APPROVED

THE MISSION PREPARATORY SCHOOL
every child, every minute, every day

Mission Preparatory

Minutes

General Meeting

All meetings are in-person.

Date and Time
Thursday February 12, 2026 at 4:30 PM

Location
Mission Preparatory School- Coco Lounge
2501 Bryant Street - San Francisco, CA 94110

Prudential Center- 700 Boylston St - Boston, MA 02116

233 Hobbs Ave Vallejo 94589

Directors Present
C. Craig-Chardon, D. Monte (remote), E. Arroliga, J. Garcia, J. Pacheco (remote), N. Driver

Directors Absent
D. Goldberg, S. Cronin

Guests Present
C. Jerez (remote), J. Herrera, M. Denniston (remote)

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

J. Garcia called a meeting of the board of directors of Mission Preparatory to order on Thursday Feb 12, 2026 at 4:41 PM.

II. New Board Member Appointment

A. Appointment: New members to the Mission Preparatory School Board of Directors

J. Garcia made a motion to Approve new board members.
C. Craig-Chardon seconded the motion.
Jorge Pacheco is a Mission Prep parent and San Francisco firefighter. Ericka Arroliga is also a MP parent and physician. The board is confident that both candidates have the interest of students and Mission Preparatory School at heart and will provide vital new perspectives.
The board **VOTED** to approve the motion.

III. Finance

A. Finance Update

Review of Average Daily Attendance (ADA) and student progression and school funding. Mission Prep received $160 per student per day, and a 9% drop in attendance this school year equates to a loss of not only learning time for students, but $700,000 in lost funding for student supports and supplies. Overall, MP is expecting a lower revenue next year due to the sunsetting of a one-time grant, but will have a small surplus.

B. LCAP Mid Year

Local Control Accountability Plan (LCAP) is created by the community to decide on additional supports for socioeconomically disadvantaged students, English Language Learners, and foster youth. Major program goals for MP include curriculum, academic support, learning platforms like Zearn and Lexia, instructional strategies, teacher professional development, ELD support, before and after school care, tri-annual support for students with exceptional needs, etc.

IV. Executive Director Updates

A. Update for SY25-26 Winter 2

Socioeconomically disadvantaged and English learners are improving in math and reading. MP will be hosting Kindness Day, Black History Month events, a science fair for grades 4-8, and Literacy Day in March.

V. Consent Calendar

A. Approve Minutes

N. Driver made a motion to approve the minutes from.
J. Garcia seconded the motion.
Approval of board meeting minutes from January 22, 2026
The board **VOTED** to approve the motion.

B. Approve School Calendar SY26-27

N. Driver made a motion to Approve the school calendar for SY26-27.
J. Garcia seconded the motion.
MP is unable to create a long Veteran's Day weekend because after care partners are unavailable. Therefore the school will observe Veteran's Day midweek.
The board **VOTED** to approve the motion.

C. SY26-27 Approve Salary Scale

N. Driver made a motion to Approve salary scale.
J. Garcia seconded the motion.
MP's salary scale will align with the state's Cost of Living Adjustment (COLA) for staff and teachers.
The board **VOTED** to approve the motion.

D. SY25-26 Board Calendar

N. Driver made a motion to Approve the board calendar for SY25-26.
J. Garcia seconded the motion.
The March board meeting will occur on the 5th.
The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:45 PM.

Respectfully Submitted,
C. Craig-Chardon