

APPROVED



Mission Preparatory

Minutes

Mission Prep Board Meeting

Date and Time

Thursday November 17, 2022 at 5:00 PM

Directors Present

A. Ruiz de Bustamante (remote), C. Craig-Chardon (remote), D. Monte (remote), K. Gandiaga (remote), L. Fuentes (remote), N. Driver (remote), S. Cronin (remote)

Directors Absent

D. Goldberg, J. Garcia

Guests Present

C. Jerez, J. Olague, Melissa Merin (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Gandiaga called a meeting of the board of directors of Mission Preparatory to order on Thursday Nov 17, 2022 at 5:04 PM.

II. Consent Calendar

A.

Approval of Board Findings Relating to Teleconference Meetings During State of Emergency

Motion to approve the minutes from.

The board **VOTED** to approve the motion.

Roll Call

| | |
|-----------------------|--------|
| A. Ruiz de Bustamante | Aye |
| J. Garcia | Absent |
| S. Cronin | Absent |
| N. Driver | Aye |
| L. Fuentes | Aye |
| D. Monte | Aye |
| C. Craig-Chardon | Aye |
| D. Goldberg | Absent |
| K. Gandiaga | Aye |

B. Approve Minutes 9-15

L. Fuentes made a motion to approve the minutes from Mission Prep Board Meeting on 09-15-22.

N. Driver seconded the motion.

The board **VOTED** to approve the motion.

C. Expanded Learning Opportunity Plan

L. Fuentes made a motion to Approve consent calendar.

N. Driver seconded the motion.

The board **VOTED** to approve the motion.

III. Finance

A. EdTec Finance Update

School budget was discussed

IV. Executive Director Update

A. Executive Director Update

Academic and school milestones were discussed.

Uniform policy was discussed.

V. Governance Committee

A. Board Member Role Description

Q: Board recruitment comes up for Board training and onboarding.

A: Ongoing recruitment is continue (Spring is target onboarding for new board members)

N. Driver made a motion to Approve our Roles and expectations.

S. Cronin seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|-----------------------|--------|
| D. Goldberg | Absent |
| D. Monte | Aye |
| A. Ruiz de Bustamante | Aye |
| L. Fuentes | Aye |
| J. Garcia | Absent |
| N. Driver | Aye |
| C. Craig-Chardon | Aye |
| K. Gandiaga | Aye |
| S. Cronin | Aye |

B. Board Assessment Board on Track

Members reviewed the results from board on track assessment.

Looking at additional resources for leading and learning.

Recommendations for specific committee

- financial updates, academics, and looking a pre-post assessment.

C. Board Vice-Chair

C. Craig-Chardon made a motion to Vote for Daniel Goldberg as Vice-chair.

N. Driver seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|-----------------------|--------|
| C. Craig-Chardon | Aye |
| K. Gandiaga | Aye |
| N. Driver | Aye |
| J. Garcia | Absent |
| S. Cronin | Aye |
| D. Goldberg | Absent |
| A. Ruiz de Bustamante | Aye |
| L. Fuentes | Aye |
| D. Monte | Aye |

D. Board Secretary

K. Gandiaga made a motion to Approve Christina Craig Chardon.

A. Ruiz de Bustamante seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|----------|-----|
| D. Monte | Aye |
|----------|-----|

Roll Call

| | |
|-----------------------|---------|
| N. Driver | Aye |
| S. Cronin | Aye |
| J. Garcia | Absent |
| K. Gandiaga | Aye |
| D. Goldberg | Absent |
| A. Ruiz de Bustamante | Aye |
| L. Fuentes | Aye |
| C. Craig-Chardon | Abstain |

E. Committee Membership

K. Gandiaga made a motion to Approve committee memberships.

N. Driver seconded the motion.

Finance Committee:

Chair Monte / Secretary Nick

Development Committee:

Chair Siobhan / Secretary Andrea Bustamante

Academics Committee:

Chair Daniel G / Secretary Andrea Bustamante

Governance Committee:

Chair Karla Gandiaga / Secretary Lucy Fuentes

The board **VOTED** to approve the motion.

Roll Call

| | |
|-----------------------|--------|
| J. Garcia | Absent |
| D. Monte | Aye |
| K. Gandiaga | Aye |
| S. Cronin | Aye |
| D. Goldberg | Absent |
| L. Fuentes | Aye |
| A. Ruiz de Bustamante | Aye |
| N. Driver | Aye |
| C. Craig-Chardon | Aye |

F. Board Recruitment

Board members committed to sharing board recruitment materials

VI. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:36 PM.

Respectfully Submitted,
J. Olague

Documents used during the meeting

- eloproglanguide.pdf
- MPS October 2022 Financial Report.pdf
- MPS October 2022 Income Statement.pdf
- Board of Directors – Roles and Expectations.pdf
- MP Onboarding Documents for New Board Members.pdf
- Mission Prep Board Role Description (1).pdf