APPROVED

THE MISSION PREPARATORY SCHOOL

every child, every minute, every day

Mission Preparatory

Minutes

Board Meeting

Closed Session will commence at 4:30PM

Date and Time
Tuesday June 9, 2026 at 4:30 PM

Location
2501 Bryant Street San Francisco, CA

Directors Present
C. Craig-Chardon, D. Monte (remote), E. Arroliga, J. Garcia, J. Pacheco, N. Driver (remote), S. Cronin

Directors Absent
D. Goldberg

Guests Present
C. Jerez

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Garcia called a meeting of the board of directors of Mission Preparatory to order on Tuesday Jun 9, 2026 at 4:37 PM.

II. Closed Session: CONFERENCE WITH LEGAL COUNSEL Government Code section 54956.9(d)(1)

A. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) (1 case) Name of cases: (1) Merin v. Mission Preparatory Charter School.

Began meeting with closed session on pending litigation.

III. Consent Calendar

A. Approve Minutes

D. Monte made a motion to approve the minutes from General Meeting on 02-12-26.
J. Garcia seconded the motion.
The board **VOTED** to approve the motion.

B. Approve Minutes

D. Monte made a motion to approve the minutes from General Meeting on 03-05-26.
J. Garcia seconded the motion.
The board **VOTED** to approve the motion.

C. EPA Resolution and Expenditure Plan

Title 1, 2, 3, 4 federal funding measures- academically at-risk students (free and reduced lunch count), professional development, English Language Learners, student technology.
C. Craig-Chardon made a motion to Approve the EPA resolution and expenditure.
J. Garcia seconded the motion.
The board **VOTED** to approve the motion.

D. Approval of Consolidated Application for funding

J. Garcia made a motion to Approve consolidated application for funding.
C. Craig-Chardon seconded the motion.
The board **VOTED** to approve the motion.

E. Board Calendar SY26-27

Mission Prep is up for charter renewal 2027-28 school year, so the board will meet monthly in preparation.
C. Craig-Chardon made a motion to Approve the board calendar.
J. Garcia seconded the motion.
The board **VOTED** to approve the motion.

F. Contract - Bay City Soccer Club

Morning soccer program with a 40 student capacity. Staff also helps transition students into the school day.
J. Garcia made a motion to Approve the contract for the Bay City Soccer Club.
D. Monte seconded the motion.
The board **VOTED** to approve the motion.

G. Approve School Safety Plan

H. Mission Preparatory School Cell Phone Policy pursuant to AB3216

Students must turn in cell phones during the school day per the state AB3216 policy. Phones will also be collected by before and after care programs.
J. Garcia made a motion to Approve the cell phone policy.
C. Craig-Chardon seconded the motion.
The board **VOTED** to approve the motion.

IV. Brains And Motion! Afterschool MOU

A. Contract Review & Vote

Tabled. MOU will be reviewed August 20th.

V. EOY Academic & Wellness Presentation

A. MP Director present EOY Data

Grade levels 2, 3, 4, 5, 7, met academic goal in math; reading goal met in 3, 4, 5, 6, 7, 8th grades. New structure for deans for next year with deans for special education (support with IEP compliance and contracted supports like the speech therapist), academic advancement (charged with tier 2-3 interventions and teacher assistants), ELA tk-8, and math tk-8. Focus on wellness, especially with grades 1 and 5 due to incidences of physical contact. Onboarding three new staff members to support healthy play and social emotional learning across the grade levels. Continuing town halls with students, MeAndMine app with teachers, staff consultations with PsychEd, African American girls affinity space, Saturday school reflection spaces (referred students with 4-8 incidences), and the Brightlife partnership will be more strongly embedded. Completed 2 year community schools cohort development.

B. MP Director present EOY Data

VI. Finance

A. Budget 26-27

The governor has proposed a 4.3% cost of living adjustment (COLA) for Local Control Funding Formula (LCFF) funding which is double than expected. The funding rate for special education is proposed to increase to 40% and a Student Success and

Professional Development grant will become available (275k 2027-2028 and 300k the year after for Mission Prep). Good news overall but with increases staffing next year, there is still a slight deficit of 184k (tk-6 director consolidated into a school director role, adding members to wellness team, 8% increase in health benefits costs).
D. Monte made a motion to Approve the budget.
J. Garcia seconded the motion.
The board **VOTED** to approve the motion.

VII. Executive Director Actions

A. Local Indicators

Mission Prep must ensure appropriately placed teachers (completed credentials) and student access to curriculum. MP obtained a site visit from SFUSD around facilities maintenance (blackouts, no gym, boiler, etc.). New history and social science implementation has begun, exploring career technical education (CTE) pathway for 5-8th graders. Parent feedback opportunities hosted by FEC, six community days including back to school night and STEAM day.
J. Garcia made a motion to Approve the local indicators report.
D. Monte seconded the motion.
The board **VOTED** to approve the motion.

B. LCAP

96% down to 94% attendance drop (federal policies impacting local community was a factor). Continued funding for TNTP partnership focusing on improving outcomes for English Language Learners. Also want to have additional services for students in special education next year especially with student support at home like StepUp tutoring. Need more parent involvement in LCAP planning and feedback.
C. Craig-Chardon made a motion to Approve LCAP report.
J. Garcia seconded the motion.
The board **VOTED** to approve the motion.

C. LCAP Budget Overview for Parents

The total revenue for MP is $11M. Funding use for subgroup populations also presented.
C. Craig-Chardon made a motion to Approve the LCAP Budget overview.
J. Garcia seconded the motion.
The board **VOTED** to approve the motion.

D. Human Resources - Declaration of Need Annual Submission Process

Charters were not previously under the same teacher credentialing process as public schools, and per AB1505 and 1219, charters now need to comply with all teachers having a teacher credential. MP needs to adopt a Declaration of Need to be allowed to hire teachers with an emergency credential or who are in-process to obtaining a teacher credential.

J. Garcia made a motion to Approve the declaration of need.
S. Cronin seconded the motion.
The board **VOTED** to approve the motion.

E. EOY: Updates HR & Charter Renewal

New school director position, interventionist and additional teaching assistant. Facility renewal fee in-progress with the school district. MP is addressing the fee amount, extended facilities use and the need to compensate for the lack of a school gym. December 12, 2026 and January 12th are charter renewal presentation days to the district.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:47 PM.

Respectfully Submitted,
C. Craig-Chardon