APPROVED

Menlo Park Academy Governing Board

Minutes

Development & Community Relations Committee Meeting

Date and Time
Wednesday April 13, 2016 at 6:00 PM

Location
Jammy Buggars 15625 Detroit Ave. Lakewood, Ohio 44107

OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

Committee Members Present
Amber Oxley, Kelly Nelson, Lisa Sierk, Melissa Vlasak, Teri Harrison

Committee Members Absent
Beverley Veccia, J Keirn Swanson

Guests Present
Amanda Ross

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Amanda Ross called a meeting of the Development Committee of Menlo Park Academy Governing Board to order on Wednesday Apr 13, 2016 at 6:00 PM.

C. Approve Minutes

II. Development

A. Update on Development Endeavors

The fundraisers were discussed. The committee felt that the Annual Appeal and Spring Extravaganza and benefit should be fundraising focus to finish out the year strong. A phone-a-thon and a classroom participation exercise will be a focus.

B. Update on Capital Campaign

Kelly provided and update on the Capital Campaign plan.

C. Needs for the remainder of the SY

The committee discussed the need to engage a development professional to assist through June 30, 2015. The area identified as low hanging fruit would be grants, to best prepare MPA to hit the ground running and submit competitive grant applications in the fall. Amanda will request that the Board allow the DCRC to contract to engage such a professional between now and June 30, based on budget.

D. Development Plan for SY2016-2017

Amanda Ross made a motion to Recommend the development plan for the 2016-17 SY to the full board for approval.
Melissa Vlasak seconded the motion.
The committee **VOTED** unanimously to approve the motion.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,
Amanda Ross