APPROVED



Mission Preparatory

Minutes

Board Meeting

All meetings are in-person.

Date and Time
Thursday December 11, 2025 at 4:30 PM

Location
All Board Meetings will be held at Mission Preparatory's Office Building.
2501 Bryant Street — San Francisco, CA 94110

Directors Present
C. Craig-Chardon, D. Goldberg, D. Monte, J. Garcia, N. Driver, S. Cronin

Directors Absent
None

Guests Present
C. Jerez

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Garcia called a meeting of the board of directors of Mission Preparatory to order on Thursday Dec 11, 2025 at 6:37 PM.

II. Finance

A. Finance Update

Improvements and updates with personnel plan since June 2025. Enrollment and attendance are holding steady for this school year and MP is looking toward local grants in the near future. Slight decrease in special education expenditure but an increase in professional development expenses, so fiscally, MP is close to breaking even.

III. Consent Calendar

A. Approve Minutes

N. Driver made a motion to approve the minutes from General Meeting on 11-06-25.
D. Monte seconded the motion.
Christina abstaining due to absence
The board **VOTED** to approve the motion.

B. Approval of 1st Interim Report

J. Garcia made a motion to Approve Interim finance report.
D. Goldberg seconded the motion.
The board **VOTED** to approve the motion.

C. Governance

J. Garcia made a motion to Board meeting dates for 2025-2026.
C. Craig-Chardon seconded the motion.
Audit, LCAP and SARS necessitates an additional board meeting
The board **VOTED** to approve the motion.

IV. Executive Director Updates

A. Director & Student Government Update

Increase in chronic absenteeism this year (85% of school funding comes from Average Daily Attendance) from previous years. MP will begin texting families, launching an attendance campaign, and piloting Saturday school for absence students in response to the increase in absenteeism. Recent power outages have impacted the boiler, which in turn has negatively impacted school conditions. This feeds into the building renewal process that is coming up next year.
- Student presenter: part of CEI literacy grant project
- Student presenter: Kindness club

- Student government student survey- will address student concerns around bullying and interpersonal conflict
Restorative Justice Coordinator reported out on Bright Line, which offers behavioral coaching for individual families. Students with three or more referrals in school will be encouraged to get support. Piloting Me and Mine Stanford app focusing on behavioral health. Now have three counselors through Edgewood and additional professional development for Teaching Assistants.

B. Update for SY25-26 Winter 1

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:41 PM.

Respectfully Submitted,
C. Craig-Chardon