

APPROVED



CircleCityPREP

## Circle City Prep

### Minutes

#### Board of Directors Meeting

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**Date and Time**

Monday June 15, 2020 at 4:30 PM

**Location**

Zoom

Due to COVID-19 this meeting is held remotely. This is the public link: <https://us02web.zoom.us/j/83956437452?pwd=VndQZkw4SEcydDJsbzZ0Y1V3QURodz09> and was published to Circle City Prep's Facebook and Website.

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**Directors Present**

A. Sowder (remote), C. Miller (remote), D. Rosenbarger (remote), D. Tolliver (remote), J. Bartenbach (remote), L. Tarble (remote), M. Parris (remote), W. Patrick (remote)

**Directors Absent**

A. Berkey, S. Chang

**Ex Officio Members Present**

M. Murphy (remote)

**Non Voting Members Present**

M. Murphy (remote)

**Guests Present**

A. Dalstrom (remote), A. Moseman (remote), C. Eckerle (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

M. Parris called a meeting of the board of directors of Circle City Prep to order on Monday Jun 15, 2020 at 4:37 PM.

### C. Welcome and Share-Out

### D. Welcome Guest(s), Public Comment

Alex Moseman new board member- introduced  
Alise Stephens in meeting for report on recruitment

## II. Consent Agenda

### A. Approve April Meeting and Emergency Board Minutes

L. Tarble made a motion to approve the minutes from April and Emergency Meeting Board of Directors Meeting on 04-17-20.

C. Miller seconded the motion.

Wait on technology to monitor computers for e-learning

The board **VOTED** to approve the motion.

#### Roll Call

S. Chang	Absent
L. Tarble	Aye
M. Parris	Aye
A. Sowder	Aye
C. Miller	Aye
J. Bartenbach	Aye
A. Berkey	Absent
D. Rosenbarger	Aye
D. Tolliver	Aye
W. Patrick	Aye

L. Tarble made a motion to approve the minutes from Emergency Board Meeting on 04-29-20.

C. Miller seconded the motion.

The board **VOTED** to approve the motion.

### B. Approve June Agenda

L. Tarble made a motion to Approve Minutes.

C. Miller seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Tolliver	Aye
A. Sowder	Aye
S. Chang	Absent
M. Parris	Aye
J. Bartenbach	Aye
C. Miller	Aye
W. Patrick	Aye
A. Berkey	Absent
D. Rosenbarger	Aye
L. Tarble	Aye

**III. 20-21 Officer Slate, Committees, and New Board Member**

**A. Officer Slate**

A. Sowder made a motion to approve the officer slate.

W. Patrick seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Tarble	Aye
C. Miller	Aye
D. Rosenbarger	Aye
J. Bartenbach	Aye
A. Sowder	Aye
M. Parris	Aye
A. Berkey	Absent
W. Patrick	Aye
D. Tolliver	Aye
S. Chang	Absent

**B. Alex Moseman - New Board Member**

W. Patrick made a motion to Approve Alex as new board member.

C. Miller seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Tolliver	Aye
A. Sowder	Aye
S. Chang	Absent
A. Berkey	Absent
L. Tarble	Aye
M. Parris	Aye
C. Miller	Aye
W. Patrick	Aye

**Roll Call**

D. Rosenbarger Aye

J. Bartenbach Aye

**C. Committees**

Add Leslie to Governance Committee

Drew chairs fund development

Alex joins fund development and continues on academic committee

**D. Aaron Berkey - Transition Out**

**IV. Circle City Prep's Commitment to Racial Equity and Justice**

**A. Circle City Prep's Commitment in 20-21 and Beyond**

CCP has been holding/hosting town halls via zoom concerning current social justice issues. These are being used to help inform CCP's commitment, including policies, structures, etc.

From staff town halls:

- trauma informed training
- space/visuals within and outside of the school matter
- critically conscious conversations
- books and other resources available and built into curriculum
- community partnership and expansion of existing relationships

How are we, as the board, making the commitments and internalizing them? How are we continuing to connect those to the school and its purpose?

Continued training for us, as the board, because we need to continue to have these conversations, learn more, and make these changes. We owe it to our students and community to always be doing the work.

Wayne suggestions: Form a relationship with the police department on the Far Eastside. Get more people of power/influence in the city into the school so they can see what we are doing and what we have committed to. Seek feedback from parents and scholars on policies and procedures. Ivy Tech has done work collecting data on their students that get in the way of graduating...can this data apply to our school?

Doris suggestions: use a tool/framework to review policies and procedures that specifically looks at them through an equity lens. Being intentional around vendors.

Megan: voter registration drives as a part of the school? Continue to diversify the board.

## V. Management Update

### A. Report

Alise on enrollment- Big increase in Kinder students in the past 2 weeks. Applications are only sent to families who have connected with Alise first to make sure they are truly interested in CCP. Door hangers and yard signs are going out. Recruitment looks different in the time of COVID, so we are getting creative with advertising.

We have a couple spots still open for hiring.

We are making plans for next year based on the guidance that the DOE released.

### B. Student and Family Handbook

D. Tolliver made a motion to approve with discussed changes.

L. Tarble seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Sowder	Aye
D. Rosenbarger	Absent
L. Tarble	Aye
J. Bartenbach	Aye
S. Chang	Absent
D. Tolliver	Aye
C. Miller	Aye
W. Patrick	Aye
M. Parris	Aye
A. Berkey	Absent

### C. Social Distancing Annual Calendar

L. Tarble made a motion to approve update.

M. Parris seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

J. Bartenbach	Aye
D. Tolliver	Aye
W. Patrick	Aye
S. Chang	Absent
M. Parris	Aye
C. Miller	Aye
A. Berkey	Absent
A. Sowder	Aye
D. Rosenbarger	Absent

**Roll Call**

L. Tarble            Aye

**D. Approve Miller Insurance as Broker**

**VI. Governance Committee**

**A. Governance Committee Minutes**

Recommended a CEO performance and support committee for next year.

We were give approval to have board meetings over Zoom.

D. Tolliver made a motion to Add CEO performance and support committee.

L. Tarble seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Berkey            Absent

C. Miller            Aye

A. Sowder           Aye

L. Tarble            Aye

D. Rosenbarger Absent

M. Parris            Aye

D. Tolliver           Aye

W. Patrick           Aye

J. Bartenbach      Aye

S. Chang            Absent

**B. Staff Handbook**

D. Tolliver made a motion to Approve.

A. Sowder seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Chang            Absent

D. Rosenbarger Absent

C. Miller            Aye

W. Patrick           Aye

A. Sowder           Aye

J. Bartenbach      Aye

M. Parris            Aye

A. Berkey            Absent

D. Tolliver           Aye

L. Tarble            Aye

**C. 19-20 Head of School Bonus Adjustment**

D. Tolliver made a motion to Approve.

C. Miller seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Tolliver	Aye
A. Sowder	Aye
W. Patrick	Aye
J. Bartenbach	Aye
A. Berkey	Absent
L. Tarble	Aye
M. Parris	Aye
D. Rosenbarger	Absent
S. Chang	Absent
C. Miller	Aye

**D. Head of School Agreement Terms**

Change to a 2 year term and is reviewed yearly

L. Tarble made a motion to Approve.

W. Patrick seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Sowder	Aye
D. Tolliver	Aye
D. Rosenbarger	Absent
S. Chang	Absent
C. Miller	Aye
W. Patrick	Aye
A. Berkey	Absent
L. Tarble	Aye
J. Bartenbach	Aye
M. Parris	Aye

**VII. Finance Committee**

**A. Report**

April and May financials are healthy

**B. 19-20 Grant update**

**VIII. Academic Achievement Committee**

**A. Update**

Updated assessment calendar

## **IX. Development Committee**

### **A. Update**

No fundraiser this year. Looking to do more online funding

## **X. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:07 PM.

Respectfully Submitted,  
M. Parris