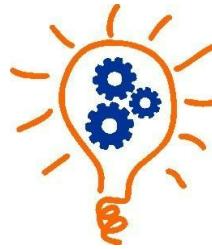


APPROVED



# Menlo Park Academy Governing Board

## Minutes

### Board Working Session - Virtual

Working Session

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#### Date and Time

Thursday August 7, 2025 at 6:00 PM

#### Location

Virtual working session: <https://meet.google.com/bqx-niry-mqu>

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The working session of MPA's governing board will be held virtually at <https://meet.google.com/bqx-niry-mqu>.

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#### Directors Present

Jeffrey Sugalski, Sam Sherwood, Teri Harrison, Tiffany Randle, Twana Rogers

#### Directors Absent

*None*

#### Guests Present

Deborah Zeffren, Jessica Esway

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### I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Tiffany Randle called a meeting of the board of directors of Menlo Park Academy Governing Board to order on Thursday Aug 7, 2025 at 6:06 PM.

#### **C. Approve Minutes**

Jeffrey Sugalski made a motion to approve minutes for Executive Committee Meeting on August 5, 2025.

Sam Sherwood seconded the motion.

The board **VOTED** to approve the motion.

### **II. Resolutions for Consideration: Academic**

#### **A. New Hires - Teachers**

Sam Sherwood made a motion to Hire Ellen Neff at a teacher for the second floor in the amount of 48,000 per year.

Twana Rogers seconded the motion.

The board **VOTED** to approve the motion.

#### **B. New Hire - Development**

Twana Rogers made a motion to hire Gavin Buckingham as an office and development coordinator for 20.00 per hour.

Sam Sherwood seconded the motion.

The board **VOTED** to approve the motion.

#### **C. House Program**

J. Esway discussed the logistics and implementation of the House Program. Thomas Edison, Erno Rubik, Rosalind Franklin and Garrett Morgan were the 4 chosen house names. The attributes of the different houses were discussed.

#### **D. School Year Theme**

Building bright futures was the School year theme discussed. Events such as National Lego Day on January 28th 2026 will tie in to the annual theme.

#### **E. Resignations**

Sam Sherwood made a motion to accept the resignation of Lona Koppenhaver, as presented.

Twana Rogers seconded the motion.

The board **VOTED** to approve the motion.

### **III. Resolutions for Consideration: Operations**

#### **A. Fire Alarm Agreement**

Sam Sherwood made a motion to Approve D. Zeffren to execute the agreement with Johnson Controls for the fire alarm inspection.

Twana Rogers seconded the motion.

The board **VOTED** to approve the motion.

## **IV. Board Officers and Committees**

### **A. Board Officer**

Discussed possible 2 year commitments for board committees. Review of board committee goals to be uploaded in base camp

### **B. Board Committee Leadership**

Leadership of each Board committee was decided and delegated at the board and staff level.

## **V. Strategic Planning**

### **A. OKR Review & Next Steps**

Discussion surrounding OKR dates and deliverable. Set dates for enrollment metrics

### **B. Board Beacon**

Review the Board Beacon for accuracy.

## **VI. Closing Items**

### **A. Adjourn Meeting**

Sam Sherwood made a motion to adjourn.

Teri Harrison seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:09 PM.

Respectfully Submitted,

Tiffany Randle

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MISSION STATEMENT: Menlo Park Academy is a public school that develops the potential of gifted children through an exemplary program of rewarding experiences that nurtures the whole child.