

APPROVED



## Mission Preparatory

# Minutes

## General Board Meeting

All meetings are in-person

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### Date and Time

Thursday August 17, 2023 at 5:00 PM

### Location

Abraham Joshua Learning Commons  
1050 York St  
San Francisco, CA 94110

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### Directors Present

A. Ruiz de Bustamante, C. Craig-Chardon, D. Goldberg, J. Garcia, K. Gandiaga, N. Driver, S. Cronin

### Directors Absent

D. Monte, L. Fuentes

### Guests Present

C. Jerez

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

K. Gandiaga called a meeting of the board of directors of Mission Preparatory to order on Thursday Aug 17, 2023 at 5:07 PM.

## II. Consent Calendar

### A. Approve Meeting Minutes

N. Driver made a motion to approve the minutes from Mission Prep Board Meeting on 06-15-23.

A. Ruiz de Bustamante seconded the motion.

The board **VOTED** to approve the motion.

## III. Finance

### A. Updates

Update on block grant reductions (increase in art and instructional materials grant, dip in learning recovery grant) and FY23 close (unaudited fiscal report due to SFUSD 9/15 and audited due in December). Consolidated application for Pell grants have already been submitted (grants for supporting English learners, immigrants, student and school support).

### B. 2023-24 Consolidated Application

D. Goldberg made a motion to Approve consolidated application.

N. Driver seconded the motion.

The board **VOTED** to approve the motion.

### C. Fragrance Free Workplace

25-30% of population experiences allergies and asthma triggered by fragrances. MP partnering with American Lung Association around ADA needs.

Public comment: parent respects needs of students even though their student does not have sensitivities. Staff member spoke to medical repercussions that go above and beyond parental dissent. Another staff member spoke to the need for student education.

K. Gandiaga made a motion to Implement fragrance free 9/1/23.

D. Goldberg seconded the motion.

The board **VOTED** to approve the motion.

## IV. Executive Director Updates

### A. Executive Director Updates

Anise from Ed Tech reviewed CAASP data from 2019 through 2023.

## V. Governance Committee

### A.

### **Board Meeting Calendar 23-24**

J. Garcia made a motion to Approve board calendar.

K. Gandiaga seconded the motion.

The board **VOTED** to approve the motion.

### **VI. Closed Session- Promotion Policy Determination**

#### **A. Promotion and Retention Policy**

### **VII. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:51 PM.

Respectfully Submitted,

C. Craig-Chardon