APPROVED

Menlo Park Academy Governing Board

Minutes

Program Excellence Committee Meeting

Date and Time
Tuesday May 24, 2016 at 5:00 PM

Location
MPA Conference Room

OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

Committee Members Present
Beverley Veccia, Carol Ryan, Doug Thompson, Susan Zambo, Suzanne McFarland, Teri Harrison

Committee Members Absent
Tammi Belko, Tom Creamer

Guests Present
Cathy Aldrich

I. Opening Items

A. **Record Attendance and Guests**

B. **Call the Meeting to Order**

Cathy Aldrich called a meeting of the Program Excellence Committee of Menlo Park Academy Governing Board to order on Tuesday May 24, 2016 at 5:06 PM.

C. Approve Minutes

Cathy Aldrich made a motion to approve minutes from the Program Excellence Committee Meeting on 04-26-16 Program Excellence Committee Meeting on 04-26-16. Susan Zambo seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Program Excellence Assurance Report

A. New item

S. McFarland reviewed the Charter with the committee and updated the status on the PEC directives as outlined in the Charter and uploaded to the Agenda. The status document was made available in chart form as well.
The committee reviewed a chart with PEC assurance goals listed in the Charter. Areas of data needs or information were also addressed. Suzanne will write the report and submit to the committee members for review. The Director and Dean of Curriculum have been asked to supply additional information such a 2016 IOWA results, information of program alignment, etc. See attached chart.

Cathy Aldrich left.

III. Dress Code

A. New item

The agenda was rearranged to talk about dress code policy first. T. Harrison addressed the framework, history, and evolution of dress policy at Menlo. We reviewed the areas that the Board expressed concern about at its last meeting. These were expansion of choice, having differences in grade 5-8 to reflect the needs of our older students and the need for a red line document so the Board knew the differences between what is proposed against either what is in place now or the version passed by PEC at its April meeting. The result of the discussion was that there was a consensus that the committee will not continue to discuss this further.

No vote was taken.

IV. Approval of 11.6 goals

A. New item

A lengthy discussion was held to explain the purpose of the 11.6 goals and how to fill out the form. The original form sent by our sponsor has been updated by our sponsor

representative to comply with their mandates related to compliance with HB 2. The form will be completed with recommendations presented at the meeting and sent by the deadline of 5/31. Other forms pertaining to charter modifications will be done as required and designated by the sponsor.

V. Other Business

A. New item

Bev presented the model that is intended for the K-4 grades for next year in order to realize the goal of each child having instruction at his/her instruction level. It would mean that each teacher in those grades would teach all subjects with math and reading scheduled at designated times so students could be placed according to instructional need. Some discussion followed about the relationship between teacher licensure patterns and our needs to implement curriculum.
The 5-9 curriculum model for next year is not ready for update.

B. New item

PEC will meet on the last Tuesday of the month.

VI. Closing Items

A. Adjourn Meeting

Carol Ryan made a motion to adjourn the meeting.
Susan Zambo seconded the motion.
The motion did not carry.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:04 PM.

Respectfully Submitted,
Cathy Aldrich