description

C. Miller made a motion to approve 20-22 Head of School Job Description.
D. Tolliver seconded the motion.

- with edit made to Indiana administrator license requirement

The board **VOTED** to approve the motion.

C. 20-22 Head of School Bonus Agreement

- Head of School Agreement to be for two-year terms with an annual review. Compensation negotiations occur after the CEO/HOS Evaluation is complete.

V. Finance Committee

A. Report

- Plan to review year-end, July, and August financials at September committee meeting
- Audit will take place in October

VI. Academic Achievement Committee

A. Update

- Shared 20.21 CCP academic dashboard
- Discussion on ability to administer current interim assessments virtually

VII. Development Committee

A. Update

- Launching fundraiser on 8/17/2020 to support COVID-19 related expenses

VIII. Board Chair

A. Update

- Board to send conflict of interest forms to Head of School
- Governance committee will push Board on Track survey in September
- Review of current board recruitment efforts
- Discussed opportunities for the board to engage in DEI training
- Reviewed SY20.21 board meeting schedule and discussed dates for board retreat

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:07 PM.

Respectfully Submitted,
S. Chang