

APPROVED



## Circle City Prep

### Minutes

#### Board of Directors Meeting

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**Date and Time**

Thursday November 1, 2018 at 6:00 PM

**Location**

Circle City Prep, 4002 N. Franklin Road, Indianapolis, IN 46226

**Directors Present**

A. Berkey, A. Sowder, C. Miller, J. Bartenbach, M. Parris, S. Chang, S. Johnson (remote)

**Directors Absent**

D. Tolliver, W. Patrick

**Directors who left before the meeting adjourned**

S. Johnson

**Ex Officio Members Present**

M. Murphy

**Non Voting Members Present**

M. Murphy

**Guests Present**

C. Eckerle, Laura Gomez

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**I. Opening Items**

**A.**

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

M. Murphy called a meeting of the board of directors of Circle City Prep to order on Thursday Nov 1, 2018 at 6:14 PM.

### **C. Welcome and Share-Out**

### **D. Welcome Guest(s), Public Comment**

## **II. Consent Agenda**

### **A. Approve Minutes from August 2018 Board Meeting**

A. Berkey made a motion to approve minutes from the Board of Directors Meeting on 09-26-18 Board of Directors Meeting on 09-26-18.

S. Chang seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

|               |        |
|---------------|--------|
| J. Bartenbach | Aye    |
| C. Miller     | Aye    |
| M. Parris     | Aye    |
| S. Chang      | Aye    |
| A. Sowder     | Aye    |
| W. Patrick    | Absent |
| A. Berkey     | Aye    |
| S. Johnson    | Aye    |
| D. Tolliver   | Absent |

### **B. Approve September Agenda**

## **III. Finance Committee**

### **A. Report**

Still waiting on audit to come back

## **IV. Academic Achievement Committee**

### **A. Report**

STEP Data: 50% of K saw a move of 1 STEP level. Scholars are now getting both reading mastery and literacy. Many are on track to still make grade-level by end of year. STEP 3 to 4 K is a hard step to make because it goes from letters and sounds, then to more decoding techniques. K STEP goal has been bumped up to 4 because that is what is needed for their success trajectory.

Question posed whether STEP levels (9) correlates to IRead scores.

Is there a similar system/program for tracking math data? Without co-teachers, it is hard to track math in a meaningful way.

Move back to 5 STEP windows next year so that we have more data points during the year.

## **V. Fund Development**

### **A. Report**

2 events coming up: Giving Tuesday, Amazon wishlist. How is giving Tuesday being promoted? Sharing through social media, and then emailed to board members to share.

## **VI. Governance Committee**

### **A. Committee Update**

Call with Board on Track- figuring out how to use it better, beyond just board members.

At what level should be use it- best practices, committee meeting notes, etc.

Suggestion from Mandy- find someone who is using it now and see how they are using the system.

Use Board on Track to plan committee meetings for this month

## **VII. Board Chair Update**

### **A. Report**

S. Johnson left.

## **VIII. Head of School Update**

### **A. Report**

Always in need of coats, hats, mittens, etc.

Engagement- Start your day the CCP way, invite anyone and everyone to get our name out there. Next one is 11/14.

Teacher Appreciation- special surprises, donated couch

CAFE fundraiser 11/15 @ 5:30- Bids and Bubbly, IFDU Hall

### **B.**

### **Staff Bonus (November and December)**

S. Chang made a motion to Accept staff bonuses.

C. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

|               |        |
|---------------|--------|
| S. Chang      | Aye    |
| A. Sowder     | Aye    |
| A. Berkey     | Aye    |
| C. Miller     | Aye    |
| M. Parris     | Aye    |
| D. Tolliver   | Absent |
| W. Patrick    | Absent |
| S. Johnson    | Absent |
| J. Bartenbach | Aye    |

### **IX. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:38 PM.

Respectfully Submitted,  
C. Miller