APPROVED

Menlo Park Academy Governing Board

Minutes

Board Working Session - Virtual

Working Session

Date and Time
Thursday August 7, 2025 at 6:00 PM

Location
Virtual working session: https://meet.google.com/bqx-niry-mqu

The working session of MPA's governing board will be held virtually at https://meet.google.com/bqx-niry-mqu.

Directors Present
Jeffrey Sugalski, Sam Sherwood, Teri Harrison, Tiffany Randle, Twana Rogers

Directors Absent
None

Guests Present
Deborah Zeffren, Jessica Esway

I. Opening Items

A. **Record Attendance**

B. **Call the Meeting to Order**

Tiffany Randle called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Aug 7, 2025 at 6:06 PM.

C. Approve Minutes

Jeffrey Sugalski made a motion to approve minutes for Executive Committee Meeting on August 5, 2025.
Sam Sherwood seconded the motion.
The board **VOTED** to approve the motion.

II. Resolutions for Consideration: Academic

A. New Hires - Teachers

Sam Sherwood made a motion to Hire Ellen Neff at a teacher for the second floor in the amount of 48,000 per year.
Twana Rogers seconded the motion.
The board **VOTED** to approve the motion.

B. New Hire - Development

Twana Rogers made a motion to to hire Gavin Buckingham as an office and development coordinator for 20.00 per hour.
Sam Sherwood seconded the motion.
The board **VOTED** to approve the motion.

C. House Program

J. Esway discussed the logistics and implementation of the House Program. Thomas Edison, Erno Rubik, Rosalind Franklin and Garrett Morgan were the 4 chosen house names. The attributes of the different houses were discussed.

D. School Year Theme

Building bright futures was the School year theme discussed. Events such as National Lego Day on January 28th 2026 will tie in to the annual theme.

E. Resignations

Sam Sherwood made a motion to accept the resignation of Lona Koppenhaver, as presented.
Twana Rogers seconded the motion.
The board **VOTED** to approve the motion.

III. Resolutions for Consideration: Operations

A. Fire Alarm Agreement

Sam Sherwood made a motion to Approve D. Zeffren to execute the agreement with Johnson Controls for the fire alarm inspection.
Twana Rogers seconded the motion.
The board **VOTED** to approve the motion.

IV. Board Officers and Committees

A. Board Officer

Discussed possible 2 year commitments for board committees. Review of board committee goals to be uploaded in base camp

B. Board Committee Leadership

Leadership of each Board committee was decided and delegated at the board and staff level.

V. Strategic Planning

A. OKR Review & Next Steps

Discussion surrounding OKR dates and deliverable. Set dates for enrollment metrics

B. Board Beacon

Review the Board Beacon for accuracy.

VI. Closing Items

A. Adjourn Meeting

Sam Sherwood made a motion to adjourn.
Teri Harrison seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:09 PM.

Respectfully Submitted,
Tiffany Randle

MISSION STATEMENT: Menlo Park Academy is a public school that develops the potential of gifted children through an exemplary program of rewarding experiences that nurtures the whole child.