APPROVED



Mission Preparatory

Minutes

General Meeting

All meetings are in-person.

Date and Time
Thursday June 5, 2025 at 4:30 PM

Location
Joshua Abraham Learning Commons
1050 York St, San Francisco CA 94110

Directors Present
C. Craig-Chardon, D. Goldberg, D. Monte, J. Garcia, N. Driver, S. Cronin (remote)

Directors Absent
C. Schmidt

Guests Present
C. Jerez

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Garcia called a meeting of the board of directors of Mission Preparatory to order on Thursday Jun 5, 2025 at 4:36 PM.

II. Consent Calendar

A. Approve Minutes

J. Garcia made a motion to approve the minutes from General Meeting on 05-15-25.
N. Driver seconded the motion.
The board **VOTED** to approve the motion.

B. EPA Resolution and Expenditure Plan

Funding used for teacher salaries and teacher credentialing (12 staff members currently going through credentialing process).
J. Garcia made a motion to Approve EPA Resolution and Expenditure Plan.
N. Driver seconded the motion.
The board **VOTED** to approve the motion.

C. Approval of Consolidated Application for funding

MP will not Title 3 Immigrant funding
C. Craig-Chardon made a motion to Approve the consolidated application for funding.
J. Garcia seconded the motion.
The board **VOTED** to approve the motion.

D. Board Calendar SY25-26

Move first board meeting of 2025-26 school year from Aug 21 to Sept 4, 2025.
J. Garcia made a motion to Approve Board calendar.
N. Driver seconded the motion.
The board **VOTED** to approve the motion.

E. Contract - Bay City Soccer Club

$65,000 contract for morning support- social emotional needs, cheerleading, teamwork, etc.
J. Garcia made a motion to Approve Bay City Soccer contract.
N. Driver seconded the motion.
The board **VOTED** to approve the motion.

F. Approve the Board Agenda

J. Garcia made a motion to Approve the Board's agenda.
N. Driver seconded the motion.
The board **VOTED** to approve the motion.

III. Educator Thriving

A. Educator's Thriving

Assists institutions with teacher retention. Educator's Thriving has offered Mission Prep nine professional development opportunities, such as identifying values, personal growth, and addressing team dynamics. Data on staff show some concerns around staff feeling depleted and stressed, but a high growth mindset and the feeling that leadership is responsive. Staff also noted that the school year is long and there is a communication gap in information needed for instruction.

IV. Finance

A. Budget 25-26

Lower Cost of Living Adjustment (COLA) and decreasing one-time state funding leads to lower revenue in future years. Mission Prep has a good reserve despite a $264,000 decrease in funding.
D. Monte made a motion to Approve the 2025-2026 budget.
D. Goldberg seconded the motion.
Approval at 5:56pm after full discussion of budget including LCAP and LCFF priorities.
The board **VOTED** to approve the motion.

V. Executive Director Updates

A. Local Indicators

Local indicators include standards regarding the implementation of Local Control Funding Formula (LCFF) Priorities- appropriately assigned teachers and students access to curriculum, professional learning for teachers and instructional materials that align with academic standards, parental involvement and family engagement (building relationships with school staff, building partnerships for student outcomes, parent-teacher conference events, etc.), student progress assessment via I-Ready and NWEA and SBAC, new family support with a school social worker
D. Monte made a motion to Approve local indicators.
D. Goldberg seconded the motion.
The board **VOTED** to approve the motion.

B. LCAP

Local Control and Accountability Plan (LCAP) lays out goals of Mission Prep which include developing a positive classroom culture, student access to grade level content, cross-curricular literacy development and teacher preparation through the TNTP partnership
N. Driver made a motion to Approve the LCAP budget.
D. Monte seconded the motion.
The board **VOTED** to approve the motion.

C. LCAP Budget Overview for Parents

A homeless student liaison, social worker are some of the changes to MP's support services
J. Garcia made a motion to Approve LCAP budget overview for parents.
D. Goldberg seconded the motion.
The board **VOTED** to approve the motion.

D. Human Resources - Approve updated District Plan for Committee on Assignments 2025-2026 per Education Code 44258.7(c) and (d).

According to the Education Protection Account, Mission Prep is able to create a teacher emergency plan if a staff member needs to complete their teaching credential.
J. Garcia made a motion to Approve the measures of the Education Protection Account.
N. Driver seconded the motion.
The board **VOTED** to approve the motion.

E. EOY: Updates

Presentation from the Director of Wellness on programs offered this year including Know Your Rights workshops, assisting caregivers with goal-setting, IT classes for caregivers, nutrition classes through Urban Sprouts, a newsletter distributed through ParentSquare, food distribution and backpacks in partnership with Moms Against Poverty, and new family orientation. Regarding student support and interventions, the wellness team has maintained monthly PREP rallies, Rachel's Challenge anti-bullying initiative, and social emotional learning curriculum TK-8th grade. Staff support included monthly restorative justice learning groups, weekly incident report summaries, and community circles.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:50 PM.

Respectfully Submitted,
J. Garcia