APPROVED

# Menlo Park Academy Governing Board

# Minutes

## Board Working Session - Virtual

Working Session

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**Date and Time**
Thursday December 4, 2025 at 6:00 PM

**Location**
Virtual working session: https://meet.google.com/bqx-niry-mqu

The working session of MPA's governing board will be held virtually at https://meet.google.com/bqx-niry-mqu.

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**Directors Present**
Jeffrey Sugalski (remote), Sam Sherwood (remote), Teri Harrison (remote), Tiffany Randle (remote), Twana Rogers (remote)

**Directors Absent**
*None*

**Guests Present**
Anna Lynne Matisak (remote), Aom Stetler (remote), Deborah Zeffren (remote), Demetrius Carter (remote), Jessica Esway (remote), Vipin Shankar (remote)

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### I. Opening Items

#### A. Record Attendance

### B. Call the Meeting to Order

Tiffany Randle called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Dec 4, 2025 at 6:02 PM.

## II. Resolutions for Consideration: HR

### A. New Hires

Teri Harrison made a motion to Hire Breanna Wodarczyk as a Daily Sub Unlimited Intervention support at an amount of 180.00 per day.
Sam Sherwood seconded the motion.
The board **VOTED** to approve the motion.

## III. Resolutions for Consideration: Admissions

### A. Testing Stipends

Sam Sherwood made a motion to approve 100. 00 testing stipend for administering and scoring the gifted identification assessments on 10/11/2022 for Shannon Tagliarina Michelle Hudak.
Jeffrey Sugalski seconded the motion.
The board **VOTED** unanimously to approve the motion.
Sam Sherwood made a motion to approve payment of 100.00 stipend for administering and scoring the gifted identification assessments on 10/22/25 to Shannon Tagliarina Abigail McMaster Starr Coulson.
Jeffrey Sugalski seconded the motion.
The board **VOTED** to approve the motion.

### B. Job Description Update

J. Esway discussed the job description for the Marketing and Admissions Coordinator, additional support is needed for the outlined duties.

## IV. Resolutions for Consideration: Academic

### A. SPED Proposal

Jeffrey Sugalski made a motion to approve Proposal for Additional Hourly Staff to Support IEP Compensatory Services as presented.
Twana Rogers seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. 2025-26 Annual Survey

J. Esway Discussed the roll out of the 25-26 annual survey. Board feedback is requested by January.

### C. Overnight Trips

J Esway presented the overnight trips and analysis for cost expectations to families and excursions. Menlo staff is committed to making a plan to ensure that overnight trips are not cost prohibitive to families.

## V. Resolutions for Consideration: Operations

### A. NSLP

D. Zeffern presented a detailed report and analysis on the implementation of the NSLP school lunch program. further research is being conducted and the implementation of the program will be present in a future meeting for vote.

## VI. Prospective Board Member Q&A

### A. Prospective Board Member Q&A

4 MPA community members joined to display possible interest in joining the Board of Directors. Each current member introduced themselves and explained Board membership. Interested parties introduced themselves and asked questions.

## VII. Menlo Model Discussion

### A. Menlo Model - Program Excellence Committee Presentation

S. Sherwood presented and discussed the Menlo Model guide. These are program aspects that are unique to Menlo. This document is a guide to define the program execution and definition at Menlo Park Academy. Members and staff should evaluate the guide as presented to be sure that program is being executed as intended.

## VIII. Other Business

### A. Grant Updates

STEM grant for project lead the way is being worked on with J. Esway and the development team
Water tower painting is ready to be executed. The artist is planning to get started in the spring when the weather is more favorable.

### B. Old Business

Discussion concerning winter benefit and board contribution.

### C. New Business

none

## IX. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:17 PM.

Respectfully Submitted,
Tiffany Randle

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MISSION STATEMENT: Menlo Park Academy is a public school that develops the potential of gifted children through an exemplary program of rewarding experiences that nurtures the whole child.