APPROVED

THE MISSION PREPARATORY SCHOOL

every child, every minute, every day

Mission Preparatory

Minutes

General Board Meeting

Date and Time
Thursday September 10, 2026 at 4:30 PM

Location
1050 York St- Learning Commons
San Francisco, Ca 94110

Directors Present
C. Craig-Chardon, E. Arroliga, J. Garcia, J. Pacheco, N. Driver (remote), S. Cronin

Directors Absent
None

Guests Present
C. Jerez, F. Duarte

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Garcia called a meeting of the board of directors of Mission Preparatory to order on Thursday Sep 10, 2026 at 4:41 PM.

II. Executive Director Updates

A. Fall I - Attendance and Enrollment Follow- up

Mission Prep needs to address losses from attendance challenges from the previous school year attendance and expenditures on special education services that cost more than the school was funded for. MP will need to use reserves to cover the gap. The deficit is 784,000, which is about 7% over budget. We will use 483,000 of the reserves to bring the deficit down to 3% of the budget.

III. Consent Calendar

A. Approve Minutes

E. Arroliga made a motion to approve the minutes from Board Meeting on 08-20-26.
C. Craig-Chardon seconded the motion.
The board **VOTED** to approve the motion.

B. Board of approval to use reserves

J. Garcia made a motion to Use reserves to cover the financial deficit.
E. Arroliga seconded the motion.
The board **VOTED** to approve the motion.

C. Unaudited Actuals

N. Driver made a motion to Approve the unaudited actuals.
J. Garcia seconded the motion.
The board **VOTED** to approve the motion.

IV. Governance

A. Board and Committee Calendar

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:10 PM.

Respectfully Submitted,
C. Craig-Chardon

MEETING AGENDA & RELATED MATERIALS

Mission Preparatory School
1050 York St., San Francisco, California 94110

Telephone: 415-508-9626

MEETING AGENDA & RELATED MATERIALS

Agendas for **regular** Board meetings, as defined by the Brown Act, will be posted at the meeting site and on the School's website, if applicable, **at least 72 hours** prior to the start of the meeting. Agendas for **special** meetings, as defined by the Brown Act, will be posted at the meeting site and on the School's website, if applicable, **at least 24 hours** prior to the start of the meeting. Materials relating to an agenda item that are public records and will be discussed in open session will be made available for public inspection **at least 72 hours** before the meeting or, alternatively, when distributed to a majority of Board members, whichever occurs first. Materials will be available for review at the Mission Preparatory School main office during regular business hours.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

The order in which agenda items are considered may be changed without prior notice. No action will be taken on any item **not** appearing on the posted agenda, except as permitted by the Brown Act.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board President or designee may impose reasonable time limits and other rules on public comment to ensure the agenda is completed and to facilitate orderly conduct of the meeting.

INFORMATIONAL PRESENTATIONS & NON-AGENDA ITEMS

Consistent with the Brown Act, informational updates or presentations may occur. However, the Board will **not** discuss or take action on any matter not listed on the posted agenda, except as allowed by the Brown Act (e.g., brief responses to public comments, questions for clarification, or referrals to staff).

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