

APPROVED



## Mission Preparatory

# Minutes

## Mission Prep Board Meeting

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### Date and Time

Thursday November 17, 2022 at 5:00 PM

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### Directors Present

A. Ruiz de Bustamante (remote), C. Craig-Chardon (remote), D. Monte (remote), K. Gandiaga (remote), L. Fuentes (remote), N. Driver (remote), S. Cronin (remote)

### Directors Absent

D. Goldberg, J. Garcia

### Guests Present

C. Jerez, J. Olague, Melissa Merin (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

K. Gandiaga called a meeting of the board of directors of Mission Preparatory to order on Thursday Nov 17, 2022 at 5:04 PM.

## II. Consent Calendar

### A.

## **Approval of Board Findings Relating to Teleconference Meetings During State of Emergency**

Motion to approve the minutes from.

The board **VOTED** to approve the motion.

### **Roll Call**

J. Garcia	Absent
L. Fuentes	Aye
D. Monte	Aye
S. Cronin	Absent
C. Craig-Chardon	Aye
K. Gandiaga	Aye
A. Ruiz de Bustamante	Aye
D. Goldberg	Absent
N. Driver	Aye

### **B. Approve Minutes 9-15**

L. Fuentes made a motion to approve the minutes from Mission Prep Board Meeting on 09-15-22.

N. Driver seconded the motion.

The board **VOTED** to approve the motion.

### **C. Expanded Learning Opportunity Plan**

L. Fuentes made a motion to Approve consent calendar.

N. Driver seconded the motion.

The board **VOTED** to approve the motion.

## **III. Finance**

### **A. EdTec Finance Update**

School budget was discussed

## **IV. Executive Director Update**

### **A. Executive Director Update**

Academic and school milestones were discussed.

Uniform policy was discussed.

## **V. Governance Committee**

### **A. Board Member Role Description**

Q: Board recruitment comes up for Board training and onboarding.

A: Ongoing recruitment is continue (Spring is target onboarding for new board members)

N. Driver made a motion to Approve our Roles and expectations.

S. Cronin seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Gandiaga	Aye
D. Monte	Aye
A. Ruiz de Bustamante	Aye
J. Garcia	Absent
L. Fuentes	Aye
D. Goldberg	Absent
N. Driver	Aye
S. Cronin	Aye
C. Craig-Chardon	Aye

**B. Board Assessment Board on Track**

Members reviewed the results from board on track assessment.

Looking at additional resources for leading and learning.

Recommendations for specific committee

- financial updates, academics, and looking a pre-post assessment.

**C. Board Vice-Chair**

C. Craig-Chardon made a motion to Vote for Daniel Goldberg as Vice-chair.

N. Driver seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Monte	Aye
K. Gandiaga	Aye
L. Fuentes	Aye
D. Goldberg	Absent
A. Ruiz de Bustamante	Aye
J. Garcia	Absent
C. Craig-Chardon	Aye
S. Cronin	Aye
N. Driver	Aye

**D. Board Secretary**

K. Gandiaga made a motion to Approve Christina Craig Chardon.

A. Ruiz de Bustamante seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Fuentes	Aye
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**Roll Call**

N. Driver	Aye
A. Ruiz de Bustamante	Aye
S. Cronin	Aye
D. Goldberg	Absent
K. Gandiaga	Aye
D. Monte	Aye
C. Craig-Chardon	Abstain
J. Garcia	Absent

**E. Committee Membership**

K. Gandiaga made a motion to Approve committee memberships.

N. Driver seconded the motion.

Finance Committee:

Chair Monte / Secretary Nick

Development Committee:

Chair Siobhan / Secretary Andrea Bustamante

Academics Committee:

Chair Daniel G / Secretary Andrea Bustamante

Governance Committee:

Chair Karla Gandiaga / Secretary Lucy Fuentes

The board **VOTED** to approve the motion.

**Roll Call**

K. Gandiaga	Aye
J. Garcia	Absent
N. Driver	Aye
L. Fuentes	Aye
A. Ruiz de Bustamante	Aye
D. Monte	Aye
C. Craig-Chardon	Aye
D. Goldberg	Absent
S. Cronin	Aye

**F. Board Recruitment**

Board members committed to sharing board recruitment materials

**VI. Closing Items**

**A.**

### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:36 PM.

Respectfully Submitted,  
J. Olague

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### **Documents used during the meeting**

- eloproglanguide.pdf
- MPS October 2022 Financial Report.pdf
- MPS October 2022 Income Statement.pdf
- Board of Directors – Roles and Expectations.pdf
- MP Onboarding Documents for New Board Members.pdf
- Mission Prep Board Role Description (1).pdf