

APPROVED



## Mission Preparatory

# Minutes

## General Board Meeting

All meetings are in-person.

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### Date and Time

Thursday June 6, 2024 at 5:00 PM

### Location

Abraham Joshua Learning Commons  
1050 York St  
San Francisco, CA 94110

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### Directors Present

A. Ruiz de Bustamante, C. Craig-Chardon, D. Goldberg, J. Garcia (remote), K. Gandiaga, S. Cronin

### Directors Absent

D. Monte, L. Alvarado, L. Fuentes, N. Driver

### Guests Present

C. Jerez

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

K. Gandiaga called a meeting of the board of directors of Mission Preparatory to order on Thursday Jun 6, 2024 at 5:04 PM.

## II. Consent Calendar

### A. Approve Minutes

A. Ruiz de Bustamante made a motion to approve the minutes from General Board Meeting on 04-18-24.

C. Craig-Chardon seconded the motion.

The board **VOTED** to approve the motion.

### B. SY24-25 School Calendar

## III. Executive Director Updates

### A. LCAP

Local Control Funding Formula allocates school funding based on the number of impacted students (foster youth, English learners, low-income, special needs). Mission Prep has set goals for each special population in meeting ELA and math standards. Additionally, the Science of Reading training for all teachers and aides has begun in order to be ready for state implementation. Implementation of the New Teacher Project has been successful and focused on instructional rounds this year, there will be a Director of Teaching and Learning for the 2024-25 school year, the school is partnering with REACH to address mid-year teacher turnover.

K. Gandiaga made a motion to Approve LCAP.

D. Goldberg seconded the motion.

The board **VOTED** to approve the motion.

### B. Local Indicators

Focus on foundational reading skills, grade level math, identifying professional needs (7 TA faculty going through REACH for credentialing). Community Engagement Initiative grant next year to better partner with families around school information and decision-making.

C. Craig-Chardon made a motion to Approve Local Indicators.

K. Gandiaga seconded the motion.

The board **VOTED** to approve the motion.

## IV. Finance

### A. Budget 24-25

COLA (Cost of Living Adjustment) at 1.07% which impacts Local Control funding (Mission Prep will increase teacher salary by 5% rather than only 1.07%). Mission Prep was awarding the Community Schools Grant which clears the projected \$330k deficit and now

gives MP a funding surplus. Enrollment has been strong and the COLA increases ADA funding by \$50 per student. General operation funding is \$10M and there is a decline in revenue projections by about 5% due to the sunseting of one-time COVID funding measures. MP will be carrying over \$27k from this year to next.

D. Goldberg made a motion to Approve the budget.

S. Cronin seconded the motion.

The board **VOTED** to approve the motion.

## **V. Governance**

### **A. Board Member Departure**

Karla Gandiaga, Lucy Fuentes, and Andrea Bustamante will be leaving the Board.

### **B. Board Chair Vote**

D. Goldberg made a motion to Approve to approve Jesus Garcia as board chair.

S. Cronin seconded the motion.

The board **VOTED** to approve the motion.

### **C. Board Calendar SY24-25**

C. Craig-Chardon made a motion to Approve board calendar.

D. Goldberg seconded the motion.

The board **VOTED** to approve the motion.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:14 PM.

Respectfully Submitted,

C. Craig-Chardon