



Mission Preparatory

Minutes

Board Meeting

Date and Time

Thursday August 20, 2026 at 4:30 PM

Location

2501 Bryant St
San Francisco, Ca 94110

Additional Location:

1 Positive Place
Vallejo, CA 94589

Directors Present

C. Craig-Chardon, E. Arroliga, J. Pacheco (remote), N. Driver (remote), S. Cronin

Directors Absent

J. Garcia

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Craig-Chardon called a meeting of the board of directors of Mission Preparatory to order on Thursday Aug 20, 2026 at 4:49 PM.

II. Consent Calendar

A. Approve Minutes

C. Craig-Chardon made a motion to approve the minutes from Board Meeting on 06-09-26.

S. Cronin seconded the motion.

The board **VOTED** to approve the motion.

B. MPS Prop 28

Prop 28 is an arts based grant from the state. MP is in the second year of funding. The funding pays for our second art teacher, renting the Brava Theater for performances, art teacher credential professional development, and other enrichment activities.

C. Craig-Chardon made a motion to Approve the MP Prop 28 plan.

S. Cronin seconded the motion.

The board **VOTED** to approve the motion.

III. Executive Director Updates

A. Update for SY26-27 Launch

Focus on wellness and school culture team collaboration and goal setting. The charter renewal preparation goals are teacher prep and data analysis cycles, 100% of staff practicing the restorative justice model, and 60% of students meeting or exceeding their i-Ready growth goals. New practices include small group rotations at the end of ELA and math blocks so students have intentional time to work on foundational skills. The New Teacher Project (TNP) year 4 focus is aligning data indicators to instruction, teacher development through walkthroughs and feedback, and teachers having a strong understanding of their curriculum. For student culture, there is a high sense of belonging for lower grades, with results being more mixed for middle school. Students who indicated a low sense of belonging last year, will now lead the Kindness Club activities this year. There are classroom culture observations to improve practices, as well as options for grief, divorce, and immigration student counseling.

B. Staff Handbook 26-27

There is new leadership in human resources and operations, including a new school director. The focus for this year is stabilizing attendance and enrollment, launching Prep Forward with \$262k in grant funding for science development, and making sure grant work translates to valuable experiences for students. This year we enter preparation for charter renewal- December 15th is the presentation date, and we will receive results in January. There may be new guidelines for charter school administrators to have leadership credentials, and MP is already in compliance. MP's handbook need to be re-approved due to new public entities rate of \$25.50 minimum wage ordinance and 14 weeks of maternity leave. Regarding MP's \$11.38M budget, 56% comes from the state,

27% from state grants, 11% local revenue, and 6% federal funding. We have a \$300k deficit, which comes from new employee benefit requirements, and we are working to close that gap and sustain our employee benefit responsibilities moving forward. We are slightly under-enrolled for kindergarten and we also need to increase our attendance for this school year from 805 to 95.3%. MP will admit one new student per grade level to offset kinder enrollment. We are also in conversation with SFUSD to have a bigger facility in the future.

IV. Finance

A. CTEIG GRANT

The Career Technical Education Incentive Grant (CTEIG) is a product of community engagement work and understanding student and family programming desires. This grant opens AI, coding, game design, art, and digital media learning opportunities for students like electives, science lab, and tinkering/maker space.

E. Arroliga made a motion to Approve the CTEIG plan.

S. Cronin seconded the motion.

The board **VOTED** to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:27 PM.

Respectfully Submitted,
C. Craig-Chardon

MEETING AGENDA & RELATED MATERIALS

Mission Preparatory School

1050 York St., San Francisco, California 94110

Telephone: 415-508-9626

MEETING AGENDA & RELATED MATERIALS

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