



## Mission Preparatory

### Minutes

#### Mission Prep Board Meeting

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##### Date and Time

Thursday March 16, 2023 at 5:00 PM

##### Location

[Zoom Link](#)

1050 York St, San Francisco, CA 94110 at the Learning Commons

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##### Directors Present

A. Ruiz de Bustamante, C. Craig-Chardon, D. Goldberg, J. Garcia, K. Gandiaga, L. Fuentes (remote), N. Driver, S. Cronin (remote)

##### Directors Absent

D. Monte

##### Guests Present

C. Jerez

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#### I. Opening Items

##### A. Record Attendance

##### B. Call the Meeting to Order

K. Gandiaga called a meeting of the board of directors of Mission Preparatory to order on Thursday Mar 16, 2023 at 5:06 PM.

### **C. SARC**

A. Ruiz de Bustamante made a motion to Approve SARC.

N. Driver seconded the motion.

The board **VOTED** to approve the motion.

## **II. Consent Calendar**

### **A. Approve Minutes**

C. Craig-Chardon made a motion to approve the minutes from Mission Prep Board Meeting on 01-19-23.

D. Goldberg seconded the motion.

The board **VOTED** to approve the motion.

## **III. Finance**

### **A. Updates**

Some loss of federal revenue but cash flow is healthy; unanticipated state revenue has helped with surplus. Loss of a director position and lower ADA contributed to surplus as well. Lower ADA may be of concern is state does not do hold harmless for charters the way public schools have been. ADA forecast lowered from 96.2 to 93.8 which is more in line with current ADA. Federal revenue will continue to decline over the next 2 years, but increase in COLA funding. 4% salary increase for staff included in 2nd interim report.

### **B. 2nd interim report**

N. Driver made a motion to Approve 2nd Interim Report.

D. Goldberg seconded the motion.

The board **VOTED** to approve the motion.

## **IV. Executive Director Compensation and Employment 23-24**

### **A. Board Review of Compensation Comparability Study in Open Session**

J. Garcia made a motion to Approve Edgility comparability report.

N. Driver seconded the motion.

The board **VOTED** to approve the motion.

### **B. Board Review and Vote of Agreement**

C. Craig-Chardon made a motion to Approve Executive Director compensation.

A. Ruiz de Bustamante seconded the motion.

The board **VOTED** to approve the motion.

## **V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:01 PM.

Respectfully Submitted,  
C. Craig-Chardon