



## Menlo Park Academy Governing Board

### Minutes

#### Development & Community Relations Committee Meeting

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**Date and Time**

Wednesday April 13, 2016 at 6:00 PM

**Location**

Jammy Buggars 15625 Detroit Ave. Lakewood, Ohio 44107

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OUR MISSION: Menlo Park Academy is a public school that develops the potential of gifted learners through an exemplary program of rewarding experiences that nurtures the whole child.

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**Committee Members Present**

Amber Oxley, Kelly Nelson, Lisa Sierk, Melissa Vlasak, Teri Harrison

**Committee Members Absent**

Beverley Veccia, J Keirn Swanson

**Guests Present**

Amanda Ross

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Amanda Ross called a meeting of the Development Committee of Menlo Park Academy Governing Board to order on Wednesday Apr 13, 2016 at 6:00 PM.

### **C. Approve Minutes**

## **II. Development**

### **A. Update on Development Endeavors**

The fundraisers were discussed. The committee felt that the Annual Appeal and Spring Extravaganza and benefit should be fundraising focus to finish out the year strong. A phone-a-thon and a classroom participation exercise will be a focus.

### **B. Update on Capital Campaign**

Kelly provided and update on the Capital Campaign plan.

### **C. Needs for the remainder of the SY**

The committee discussed the need to engage a development professional to assist through June 30, 2015. The area identified as low hanging fruit would be grants, to best prepare MPA to hit the ground running and submit competitive grant applications in the fall. Amanda will request that the Board allow the DCRC to contract to engage such a professional between now and June 30, based on budget.

### **D. Development Plan for SY2016-2017**

Amanda Ross made a motion to Recommend the development plan for the 2016-17 SY to the full board for approval.

Melissa Vlasak seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,  
Amanda Ross