APPROVED

THE MISSION PREPARATORY SCHOOL

every child, every minute, every day

Mission Preparatory

Minutes

General Meeting

Date and Time
Thursday September 4, 2025 at 4:30 PM

Location
Abraham Joshua Learning Commons
1050 York St.
San Francisco, CA
Details: Enter York Street. Second floor.

Additional Location:
350 Camino Pablo
Orinda, CA 94563

Additional Location:
55 Fruit Street
Boston MA 02114

Directors Present
C. Craig-Chardon, D. Goldberg, D. Monte (remote), J. Garcia, N. Driver, S. Cronin

Directors Absent
C. Schmidt

Guests Present
C. Jerez

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Garcia called a meeting of the board of directors of Mission Preparatory to order on Thursday Sep 4, 2025 at 4:36 PM.

II. Consent Calendar

A. Approve Minutes

J. Garcia made a motion to approve the minutes from General Meeting on 06-05-25.
C. Craig-Chardon seconded the motion.
The board **VOTED** to approve the motion.

B. MPS Prop 28

Prop 28 requires that MP has a plan for arts education that is submitted to SFUSD. The proposition comes with funding to supplement arts education, which includes partnerships with community organizations that offer capoeira, Peruvian music, as well as an internal Mission Prep a winter and spring student showcase.
J. Garcia made a motion to Approve MPS Prop 28 proposal.
N. Driver seconded the motion.
The board **VOTED** to approve the motion.

C. Declaration of need

Enables authorization for teachers in-progress to a credential to work at Mission Prep.
C. Craig-Chardon made a motion to Approve the Declaration of Need.
J. Garcia seconded the motion.
The board **VOTED** to approve the motion.

D. SY25-26 Independent Study Policy

New guidelines spring 2025 to create an independent study policy and home-hospital instruction. Students cannot be placed on independent study as a punishment, and can be used for up to 15 days for emergency situations (excludes vacation). Services can be given online. If there is a need for more than 15 days of independent instruction, a schooling alternative would have to be made with the district. Home-hospital instruction is based on a medical team's advance (doctor's recommendation).
D. Goldberg made a motion to Approve independent study and home-hospital policies.
N. Driver seconded the motion.
The board **VOTED** to approve the motion.

III. Executive Director Updates

A. Update for SY25-26 Launch

Beginning work on charter renewal for Mission Prep. Over the past few years, we have increased the diversity of the student population, particularly African American students (2% to 6%), implemented math walkthroughs and teacher Peer Learning Groups, and there is now a student government body. SBAC data from 2024–2025 shows the MP is catching up with the state averages in ELA, science and math, and increasing language reclassification for long-term English Language Learners. There are four students who will be invited to an algebra class instead of Math 8 due to their success in the math portion of the SBAC.

IV. Finance

A. Unaudited Actuals Next Steps

Information will be ready next week.

V. Governance

A. Board and Committee Calendar

Remains as voted on 6.04.2025

VI. Closed Session: Governance Check-in

A. Review EE proposal

Proposal discussed.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
J. Garcia

MEETING AGENDA & RELATED MATERIALS

Mission Preparatory School
1050 York St., San Francisco, California 94110
Telephone: 415-508-9626

MEETING AGENDA & RELATED MATERIALS

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THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

The order in which agenda items are considered may be changed without prior notice. No action will be taken on any item **not** appearing on the posted agenda, except as permitted by the Brown Act.

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The Board President or designee may impose reasonable time limits and other rules on public comment to ensure the agenda is completed and to facilitate orderly conduct of the meeting.

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