APPROVED

# Menlo Park Academy Governing Board

# Minutes

## Enrollment Growth Committee

**Date and Time**
Tuesday December 9, 2025 at 5:00 PM

**Location**
Virtual Meeting

Google Meet joining info
Video call link: https://meet.google.com/wyq-idfu-oir
Or dial: (US) +1 541-714-3933 PIN: 231 334 802#

The meeting of MPA's Enrollment Committee will be held virtually at 5:00pm EST on Tuesday, December 9, 2025. See agenda for joining details.

**Committee Members Present**
Sam Sherwood (remote), Teri Harrison (remote), Tiffany Randle (remote)

**Committee Members Absent**
*None*

**Guests Present**
Jessica Esway (remote)

### I. Opening Items

A. **Record Attendance**

### B. Call the Meeting to Order

Teri Harrison called a meeting of the Enrollment Growth Committee of Menlo Park Academy Governing Board to order on Tuesday Dec 9, 2025 at 5:02 PM.

## II. 2025-26 Goals

### A. KG Enrollment

Reviewed the proposed goals for KG Enrollment. **KG Enrollment:** Achieve 110% of the FY27 KG enrollment goal of 88 students (97 students) by June 30, 2026.

### B. Full Enrollment

**Reviewed proposed goals for Full Enrollment:** Execute the Enrollment Growth & Outreach Plan with fidelity throughout the year, achieving 105% (452 students) by June 30, 2026.

### C. Student Retention

Reviewed proposed goals for **Student Retention**: Achieve 90% re-enrollment of eligible students (286/318) by March 1, 2026. Retain at least 97% of students enrolled as of the first day of school.

## III. Other Business

### A. EGOP Update

Goal to have updated by 3/31/2026.

### B. Prospect Tracking System

In final evaluation process.

### C. Reporting Metrics

Finalize for next month's report.

## IV. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
Teri Harrison

MISSION STATEMENT: Menlo Park Academy is a public school that develops the potential of gifted children through an exemplary program of rewarding experiences that nurtures the whole child.