APPROVED

THE MISSION PREPARATORY SCHOOL

every child, every minute, every day

Mission Preparatory

Minutes

General Meeting

All meetings are in-person.

Date and Time
Thursday September 11, 2025 at 8:30 AM

Location
2501 Bryant St.

Directors Present
C. Craig-Chardon, D. Monte (remote), J. Garcia, N. Driver (remote), S. Cronin

Directors Absent
C. Schmidt, D. Goldberg

Guests Present
C. Jerez

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Garcia called a meeting of the board of directors of Mission Preparatory to order on Thursday Sep 11, 2025 at 8:41 AM.

II. Consent Calendar

A. Approve Meeting Minutes

C. Craig-Chardon made a motion to approve the minutes from General Meeting on 09-04-25.
N. Driver seconded the motion.
The board **VOTED** to approve the motion.

III. Finance

A. Updates

Final report out from EdTech on unaudited actuals. Forecasted net income loss of $311k (original estimate was $216k in revenue losses) due to $8k reduction in LCFF funding tied to student attendance, $16k reduction in fundraising, $17k depreciation of fixed assets, $24k increase in books and supplies, almost $30k increase in utilities and consultant costs, federal reduction of reimbursements by $69k, and increases in compensation and benefits by $87k. Losses are partially offset by $83k in Prop 28 carryover (arts and music).

B. 2024-2025 Unaudited Actuals

N. Driver made a motion to Approve Unaudited Actuals for 2024-2025.
D. Monte seconded the motion.
The board **VOTED** to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 AM.

Respectfully Submitted,
C. Craig-Chardon

Mission Preparatory School
Administrative Offices located at 2501 Byrant St, San Francisco, California 94110
Telephone: 415-508-9626

MEETING AGENDA & RELATED MATERIALS

Agendas for regular Board meetings, as defined by the Brown Act, will be posted at the meeting site and on the School’s website, if applicable, at least 72 hours prior to the start of the meeting.

Agendas for special meetings, as defined by the Brown Act, will be posted at the meeting site and on the School's website, if applicable, at least 24 hours prior to the start of the meeting. Materials relating to an agenda item that are public records and will be discussed in open session will be made available for public inspection at least 72 hours before the meeting or, alternatively, when distributed to a majority of Board members, whichever occurs first. Materials will be available for review at the Mission Preparatory School main office during regular business hours.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

The order in which agenda items are considered may be changed without prior notice. No action will be taken on any item not appearing on the posted agenda, except as permitted by the Brown Act.

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The Board President or designee may impose reasonable time limits and other rules on public comment to ensure the agenda is completed and to facilitate orderly conduct of the meeting.

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FOR MORE INFORMATION
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