APPROVED

Menlo Park Academy Governing Board

Minutes

Program Excellence Committee Meeting

Date and Time
Thursday May 12, 2016 at 5:00 PM

Location
Menlo Park Academy

OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

Committee Members Present
Beverley Veccia, Carol Ryan, Doug Thompson, Susan Zambo, Suzanne McFarland, Teri Harrison, Tom Creamer

Committee Members Absent
None

Guests Present
Cathy Aldrich, Jessica Smith, Melissa Hengst

I. Opening Items

A. **Record Attendance and Guests**

B. **Call the Meeting to Order**

Suzanne McFarland called a meeting of the Program Excellence Committee of Menlo Park Academy Governing Board to order on Thursday May 12, 2016 at 5:00 PM.

C. Approve Minutes

Cathy Aldrich made a motion to approve minutes from the Program Excellence Committee Meeting on 04-26-16 Program Excellence Committee Meeting on 04-26-16.
Carol Ryan seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Program Excellence

A. Program Excellence Committee

Review of charter skipped due to time.

III. Review of Curriculum Model

A. Curriculum Model

The entire meeting was dedicated to a discussion of curriculum and best ways to make sure all students, K to 4, receive instruction at their instructional levels.
Also the proposed social studies sequence of courses, 5 to 8 was presented. Science was not ready.
Additionally, there is a need for an overarching conceptualization for reading and writing instruction.
Staff will continue to work on curriculum redesign in keeping with the mission and program standards.

IV. Closing Items

A. Adjourn Meeting

Carol Ryan made a motion to adjourn the meeting.
Susan Zambo seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
Cathy Aldrich