



Circle City Prep

Minutes

Board of Directors Meeting

Date and Time

Wednesday April 24, 2019 at 6:00 PM

Location

Circle City Prep, 4002 N. Franklin Road, Indianapolis, IN 46226

Directors Present

A. Berkey, A. Sowder, C. Miller, D. Tolliver (remote), J. Bartenbach, M. Parris, S. Chang, S. Johnson (remote), W. Patrick

Directors Absent

None

Directors who arrived after the meeting opened

W. Patrick

Ex Officio Members Present

M. Murphy

Non Voting Members Present

M. Murphy

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

J. Bartenbach called a meeting of the board of directors of Circle City Prep to order on Wednesday Apr 24, 2019 at 6:06 PM.

C. Welcome and Share-Out

D. Welcome Guest(s), Public Coment

II. Consent Agenda

A. Approve March Minutes

S. Chang made a motion to approve March minutes.

A. Berkey seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Chang	Aye
S. Johnson	Aye
D. Tolliver	Aye
C. Miller	Aye
A. Sowder	Aye
A. Berkey	Aye
J. Bartenbach	Aye
W. Patrick	Absent
M. Parris	Aye

B. Approve April Agenda

S. Chang made a motion to approve April agenda.

A. Berkey seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Bartenbach	Aye
D. Tolliver	Aye
A. Sowder	Aye
S. Chang	Aye
M. Parris	Aye
A. Berkey	Aye
S. Johnson	Aye
C. Miller	Aye
W. Patrick	Absent

III. Fund Development

A. Report

- Discussed run of show for annual event the following night.

W. Patrick arrived.

IV. Academic Achievement Committee

A. Academic Achievement Committee Report

- Discussed board report in meeting packet.

V. Governance Committee

A. Report

- Discussed Head of School evaluation.
- Shared timeline of evaluation for each stakeholder group.
- Created agenda for board retreat.
- Provided a high level overview of board retreat agenda.

B. Vote of 19-20 Slate

A. Berkey made a motion to approve slate of officers: President - Mandy Parris Vice President - Chad Miller Treasurer - Alexis Sowder Secretary - Shareyna Chang.

S. Chang seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Sowder	Aye
M. Parris	Aye
S. Johnson	Aye
W. Patrick	Aye
J. Bartenbach	Aye
A. Berkey	Aye
S. Chang	Aye
C. Miller	Aye
D. Tolliver	Aye

VI. Finance Committee

A. Report

- Ending cash position at conclusion of 18-19 year will be close to \$200,000.
- Encouraged Head of School to use some of excess funds to support teachers during Teacher Appreciation Week.

B. 19-20 Budget

C. Miller made a motion to approve the 2019-20 school year budget.

W. Patrick seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Tolliver	Aye
S. Johnson	Aye
A. Sowder	Aye
J. Bartenbach	Aye
C. Miller	Aye
S. Chang	Aye
A. Berkey	Aye
W. Patrick	Aye
M. Parris	Aye

VII. Head of School Update

A. Report

- Discussed staffing.
- Discussed student recruitment, specifically comparing it to the previous year.

B. 19-20 Staff Manual

M. Parris made a motion to approve the 19-20 staff handbook.

A. Berkey seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Sowder	Aye
A. Berkey	Aye
C. Miller	Aye
D. Tolliver	Aye
M. Parris	Aye
S. Johnson	Aye
W. Patrick	Aye
J. Bartenbach	Aye
S. Chang	Aye

C. 19-20 Annual Calendar

M. Parris made a motion to approve the 19-20 academic calendar.

W. Patrick seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Chang	Aye
M. Parris	Aye

Roll Call

W. Patrick	Aye
A. Sowder	Aye
A. Berkey	Aye
S. Johnson	Aye
C. Miller	Aye
J. Bartenbach	Aye
D. Tolliver	Aye

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:01 PM.

Respectfully Submitted,

J. Bartenbach