



# Mission Preparatory

# **Minutes**

# Mission Prep Board Meeting

### **Date and Time**

Thursday November 17, 2022 at 5:00 PM

### **Directors Present**

A. Ruiz de Bustamante (remote), C. Craig-Chardon (remote), D. Monte (remote), K. Gandiaga (remote), L. Fuentes (remote), N. Driver (remote), S. Cronin (remote)

## **Directors Absent**

D. Goldberg, J. Garcia

## **Guests Present**

C. Jerez, J. Olague, Melissa Merin (remote)

## I. Opening Items

## A. Record Attendance

## B. Call the Meeting to Order

K. Gandiaga called a meeting of the board of directors of Mission Preparatory to order on Thursday Nov 17, 2022 at 5:04 PM.

### II. Consent Calendar

A.

# Approval of Board Findings Relating to Teleconference Meetings During State of Emergency

Motion to approve the minutes from.

The board **VOTED** to approve the motion.

#### **Roll Call**

N. Driver Aye J. Garcia Absent A. Ruiz de Bustamante Aye K. Gandiaga Aye S. Cronin Absent D. Goldberg Absent C. Craig-Chardon Aye D. Monte Aye L. Fuentes Aye

### B. Approve Minutes 9-15

- L. Fuentes made a motion to approve the minutes from Mission Prep Board Meeting on 09-15-22.
- N. Driver seconded the motion.

The board **VOTED** to approve the motion.

# C. Expanded Learning Opportunity Plan

- L. Fuentes made a motion to Approve consent calendar.
- N. Driver seconded the motion.

The board **VOTED** to approve the motion.

## III. Finance

## A. EdTec Finance Update

School budget was discussed

## IV. Executive Director Update

## A. Executive Director Update

Academic and school milestones were discussed.

Uniform policy was discussed.

#### V. Governance Committee

# A. Board Member Role Description

- Q: Board recruitment comes up for Board training and onboarding.
- A: Ongoing recruitment is continue (Spring is target onboarding for new board members)

- N. Driver made a motion to Approve our Roles and expectations.
- S. Cronin seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

N. Driver Aye A. Ruiz de Bustamante Aye J. Garcia Absent S. Cronin Aye K. Gandiaga Aye D. Monte Aye C. Craig-Chardon Aye D. Goldberg Absent L. Fuentes Aye

### B. Board Assessment Board on Track

Members reviewed the results from board on track assessment.

Looking at additional resources for leading and learning.

Recommendations for specific committee

- financial updates, academics, and looking a pre-post assessment.

#### C. Board Vice-Chair

- C. Craig-Chardon made a motion to Vote for Daniel Goldberg as Vice-chair.
- N. Driver seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

D. Goldberg Absent L. Fuentes Aye J. Garcia Absent D. Monte Aye A. Ruiz de Bustamante Aye S. Cronin Aye K. Gandiaga Aye C. Craig-Chardon Aye N. Driver Aye

### D. Board Secretary

- K. Gandiaga made a motion to Approve Christina Craig Chardon.
- A. Ruiz de Bustamante seconded the motion.

The board **VOTED** to approve the motion.

## **Roll Call**

C. Craig-Chardon Abstain

#### Roll Call

N. Driver
J. Garcia
Absent
A. Ruiz de Bustamante
Aye
K. Gandiaga
Aye
L. Fuentes
Aye
S. Cronin
Aye
D. Monte
Aye
D. Goldberg
Absent

## E. Committee Membership

K. Gandiaga made a motion to Approve committee memberships.

N. Driver seconded the motion.

Finance Committee:

Chair Monte / Secretary Nick

**Development Committee:** 

Chair Siobhan / Secretary Andrea Bustamante

Academics Committee:

Chair Daniel G / Secretary Andrea Bustamante

Governance Committee:

Chair Karla Gandiaga / Secretary Lucy Fuentes

The board **VOTED** to approve the motion.

## **Roll Call**

C. Craig-Chardon Aye A. Ruiz de Bustamante Aye S. Cronin Aye D. Monte Aye K. Gandiaga Aye N. Driver Aye J. Garcia Absent D. Goldberg Absent L. Fuentes Aye

# F. Board Recruitment

Board members committed to sharing board recruitment materials

## VI. Closing Items

A.

# **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:36 PM.

 $Respectfully\ Submitted,$ 

J. Olague

# Documents used during the meeting

- elopprogplanguide.pdf
- MPS October 2022 Financial Report.pdf
- MPS October 2022 Income Statement.pdf
- Board of Directors Roles and Expectations.pdf
- MP Onboarding Documents for New Board Members.pdf
- Mission Prep Board Role Description (1).pdf