



Circle City Prep

Minutes

Board of Directors Meeting

Date and Time

Wednesday April 24, 2019 at 6:00 PM

Location

Circle City Prep, 4002 N. Franklin Road, Indianapolis, IN 46226

Directors Present

A. Berkey, A. Sowder, C. Miller, D. Tolliver (remote), J. Bartenbach, M. Parris, S. Chang, S. Johnson (remote), W. Patrick

Directors Absent

None

Directors who arrived after the meeting opened

W. Patrick

Ex Officio Members Present

M. Murphy

Non Voting Members Present

M. Murphy

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

J. Bartenbach called a meeting of the board of directors of Circle City Prep to order on Wednesday Apr 24, 2019 at 6:06 PM.

C. Welcome and Share-Out

D. Welcome Guest(s), Public Coment

II. Consent Agenda

A. Approve March Minutes

S. Chang made a motion to approve March minutes.

A. Berkey seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Bartenbach	Aye
S. Johnson	Aye
M. Parris	Aye
C. Miller	Aye
A. Sowder	Aye
A. Berkey	Aye
S. Chang	Aye
D. Tolliver	Aye
W. Patrick	Absent

B. Approve April Agenda

S. Chang made a motion to approve April agenda.

A. Berkey seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Berkey	Aye
S. Chang	Aye
A. Sowder	Aye
D. Tolliver	Aye
M. Parris	Aye
W. Patrick	Absent
S. Johnson	Aye
C. Miller	Aye
J. Bartenbach	Aye

III. Fund Development

A. Report

- Discussed run of show for annual event the following night.

W. Patrick arrived.

IV. Academic Achievement Committee

A. Academic Achievement Committee Report

- Discussed board report in meeting packet.

V. Governance Committee

A. Report

- Discussed Head of School evaluation.
- Shared timeline of evaluation for each stakeholder group.
- Created agenda for board retreat.
- Provided a high level overview of board retreat agenda.

B. Vote of 19-20 Slate

A. Berkey made a motion to approve slate of officers: President - Mandy Parris Vice President - Chad Miller Treasurer - Alexis Sowder Secretary - Shareyna Chang.

S. Chang seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Tolliver	Aye
J. Bartenbach	Aye
C. Miller	Aye
W. Patrick	Aye
A. Sowder	Aye
S. Chang	Aye
S. Johnson	Aye
A. Berkey	Aye
M. Parris	Aye

VI. Finance Committee

A. Report

- Ending cash position at conclusion of 18-19 year will be close to \$200,000.
- Encouraged Head of School to use some of excess funds to support teachers during Teacher Appreciation Week.

B. 19-20 Budget

C. Miller made a motion to approve the 2019-20 school year budget.

W. Patrick seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Bartenbach	Aye
M. Parris	Aye
A. Sowder	Aye
W. Patrick	Aye
D. Tolliver	Aye
S. Chang	Aye
S. Johnson	Aye
C. Miller	Aye
A. Berkey	Aye

VII. Head of School Update

A. Report

- Discussed staffing.
- Discussed student recruitment, specifically comparing it to the previous year.

B. 19-20 Staff Manual

M. Parris made a motion to approve the 19-20 staff handbook.

A. Berkey seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Berkey	Aye
J. Bartenbach	Aye
S. Chang	Aye
A. Sowder	Aye
D. Tolliver	Aye
M. Parris	Aye
C. Miller	Aye
S. Johnson	Aye
W. Patrick	Aye

C. 19-20 Annual Calendar

M. Parris made a motion to approve the 19-20 academic calendar.

W. Patrick seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Sowder	Aye
A. Berkey	Aye

Roll Call

S. Chang	Aye
M. Parris	Aye
C. Miller	Aye
D. Tolliver	Aye
J. Bartenbach	Aye
S. Johnson	Aye
W. Patrick	Aye

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:01 PM.

Respectfully Submitted,
J. Bartenbach