



# **Mission Preparatory**

# Minutes

Mission Prep Board Meeting

Date and Time Thursday June 15, 2023 at 5:00 PM

# Location Mission Preparatory School: 1050 York St, San Francisco, CA 94110

# **Directors Present**

A. Ruiz de Bustamante, C. Craig-Chardon, D. Goldberg, D. Monte (remote), K. Gandiaga, L. Fuentes (remote), N. Driver, S. Cronin

# **Directors Absent**

J. Garcia

# I. Opening Items

# A. Record Attendance

## B. Call the Meeting to Order

K. Gandiaga called a meeting of the board of directors of Mission Preparatory to order on Thursday Jun 15, 2023 at 5:03 PM.

# II. Consent Calendar

# A. Approve Meeting Minutes

N. Driver made a motion to approve the minutes from Mission Prep Board Meeting on 05-18-23.

D. Goldberg seconded the motion.

The board **VOTED** to approve the motion.

#### **III. Finance**

#### A. Updates

EdTech tracking reduction to block grants by the governor that is in the works, but overall +\$80,000 surplus for Mission Prep. Slight increase in enrollment has increased ADA funding

#### B. EPA resolution, EPA spending plan, and the EdTec contract renewal

N. Driver made a motion to Approve.
C. Craig-Chardon seconded the motion.
EPA resolution and spending plan
The board **VOTED** to approve the motion.
N. Driver made a motion to Approve.
D. Goldberg seconded the motion.
EdTech contract renewal
The board **VOTED** to approve the motion.

#### C. Local indicators

A. Ruiz de Bustamante made a motion to Approve.D. Monte seconded the motion.Overview by DirectorThe board **VOTED** to approve the motion.

## D. ELOP

C. Craig-Chardon made a motion to Approve.N. Driver seconded the motion.ELOP in addition to extended yearThe board **VOTED** to approve the motion.

## E. CCSP

Approved for California Community Schools Partnership grant- have already piloted some programs like food pantry, expanded counseling opportunities, etc.

## F. LCAP

K. Gandiaga made a motion to Approve.

C. Craig-Chardon seconded the motion.

The board **VOTED** to approve the motion.

## G. UPK

Expanding resources for TK to include teacher PD, curriculum and classroom furniture.

## H. 23-24 Budget

N. Driver made a motion to Approve.D. Monte seconded the motion.Budget reviewed by EdTechThe board **VOTED** to approve the motion.

## **IV. Executive Director Updates**

## A. Executive Director Updates

Adding additional restorative justice support with professional development, expanded wellness team next year. working with Educators Thriving with staff, 96.7% attendance goal, increased family events to 6 this year, restructured academic team, added Step Up tutoring during math blocks, 82% retention rate for staff

## B. Declaration of Need For Fully Qualified Educators

N. Driver made a motion to Approve.A. Ruiz de Bustamante seconded the motion.10 teachers in credential programs.The board **VOTED** to approve the motion.

## V. Governance Committee

#### A. Board Meeting Calendar 23-24

N. Driver made a motion to Approve.D. Goldberg seconded the motion.Change June 9th date to June 6, 2024The board **VOTED** to approve the motion.

#### **VI. Closing Items**

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted, C. Craig-Chardon