DRAFT

Circle City Schools

Minutes

Board of Directors Meeting

Date and Time
Wednesday February 6, 2019 at 6:00 PM

Location
Circle City Prep, 4002 N. Franklin Road, Indianapolis, IN 46226

Directors Present
A. Berkey, A. Sowder, C. Miller (remote), D. Tolliver (remote), J. Bartenbach, M. Parris, W. Patrick

Directors Absent
S. Chang, S. Johnson

Directors who arrived after the meeting opened
C. Miller, W. Patrick

Ex Officio Members Present
M. Murphy

Guests Present
C. Eckerle, Steven Stolen

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

M. Murphy called a meeting of the board of directors of Circle City Schools to order on Wednesday Feb 6, 2019 at 6:10 PM.

C. Welcome and Share-Out

D. Welcome Guest(s), Public Coment

II. Consent Agenda

A. Approve Minutes from Emergency Board Meeting

A. Berkey made a motion to approve minutes from the Emergency Board Meeting: Lease Extension on 12-06-18 Emergency Board Meeting: Lease Extension on 12-06-18.
C. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Tolliver	Aye
S. Johnson	Absent
A. Sowder	Aye
S. Chang	Absent
M. Parris	Aye
J. Bartenbach	Aye
C. Miller	Aye
W. Patrick	Aye
A. Berkey	Aye

B. Approve January Agenda

A. Berkey made a motion to Approve Minutes.
C. Miller seconded the motion.
The motion did not carry.
A. Berkey made a motion to Approve the minutes.
C. Miller seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Berkey	Aye
J. Bartenbach	Aye
S. Chang	Absent
S. Johnson	Absent
D. Tolliver	Aye
W. Patrick	Absent
A. Sowder	Aye
C. Miller	Aye
M. Parris	Aye

III. Fund Development

A. Report

Steven:
Jill (Chameleon Marketing) is running the planning committee for the event.
We have someone running the silent auction, but will need more help.
Looking to amp up attendance, create new donors and champions. Create excitement about this event and CCP.
Yes, we are looking to funding and sponsorships, but it is also about making connections.
Build momentum early.

Jennifer:
Held an event at her home with moms she new from her children's school. The response that night, and since, has been incredible. Megan was also in attendance, which had an impact on the other attendees. The goal is to get people interested in going to the event, volunteering, or even donating.

Aaron- sponsorship:
Updates- have decided on and secured a space.
Worked on final planning around menu, a school lunch theme, "games" that have a back-to-school feel.
There is a sponsorship doc that has been approved to distribute.
C. Miller arrived.
W. Patrick arrived.

IV. Finance Committee

A. Report

Will have draft budget at next finance committee.

V. Governance Committee

A. Committee Update

Notes about better utilizing Board on Track coming from Jennifer.

Date for a retreat- March 8.
Talk about future planning and other relevant topic.

For committee meetings:
Make an event, an agenda, and then add minutes.

VI. Facility Taskforce

A. Committee Update

Lease was renewed for a third year in our current space

VII. Academic Achievements

A. Report

NWEA and STEP data is in. Using it to have targeted practice and learning in classrooms.

VIII. Head of School Update

A. Report

B. Internal Control Adoption

A. Berkey made a motion to Approve training and control standards for internal control policy.
W. Patrick seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

W. Patrick	Aye
J. Bartenbach	Aye
S. Johnson	Absent
S. Chang	Absent
M. Parris	Aye
A. Berkey	Aye
D. Tolliver	Aye
A. Sowder	Aye
C. Miller	Aye

C. Restatement of 403(b) Retirement Plan

C. Miller made a motion to Approve.
W. Patrick seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Sowder	Aye
C. Miller	Aye
J. Bartenbach	Aye
M. Parris	Aye
A. Berkey	Aye
S. Johnson	Absent

Roll Call

D. Tolliver	Aye
W. Patrick	Aye
S. Chang	Absent

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
J. Bartenbach