Menlo Park Academy Governing Board

Minutes

Strategic Planning Board Meeting

Strategic Planning

Date and Time
Sunday July 13, 2025 at 9:00 AM

Location
Menlo Park Academy
2149 West 53rd Street
Cleveland, OH 44102

The quarterly strategic planning session for Menlo Park Academy will take place on Sunday, July 13, 2025 at Menlo Park Academy, 2149 W. 53rd Street, Cleveland, OH 44102.

Directors Present
Sam Sherwood, Teri Harrison, Tiffany Randle, Twana Rogers

Directors Absent
Jeffrey Sugalski

Guests Present
Deborah Zeffren, Elaine Beeghly, Jessica Esway, Liana Wiemels

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I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Tiffany Randle called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Sunday Jul 13, 2025 at 9:26 AM.

II. New Hires

A. New Hires

Sam Sherwood made a motion to approve the Elaine Beeghly as Building Principle.
Teri Harrison seconded the motion.
The board **VOTED** to approve the motion.
Sam Sherwood made a motion to to approve Nadine Kauntz as teacher at for a salary of 40000 2025-2026 SY.
Teri Harrison seconded the motion.
1000 sign on bonus
The board **VOTED** to approve the motion.
Teri Harrison made a motion to approve Randall Brosse as a teacher at a salary of 48,000 2025-2026 SY.
Sam Sherwood seconded the motion.
The board **VOTED** to approve the motion.

III. Introductions

A. Introduction & Governance Review

Discussion surrounding the importance of the vision, mission and values of MPA. Discussed the role of a non-profit board of directors. Menlo is both an Ohio Community School as well as a non-profit organization. Discussion about board committees and their duties to advance the organization.
Twana Rogers made a motion to to approve the following board committees for the 2025/ 2026 school year : Executive, Finance & Audit, Development, Enrollment Growth and Program Execellence .
Teri Harrison seconded the motion.
School culture committee will be a sub committee to PEC
The board **VOTED** to approve the motion.

IV. Annual Survey Results

A. Annual Survey Results

Review of parent, staff and student satisfaction survey. Survey showed positive results. Parents, Students and Staff report over 80 percent satisfaction with the education executed and received at Menlo.
Review and discussion around room for improvement at Menlo for the upcoming school year based on survey results.

V. Assessment Results

A. Assessment Results

Discussion surrounding student assessment results from the 2024/ 2025 school year. Students are successful in reading competency. All 8th grade students met competency score for 10th grade ELA assessment. In Math, 70% of students met achievement goals for year. Majority of students in high school math scored proficient or above in state end of course exams.

VI. Lunch

A. Lunch Break

Lunch Break

VII. OKRs

A. 2025-2026 OKRs

Discussed Objectives and Key results (OKR's) for upcoming school year and reviewed the previous year results.

OKR to create a 5 year strategic plan was added to the OKR list for the upcoming school year.

VIII. School Year Theme

A. School Year Theme

Discussed ideas to finalize 2025/26 school theme. Theme to be decided by next regular board meeting.

IX. Organization Structure

A. Org Chart

Sam Sherwood made a motion to approve organizational chart as presented.
Teri Harrison seconded the motion.
Discussed and reviewed organizational chart for accuracy.
The board **VOTED** to approve the motion.

B. Job Descriptions

Administrative roles and responsibilities were discussed along with the approval of the organizational chart.

X. Strategic Planning

A. Strategic Planning

Discussed the implementation of the 5-year vision for MPA. The first goal discussed is to establish strategic pillars, prioritization of goals, identifying success indicators and implementing initial actions or enablers to execute the plan. Discussions on plan creation are ongoing. Planning to prioritize the execution of a natural play space for Summer 2026

XI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:00 PM.

Respectfully Submitted,
Tiffany Randle