APPROVED

Mission Preparatory

Minutes

Board Meeting

Date and Time
Thursday March 20, 2025 at 4:30 PM

Location
The Mission Preparatory School
Mr. Abraham Joshua's Learning Commons
1050 York St, San Francisco, CA 94110

Directors Present
C. Craig-Chardon, D. Goldberg, D. Monte, J. Garcia, N. Driver, S. Cronin

Directors Absent
C. Schmidt

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Garcia called a meeting of the board of directors of Mission Preparatory to order on Thursday Mar 20, 2025 at 4:44 PM.

II. Closed Session- Employee Evaluation

A. Evaluation

Review of Executive Director feedback regarding evaluation and compensation proposal.

III. Consent Calendar

A. Approve General Board Meeting Minutes for 3/6/2025

N. Driver made a motion to approve the minutes from General Meeting on 03-06-25.
D. Monte seconded the motion.
The board **VOTED** to approve the motion.

B. Approve Special Board Meeting Minutes for 3/14/25

N. Driver made a motion to approve the minutes from Special Board Meeting 3/14/2025 on 03-14-25.
D. Goldberg seconded the motion.
The board **VOTED** to approve the motion.

IV. Executive Director Compensation

A. Board Review of Compensation Comparability Study in Open Session

Compensation comparability study used to create employee agreement.
J. Garcia made a motion to Approve Executive Director compensation study.
N. Driver seconded the motion.
The board **VOTED** to approve the motion.

V. Executive Director Employment Agreement

A. Board Review of Executive Director Employment Agreement in Open Session

J. Garcia made a motion to Approve Executive Director Employee Agreement.
C. Craig-Chardon seconded the motion.
Salary package includes $268,490 for 2025-2026 calendar year, 3 additional vacation days on top of normal vacation accrual, 2 additional sick days on top of normal accrual, $40,000 in professional development, and $34,812 employer contributions for state teachers' retirement program.
The board **VOTED** to approve the motion.
The Board was unprepared to review the Executive Director's compensation study and tabled the review at the previous Board meeting. This was in no way an indication of lack of confidence in the Executive Director's performance and abilities.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:06 PM.

Respectfully Submitted,
C. Craig-Chardon