DRAFT

Circle City Schools

Minutes

CCP - Governance Committee meeting

Date and Time
Thursday November 21, 2019 at 9:00 AM

Location
Gavel | 902 Virginia Ave, Suite 102, Indianapolis IN

Through excellence in academic instruction and character development, **Circle City Preparatory Charter School** ensures all K-8 students are ambitious, powerful learners and responsible, positive leaders on the path to college and a life of opportunity.

For questions, please contact Mandy Parris, **Circle City Prep** Board Chair: mamwalte@yahoo.com.

Committee Members Present
D. Tolliver, M. Parris, S. Chang

Committee Members Absent
None

Ex Officio Members Present
M. Murphy

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

S. Chang called a meeting of the Governance Committee of Circle City Schools to order on Thursday Nov 21, 2019 at 9:00 AM.

C. Approve Minutes

II. Governance Committee Agenda

A. Review bylaws, committee structures, and procedures

- Reviewed proposed edits and updates to bylaws
- Megan to track changes and share revisions with board for approval at next board meeting

B. Review Board on Track Board Evaluation Results

- Based on BOT board evaluation results and suggested priority areas, the governance committee recommends the following action items/goals for each respective committee:
    - Governance Committee:
        - Create a three year pipeline for board recruitment with targeted focus areas based on boards current skill set and diversity needs
        - Create a strategic yearly meeting plan that outlines every meeting, event, and task associated with each event
        - Develop a succession plan
    - Finance Committee:
        - Create and facilitate a "Finance 101" session
    - Development Committee:
        - Revise and share the CCP strategic fundraising plan
        - Create and facilitate a "Fundraising 101" session with support from outside partners

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:30 AM.

Respectfully Submitted,
S. Chang
D. Tolliver made a motion to adjourn the meeting.
M. Parris seconded the motion.
The committee **VOTED** unanimously to approve the motion.