

APPROVED



Mission Preparatory

Minutes

General Board Meeting

All meetings are in-person.

Date and Time

Thursday February 22, 2024 at 5:00 PM

Location

Abraham Joshua Learning Commons
1050 York St
San Francisco, CA 94110

Directors Present

A. Ruiz de Bustamante, C. Craig-Chardon, D. Monte (remote), J. Garcia, K. Gandiaga, L. Fuentes (remote), N. Driver, S. Cronin

Directors Absent

D. Goldberg

Guests Present

C. Jerez

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Gandiaga called a meeting of the board of directors of Mission Preparatory to order on Thursday Feb 22, 2024 at 5:03 PM.

II. Consent Calendar

A. Approve Minutes 12/14 General

C. Craig-Chardon made a motion to approve the minutes from General Board Meeting on 12-14-23.

A. Ruiz de Bustamante seconded the motion.

The board **VOTED** to approve the motion.

B. Approve Minutes 1/25

C. Craig-Chardon made a motion to approve the minutes from Mission Prep Board Meeting on 01-25-24.

A. Ruiz de Bustamante seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes 12/14 Special Meeting

C. Craig-Chardon made a motion to approve the minutes from Special Board Meeting Mission Prep on 12-14-23.

A. Ruiz de Bustamante seconded the motion.

The board **VOTED** to approve the motion.

III. Finance

A. Updates

Financial outlook has improved and we've moved from a \$89k deficit to a \$174 surplus due to staffing changes. There will be a decrease in funding next year from the state based on the governor's budget and a stabilization of MP enrollment, but the community schools grant would help balance the budget if awarded.

IV. Executive Director Compensation and Employment 23-24

A. Board Review of Compensation Comparability Study in Open Session

N. Driver made a motion to Approve the comparability study.

S. Cronin seconded the motion.

The board **VOTED** to approve the motion.

B. Board Review and Vote of Agreement

K. Gandiaga made a motion to Approve the compensation package.

C. Craig-Chardon seconded the motion.

Compensation agreement includes executive coaching and degree attainment endeavors and the comparability study places the range in mid high.
The board **VOTED** to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:59 PM.

Respectfully Submitted,
C. Craig-Chardon